

**Johnson County Cemetery District
Minutes
October 11, 2016**

The regular monthly meeting of the Johnson County Cemetery District was held at the cemetery office in Buffalo, Wyoming, on Tuesday, October 11, 2016. The meeting was called to order by Vice Chair Fay Waugh, at 3:05 p.m. Present were: Fay Waugh, Butch Buell, Steve Gunsolley, Nancy Elm, Dave Harness, Tim Lohse, Edna Young, Megan Boggs, and Linda Greenough. Gene Baehler was on a planned absence.

- I. ACCEPTED MINUTES AS PRESENTED FOR PAST MEETING:**
After reviewing the minutes of the September regular meeting, Steve moved and Nancy seconded to approve as presented; the motion carried by all present.
- II.** Tim reported on activities at Willow Grove. He reported seven burials for September, and 53 year-to-date. He reported on the month's activities, which included mulching leaves. Deb Dillinger has been working.
- III.** Susan did not send a report for the Kaycee Cemetery.
- IV. TREASURER'S REPORT:** Dave presented the September Treasurer's Report. With 25% of the new fiscal year having passed, total expenditures are as expected. Nancy moved and Butch seconded to approve the Treasurer's Report as presented; the motion carried by all present.
- V. OLD BUSINESS:**
 1. Nancy gave a brief update on the city water tank project at Kaycee. She added that she has not seen any prairie dogs since the last extermination treatment.
- VI. NEW BUSINESS:**
 1. Edna drew the Board's attention to a letter from the Johnson County Commissioners, notifying landowners of the transfer of Cemetery Road to the city. Butch asked Commissioner Greenough how that would impact property taxes of landowners that would now own a small fraction of city property, since the road is just an easement.

2. The Board discussed the invoice High Land Inc./Mark Bede submitted. Butch moved and Nancy seconded to pay the invoice; the motion carried by all present. It was moved, seconded, and after discussion, tabled, to award the BAA/SEP skeleton/partial sprinkler project to High Land, Inc.
3. Dave drew the Board's attention to the existence and work of the Task Force on Special Districts, mentioned in the newspaper last week.
4. Edna gave a report on the method for reallocating general fund allocations between line items. She plans to present a reallocation recommendation next month.
5. The application for access to Highway 87 from the "Joy Property" has been approved. Bighorn Surveying will get provide the paperwork when it has been completed.
6. There was a brief discussion concerning tree trimming.
7. Tim has been approached by an agent who would like to bid on the employee health insurance. Edna explained that the contract runs from November to October, with Blue Cross sending its renewal materials around the first of June; so Tim should have the agent contact the business office in the spring.

VII. VOUCHERS: See attached list.

Vouchers were initialed and checks signed by the board members.

There being no further business, Vice Chair Waugh adjourned the meeting at 4:10p.m. **The next regular board meeting will be held at the Cemetery Office in Buffalo, on Election Day, Tuesday, November 8, 2016.**
