

Johnson County Cemetery District
Minutes
May 9, 2017

The regular monthly meeting of the Johnson County Cemetery District was held at the cemetery office in Buffalo, Wyoming, on Tuesday, May 9, 2017. The meeting was called to order by President Steve Gunsolley, at 3:00p.m. Present were: Steve Gunsolley, Butch Buell, Gene Baehler, Nancy Elm, Tracy Rhodes, John Ehlers, Dave Harness, Tim Lohse, Megan Boggs, Dennette Mondeau, Edna Young, Linda Greenough, Bill Joy and Mark Bedford.

- I. **ACCEPTED MINUTES AS PRESENTED FOR PAST MEETING:** After reviewing the minutes of the April regular meeting, John moved and Butch seconded to approve the minutes as presented; the motion carried by all present.
- II. **WILLOW GROVE SEXTON'S REPORT:** Tim reported on activities at Willow Grove. He reported one burial for April, making ten year-to-date. He reported on work at the upper pump house site. Tim's written summary will be added to the minute book.
- III. **KAYCEE SEXTON'S REPORT:** Nancy introduced Denette Mondeau, and recommended that she be hired as new part-time Sexton for the Kaycee Cemetery, as of May 1st. Gene moved and Butch seconded a motion to hire Denette at the same pay that Susan Taylor was receiving. The motion carried by all present.
- IV. **TREASURER'S REPORT:** Dave presented the April Treasurer's Report. With 83.33% of the fiscal year having passed, total expenditures are at 42.44% of budget. The skew represents construction projects expected to be finished before June 30th. Gene moved and Butch seconded to approve the Treasurer's Report as presented; the motion carried by all present.
- V. **COUNTY COMMISSIONER'S REPORT:** Commissioner Greenough reported that the Carbon Creek tax dispute is expected to be appealed to the State Board of Equalization.

VI. OLD BUSINESS:

1. Mark Bedford presented the proposed property line adjustment between the east addition and Bill and Renee Joy's property. Butch moved and Gene seconded a motion to accept the adjustment; the motion carried by all present. Bighorn Surveying will prepare the legal descriptions and Edna will prepare the deeds.
2. The Board reviewed a bid from Alpine Mining Service, Inc., to construct the new upper pump house. Alpine was the sole bidder. John moved and Gene seconded a motion to accept the bid; the motion carried by all present.
3. Edna presented the most recent proposed budget and worksheet, recommending that the Board approve and submit to the Department of Audit and Johnson County Commission. John moved and Gene seconded a motion approving the proposed budget for submission; the motion carried by all present.
4. Mark Bedford presented four bids for construction of the first half of the roads in the South Expansion Project, with the option of resurfacing Hillside Drive. All bids contained both schedules. After reviewing the bids, Gene moved and Nancy seconded a motion to award the project to S.G. Welsh; the motion carried by all present.

VII. NEW BUSINESS:

1. The Board directed Edna to attempt to book Harold Jarrard Park for the August regular board meeting, Tuesday, August 8th, at 2:00p.m., in Kaycee. In the event that HJP is not available, Edna should work with Nancy for an alternate venue.
2. After discussion John moved and Gene seconded a motion accepting Dave's counteroffer of \$2500.00 for the used Toro mover; the motion carried by all present.
3. Gene moved and Nancy seconded a motion authorizing Edna to be reimbursed for lunch and travel to attend the Mt. Pisgah dedication in Gillette on May 29, 2017. The motion carried by all present. Gene then moved and Nancy seconded a motion to reimburse Megan for lunch and travel to attend the dedication; the motion carried by all present.
4. After discussion Butch moved and Tracy seconded a motion to table approval of The Five Year Plan; the motion carried by all present.

VIII. VOUCHERS: See attached list.

Vouchers were initialed and checks signed by the board members.

There being no further business, President Steve adjourned the meeting at 4:15p.m. **The next regular board meeting will be held at the Cemetery Office in Buffalo, Tuesday, June 13, 2017, at 3:00pm.**
