

Johnson County Cemetery District
Minutes
March 14, 2017

The regular monthly meeting of the Johnson County Cemetery District was held at the cemetery office in Buffalo, Wyoming, on Tuesday, March 14, 2017. The meeting was called to order by President Steve Gunsolley, at 3:00p.m. Present were: Steve Gunsolley, Butch Buell, Gene Baehler, Nancy Elm, John Ehlers, Dave Harness, Tim Lohse, Edna Young, Johnson County Commissioner Bill Novotny, Mark Bede and Mark Bedford.

- I. **ACCEPTED MINUTES AS PRESENTED FOR PAST MEETING:** After reviewing the minutes of the February regular meeting, Nancy moved and Butch seconded to approve as presented; the motion carried, with John abstaining.
- II. **WILLOW GROVE SEXTON'S REPORT:** Tim reported on activities at Willow Grove. He reported four burials for February, making five year-to-date. The new pump for the upper pump house has been delivered; Tim is working to determine if Bill Carr will install it. The tree trimming is almost complete. Tim's written summary will be added to the minute book.
- III. **KAYCEE SEXTON'S REPORT:** Nancy read a written report from Susan for February, which was added to the minute book.
- IV. **TREASURER'S REPORT:** Dave presented the February Treasurer's Report. With 66.67% of the fiscal year having passed, total expenditures are at 32.77% of budget. John moved and Gene seconded to approve the Treasurer's Report as presented; the motion carried by all present.
- V. **COUNTY COMMISSIONER'S REPORT:** Chairman Novotny gave a brief report concerning the Carbon Creek tax dispute.
- VI. **OLD BUSINESS:**
 1. Mark Bede presented estimates for irrigation improvements to the South Expansion Project and the Bill Adams Addition. Mark Bedford presented estimates for extending either half or all the roads into the SEP. After discussion of the various options, John moved and Nancy seconded a motion that construction in FY2017-18 include Phase I of the SEP, the

new “Main Line” including quick couplers, the “loop to connect at the east side of the original cemetery, the purchase of a portable reel to begin watering the Bill Adams Addition, the placement of all the corner caps and completion of half the roads in the SEP. The motion carried by all present.

2. Mark Bedford presented an updated estimate for the access off Wyoming 196 to the Joy Addition. In addition to his original estimate for the access approach, he estimated that constructing the whole road through the access corridor would be about \$26-30,000.00. John moved and Butch seconded a motion to budget for the entire access construction in FY2017-18. The Board plans to let the bids in April, depending on when the possible property line adjustment with Joys can be completed.

VII. NEW BUSINESS:

1. After a brief discussion, John moved and Gene seconded to change the regular monthly meeting time from 3:00 p.m. to 2:00 p.m., starting with the July Annual Budget Meeting and July regular monthly meeting. The motion carried by all present. Edna will draft a notice for publication in the newspaper.
2. John moved and Butch seconded a motion to hold the August regular board meeting in Kaycee. The motion carried by all present. Edna will begin looking for a location.
3. The Board will hold a work session on March 28, 2017, at 3:00p.m., to begin drafting a long-term planning and development summary. No formal action will take place at the work session.

VIII. VOUCHERS: See attached list.

Vouchers were initialed and checks signed by the board members.

There being no further business, President Steve adjourned the meeting at 5:01p.m. **The next regular board meeting will be held at the Cemetery Office in Buffalo, Tuesday, April 11, 2017, at 3:00pm.**
