

Johnson County Cemetery District
Minutes
February 14, 2017

The regular monthly meeting of the Johnson County Cemetery District was held at the cemetery office in Buffalo, Wyoming, on Tuesday, February 14, 2017. The meeting was called to order by President Steve Gunsolley, at 3:00p.m. Present were: Steve Gunsolley, Butch Buell, Gene Baehler, Nancy Elm, Dave Harness, Tim Lohse, Edna Young, and Megan Boggs. Johnson County Commissioner Bob Perry and Mark Bedford from Bighorn Surveying joined the meeting in progress

- I. ACCEPTED MINUTES AS PRESENTED FOR PAST MEETING:**
After reviewing the minutes of the January regular meeting, Nancy moved and Gene seconded to approve as presented; the motion carried by all present.

- II. WILLOW GROVE SEXTON'S REPORT:** Tim reported on activities at Willow Grove. He reported one full burial for January, making one year-to-date. He has ordered the new pump for the upper pump house. He will present tree trimming bids today. He further reported that he has contacted Lane Kerckaert about repairs to the front entrance. Tim's written summary will be added to the minute book.

- III. KAYCEE SEXTON'S REPORT:** Nancy read a written report from Susan for January, which was added to the minute book. She further reported that Barry Crago and Crosby Taylor are still working on the paperwork for the property that the Town of Kaycee gave the Kaycee Cemetery. Upon questioning from Steve, she agreed that reviewing the irrigation infrastructure while preparing the new budget would be important.

- IV. TREASURER'S REPORT:** Dave presented the January Treasurer's Report. With 58.34 of the fiscal year having passed, total expenditures are at 29.08%. Nancy moved and Gene seconded to approve the Treasurer's Report as presented; the motion carried by all present.

V. COUNTY COMMISSIONER'S REPORT: There was no representative of the County Commission present yet.

VI. OLD BUSINESS:

1. Tim presented four bids for tree trimming. Danny Myers bid \$10,200; Buffalo Tree Service bid \$9650; Turk's Tree Service bid \$9200.00. Tree Mechanics bid \$34,550.00, but was not bid to the job specifications. After discussion of the three qualifying bids, Gene moved and Butch seconded to accept the bid from Turk's Tree Service. The motion carried by all present.
2. Mark Bedford presented a couple alternative final designs for the roads and blocks in the South Expansion Project. Butch moved and Nancy seconded to accept Mark's recommended plat. The motion carried by all present. Mark will prepare the final design for filing before the next meeting. (See attached "approved" design.)
3. Tim led a discussion of some dirt work the City wants to do on the road through the cemetery to the water tank. The road drifted significantly this winter. The City is willing to work in coordination with Tim to do some dirt work to change the road. Mark Bedford said that changes to the road shouldn't impact the new plat, and added that the dirt could be used for fill for the Joy Access Project. Commissioner Perry volunteered to bring his trackhoe, if needed.
4. Mark Bedford presented an estimate for the access off Wyoming 196 to the Joy Addition, of \$13,000.00. He noted that included fill, and would be cheaper if some fill was provided from the Water Tank Road Project. Butch moved and Nancy seconded a motion to let the bids no later than the end of March. The motion carried by all present.
5. After brief discussion, Nancy moved and Butch seconded a motion to proceed with adjusting the property line with Joys 30 feet on the northwest corner of Joy's property, and adjusting along the west line between the two properties to maintain the current acreage for both owners. The motion carried by all present.
6. Gene moved and Butch seconded a motion to enter executive session pursuant to Wyoming Statute 16-4-405(a)(iii), to discuss matters concerning litigation to which the Johnson County Cemetery District may become a party. The Board met in executive session from 4:55p.m. to 5:00p.m., and tabled the discussion until a Special Meeting to be convened Wednesday, February 22, 2017.

VII. NEW BUSINESS:

1. Edna presented a resolution designating official depositories for funds held by the JCCD. Nancy moved and Gene seconded a motion to adopt the resolution. The motion carried by all present.
2. Edna presented an extremely preliminary operating budget for FY2017-18. She noted that the figures do not represent capital projects; the Board must decide which projects they will pursue before those figures can be included.

VIII. VOUCHERS: See attached list.

Vouchers were initialed and checks signed by the board members.

There being no further business, President Steve adjourned the meeting at 5:00p.m. **The next regular board meeting will be held at the Cemetery Office in Buffalo, Tuesday, March 14, 2017, at 3:00pm.**
