

Johnson County Airport Board  
Meeting Minutes  
January 16, 2017

The regular meeting off the Johnson County Airport Board was called to order by Chairman Gerald Fink at 8:30 a.m. Board members present were Chairman Gerald Fink, Randy Dyess, Kirk Kavanagh and Jim Purdy. Also present were Johnson County Commissioner Bob Perry, Jill Rosselott, Jim Martin and Ben Weaver (CPG), Cody Wyatt (WWC Engr.) and Airport Manager Bruce McWhorter. Also present was Barney Long.

Randy Dyess moved, seconded by Kavanagh to approve the December 19, 2016 minutes. Motion approved.

The following bills were presented:

Johnson County Aviation Mgt.	\$2,300.00
WWC Engr. (Wildlife Fence)	\$1,841.40
C&K Equipment – Bobcat repair	886.00

Dyess moved, seconded by Kavanagh to approve all bills plus all regular monthly bills. Motion approved.

Old Business

Shawn Thorson, DOWL presented an update on the status of the Master Plan project. The project is nearly complete and awaiting reviews and approval from FAA.

Cody Wyatt, WWC provided an update on the Wildlife Fencing project. WWC has received approval from FAA/WYDOT to retrofit the existing chain link fence with barb wire at the top to meet the eight foot height requirement. The bid documents will ask for this to be presented as an option. It was also pointed out that WYDOT has identified some additional funds available for the fence project in the amount of \$46,400 and has amended the grant to include the additional funds bringing the total current grant to \$219,775. The County's share of the increase will be \$5,156 for a total of \$24,420 bringing the funds available for this phase of the Wildlife Fence project to \$244,195.

New Business

Electric Controls Building Damage: While Ray Garland was plowing snow he backed into the building causing some damage. His insurance will cover the repairs however contractor Randy Dyess has not been able to find compatible materials to repair the building. Options for repair offered from the board included contacting FAA to try to find the source of the original materials as FAA was responsible for the original construction. Another option is to construct a new building over the top of the existing building and leave all of the electrical components attached as is. Dyess will check into these options.

FAA Risk Management Questionnaire: Fink reported that he had completed the Risk Management Questionnaire that was requested by FAA. The County has established policy to cover all aspects of the questionnaire.

Optional 1% Sales Tax Projects: The County is currently accepting applications for projects to be funded from the Optional 1% Sales Tax. The Board suggested that the airport could use a heavy loader to facilitate snow removal, particularly in the apron area and around the hangars where snow needs to be moved some distance to be stockpiled. Purdy will put together an application to seek funding for a used front end loader.

Board Re-organization: Nominations for officers of the board were made as follows:

- Chairman – Gerald Fink
- Vice Chairman: Jim Purdy
- Secretary – Keith Neustel
- Treasurer – Kirk Kavanagh

Kavanagh moved, seconded by Dyess that a unanimous ballot be cast for these nominees. Motion carried.

#### Airport Managers Report

Bruce McWhorter asked about placing snow fence in the area behind the private hangars and SRE building to try to keep snow from drifting onto to apron area. Following some discussion it was decided that placing steel post in the field area northwest of the SRE building could not be allowed due to the risk of aircraft potentially being on that area.

#### Airport Report

##### Operations:

Rotary	10
Fixed Wing	130
Jets	8

##### Fuel Sales:

Self Service	1,322 gallons
SS Transactions	80
Jet Fuel	463 gallons

Motion made by Randy Dyess, seconded by Keith Neustel to adjourn. Motion approved and the meeting adjourned at 9:10 a.m.

Respectfully submitted,

Gerald Fink, Acting Secretary