

Proposed Budget

Johnson County Predator Management District	
Budget Hearing Information	
211 Upper French Creek Road	Location: Johnson County Fire Hall
Buffalo, WY 82834	Date: 6/21/2016
307-684-2311	Time: 8:00 PM
Johnson	Budget Prepared by: David W. Hall

S-1 **BUDGET MESSAGE** W.S. 16-4-104(d)

The Johnson County Predator Management District conducts a program that consists of 3 contractors, that focus primarily on coyote and fox control throughout the county, on the ground and from the air. A rabies mitigation program include 2 seasonal employees that work the Buffalo and Kaycee urban areas for skunks, raccoon, feral cats and fox. A bookkeeper is employed to keep track of data, desinate information to the board, conduct reporting and payroll, as well as grant applications. Revenue is primarily from the ADMB operating grant and others include a rabies specific grant from ADMB, predator fees collected on livestock sales, matchibg funds for the rabies program from the City of Buffalo, the Town of Kaycee, and Johnson County, and an occasional producer donation. Expenses are mainly contract labor, aerial hunting, salaries and related employment expense. Smaller amount are spent on office and board expense, dues, accounting and adverting. Seldom have we had requests for refunds of fees paid. Our budget changes over the years consist mostly of contract amounts and adjustments in aerial hunting due to budget restraints. For the most part, budgeted monies are spent on the identified items and carryovers are small in relation to the total budget. In the face of declining revenues we may see the need to drop programs or cut staff, which will in turn, decrease control of predators of livestock and wildlife. This proposed budget includes a funding request of \$200,000 of general operating funds and \$30,000 of rabies control funds. This budget was adjusted after final state funds were granted. The final proposal is now a balance budget of \$305,000.

PROPOSED BUDGET SUMMARY

OVERVIEW	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-1 Total Budgeted Expenditures	\$252,910	\$284,435	\$305,000	\$305,000
S-2 Total Principal to Pay on Debt	\$0	\$0	\$0	\$0
S-3 Total to be added to Restricted Funds	\$0	\$0	\$0	\$0
S-4 Total General Fund and Forecasted Revenues	\$227,127	\$315,027	\$305,000	\$305,000
S-5 Amount requested from County Commissioners	\$0	\$10,000	\$10,000	\$10,000
S-6 Additional Funding Needed :			\$0	\$0

Johnson County Predator Management District

REVENUE SUMMARY	2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-7 Operating Revenues	\$61,722	\$71,907	\$68,000	\$68,000
S-8 Tax levy (From the County Treasurer)	\$0	\$0	\$0	\$0
S-9 Government Support	\$0	\$7,000	\$7,000	\$7,000
S-10 Grants	\$159,000	\$205,000	\$188,250	\$188,250
S-11 Other County Support (Not from Co. Treas.)	\$0	\$10,000	\$10,000	\$10,000
S-12 Miscellaneous	\$391	\$106	\$450	\$450
S-13 Other Forecasted Revenue	\$0	\$6,014	\$31,300	\$31,300
S-14 Total Revenue	\$221,113	\$300,027	\$305,000	\$305,000

EXPENDITURE SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-15	Capital Outlay	\$2,279	\$0	\$0	\$0
S-16	Interest and Fees On Debt	\$0	\$0	\$0	\$0
S-17	Administration	\$10,735	\$11,270	\$15,300	\$15,300
S-18	Operations	\$236,036	\$269,368	\$285,400	\$285,400
S-19	Indirect Costs	\$3,860	\$3,797	\$4,300	\$4,300
S-20	Total Expenditures	\$252,910	\$284,435	\$305,000	\$305,000

DEBT SUMMARY		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	\$0

CASH AND INVESTMENTS		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$6,014	\$15,000	\$0	\$0

Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-25	b. Other Reserve	\$0	\$0	\$0	\$0
S-26	c. Emergency Reserve (Cash)	\$107,511	\$107,640	\$107,700	\$107,700
	Total Reserves (a+b+c)	\$107,511	\$107,640	\$107,700	\$107,700
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	\$0
S-29	b. Other Reserve	\$0	\$0	\$0	\$0
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	\$0
	Total to be added (a+b+c)	\$0	\$0	\$0	\$0
S-31	Subtotal	\$107,511	\$107,640	\$107,700	\$107,700
S-32	Less Total to be spent	\$0	\$0	\$0	\$0
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$107,511	\$107,640	\$107,700	\$107,700

End of Summary

Budget Officer / District Official (if not same as "Submitted by")

Date adopted by Special District _____

DISTRICT ADDRESS: 211 Upper French Creek Road
Buffalo, WY 82834

PREPARED BY: David W. Hall

DISTRICT PHONE: 307-684-2311

Prepared in compliance with the Uniform Municipal Fiscal Procedures Act (W.S. 16-4-101 through 124) as it applies.

Form approved by Wyoming Department of Audit, Public Funds Division

Proposed Budget

INSTRUCTIONS FOR COMPLETING BUDGET REQUEST FORM

In accordance with the requirements of WS 16-4-104 The Department of Audit has modified the Standard Budget Form.

1. Please follow the steps below:
 - a. Download this as an Excel file and save to your computer.
 - b. **Begin by reading this instruction sheet and continue by inputting data on the following worksheets (Tabs are along the bottom of the page).** This will automatically fill results to the "Budget Summary" sheet.
 - c. Enter all required information at the top of the Budget Summary sheet (Name, County, District address, District phone, FYE, Your name, Date, Location, and Time of Budget Hearing).
You cannot enter data into cells shaded in gray as they are automatic totals.
2. Choose, in the drop-down box at the top of this page, which budget ("proposed" or "final") you intend to submit at this time. **Note: If you are preparing a proposed budget the "Final Budget" column will be crossed out.**
3. In places you are asked to identify a specific item, please describe it in detail.
4. For EACH budget form prepared (Proposed or Final) you will click the "Create a PDF" button on the Budget Summary page. This will save a copy of the budget in your folder in .pdf format. The saved copy of the budget will then need to be submitted via email to your county government AND to the Wyoming Department of Audit at doa-pfd-web@wyo.gov
doa-pfd-web@wyo.gov
5. **If you have ANY questions, or concerns, please contact the Public Funds Division at 307-777-7798.**

What's New:

1. The number of pages has been reduced to Revenue, Expenditures, and Cash & Investments.
2. There is an option to amend the budget during the year if necessary.

Helpful Tip: Certain headings have comments associated with them, which contain more detailed information regarding the section of the budget form you are about to complete. They appear in red boxes to the right of the budget form.

NOTE: The column headed "Final Approval" will not be completed until the Public Budget hearing is held. The public hearing is to be held not later than 5 days after the 3rd Thursday in July in accordance with W.S. 16-4-109(b). Or, the governing board of any special purpose district may choose to hold the budget hearing in conjunction with the county budget hearings and so advertise.

Proposed Budget

Johnson County Predator Management District
NAME OF DISTRICT/BOARD

FYE 6/30/2017

PROPERTY TAXES AND ASSESSMENTS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-1	Property Taxes and Assessments Received				
R-1.1	Tax Levy (From the County Treasurer)				
R-1.2	Other County Support		\$10,000	\$10,000	\$10,000

FORECASTED REVENUE

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
R-2	Revenues from Other Governments				
R-2.1	State Aid				
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid		\$7,000	\$7,000	\$7,000
R-2.4	Other (Specify)				
R-2.5	Total Government Support	\$0	\$7,000	\$7,000	\$7,000
R-3	Operating Revenues				
R-3.1	Customer Charges				
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments	\$61,722	\$71,907	\$68,000	\$68,000
R-3.4	Total Operating Revenues	\$61,722	\$71,907	\$68,000	\$68,000
R-4	Grants				
R-4.1	Direct Federal Grants				
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies	\$159,000	\$205,000	\$188,250	\$188,250
R-4.4	Total Grants	\$159,000	\$205,000	\$188,250	\$188,250
R-5	Miscellaneous Revenue				
R-5.1	Interest	\$51	\$106	\$100	\$100
R-5.2	Other: Specify	\$340		\$350	\$350
R-5.3	Other: Additional				
R-5.4	Total Miscellaneous	\$391	\$106	\$450	\$450
R-5.5	Total Forecasted Revenue	\$221,113	\$284,013	\$263,700	\$263,700
R-6	Other Forecasted Revenue				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	Carry over from FY14-15		\$6,014		
R-6.4	Carry over from FY15-16			\$31,300	\$31,300
R-6.5					
R-6.6	Total Other Forecasted Revenue (a+b)	\$0	\$6,014	\$31,300	\$31,300

Proposed Budget

Johnson County Predator Management District

FYE 6/30/2017

NAME OF DISTRICT/BOARD

CAPITAL OUTLAY BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-1	Capital Outlay				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	Ammunition	\$2,279			
E-1.6	_____				
E-1.7	_____				
E-1.8	TOTAL CAPITAL OUTLAY	\$2,279	\$0	\$0	\$0

ADMINISTRATION BUDGET

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-2	Personnel Services				
E-2.1	Administrator				
E-2.2	Secretary	\$9,000	\$9,000	\$9,000	\$9,000
E-2.3	Clerical				
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7	_____				
E-3	Board Expenses				
E-3.1	Travel				
E-3.2	Mileage	\$127	\$150	\$350	\$350
E-3.3	Other (Specify)				
E-3.4	Meals	\$219	\$230	\$250	\$250
E-3.5	_____				
E-3.6	_____				
E-4	Contractual Services				
E-4.1	Legal				
E-4.2	Accounting/Auditing	\$350	\$500	\$500	\$500
E-4.3	Other (Specify)				
E-4.4	Allowance for refunds			\$3,750	\$3,750
E-4.5	_____				
E-4.6	_____				
E-5	Other Administrative Expenses				
E-5.1	Office Supplies	\$206	\$495	\$500	\$500
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	Dues	\$636	\$720	\$700	\$700
E-5.7	Advertising	\$197	\$175	\$250	\$250
E-5.8	_____				
E-6	TOTAL ADMINISTRATION	\$10,735	\$11,270	\$15,300	\$15,300

Proposed Budget

Johnson County Predator Management District

FYE 6/30/2017

OPERATIONS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-7	Personnel Services					
E-7.1	Wages--Operations		\$22,475	\$24,800	\$27,400	\$27,400
E-7.2	Service Contracts		\$169,082	\$179,568	\$193,000	\$193,000
E-7.3	Other (Specify)					
E-7.4	_____					
E-7.5	_____					
E-7.6	_____					
E-8	Travel					
E-8.1	Mileage					
E-8.2	Other (Specify)					
E-8.3	_____					
E-8.4	_____					
E-8.5	_____					
E-9	Operating supplies (List)					
E-9.1	_____					
E-9.2	_____					
E-9.3	_____					
E-9.4	_____					
E-9.5	_____					
E-10	Program Services (List)					
E-10.1	_____					
E-10.2	Aerial Hunting		\$44,479	\$65,000	\$65,000	\$65,000
E-10.3	_____					
E-10.4	_____					
E-10.5	_____					
E-11	Contractual Arrangements (List)					
E-11.1	_____					
E-11.2	_____					
E-11.3	_____					
E-11.4	_____					
E-11.5	_____					
E-12	Other operations (Specify)					
E-12.1	_____					
E-12.2	_____					
E-12.3	_____					
E-12.4	_____					
E-12.5	_____					
E-13	TOTAL OPERATIONS		\$236,036	\$269,368	\$285,400	\$285,400

Proposed Budget

Johnson County Predator Management District

FYE 6/30/2017

INDIRECT COSTS BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
E-14	Insurance					
E-14.1	Liability		\$617	\$603	\$650	\$650
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	Indirect payroll costs:					
E-15.1	FICA (Social Security) taxes		\$2,407	\$2,547	\$2,790	\$2,790
E-15.2	Workers Compensation		\$593	\$476	\$661	\$661
E-15.3	Unemployment Taxes		\$143	\$71	\$99	\$99
E-15.4	Retirement					
E-15.5	Health Insurance					
E-15.6	Other (Specify)					
E-15.7	Bond		\$100	\$100	\$100	\$100
E-15.8	_____					
E-15.9						
E-16	Depreciation Expenses					
E-17	TOTAL INDIRECT COSTS		\$3,860	\$3,797	\$4,300	\$4,300

DEBT SERVICE BUDGET

			2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
D-1	Debt Service					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	TOTAL DEBT SERVICE		\$0	\$0	\$0	\$0

Proposed Budget

NAME OF DISTRICT/BOARD

GENERAL FUNDS

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-1	Balances at End of Fiscal Year				
C-1.1	General Fund Checking Account Balance	\$6,014	\$15,000		
C-1.2	Savings and Investments Account Balance				
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$107,511	\$107,640	\$107,700	\$107,700
C-1.6	Total Estimated Cash and Investments on Hand	\$113,525	\$122,640	\$107,700	\$107,700

C-2	General Fund Reductions:				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$107,511	\$107,640	\$107,700	\$107,700
C-2.3	Total Deductions (a+b)	\$107,511	\$107,640	\$107,700	\$107,700
C-2.4	Estimated Non-Restricted Funds Available	\$6,014	\$15,000	\$0	\$0

DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-3					
C-3.1	Balance in Reserve Account, end of previous fiscal year.				
C-3.2	Date of Reserve Approval in Minutes: _____				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes: _____				
C-3.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes: _____				
C-3.11	TOTAL CAPITAL OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-3.12	(Line 3 - Line 5)	\$0	\$0	\$0	\$0

OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-4					
C-4.1	Balance in Reserve Account, beginning of budget year				
C-4.2	Date of Reserve Approval in Minutes: _____				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes: _____				
C-4.5	SUB-TOTAL	\$0	\$0	\$0	\$0
C-4.6	Identify the amount and project to be spent from "Other"				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes: _____				
C-4.11	TOTAL OTHER RESERVE OUTLAY (a+b+c)	\$0	\$0	\$0	\$0
C-4.12	9 - Line 11)	\$0	\$0	\$0	\$0

ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2014-2015 Actual	2015-2016 Estimated	2016-2017 Proposed	Pending Approval
C-5					
C-5.1	Balance in Reserve Account, beginning of budget year	\$107,511	\$107,640	\$107,700	\$107,700
C-5.2	Date of Reserve Approval in Minutes: <u>13-May-08</u>				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes: _____				
C-5.5	SUB-TOTAL	\$107,511	\$107,640	\$107,700	\$107,700
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	Date of Reserve Approval in Minutes: _____				
C-5.8	Balance to be retained in Assigned Fund Balance	\$107,511	\$107,640	\$107,700	\$107,700
C-5.9	TOTAL TO BE SPENT	\$0	\$0	\$0	\$0

C-6	Total Cash Available and Forecasted Revenue	\$227,127	\$305,027	\$295,000	\$295,000
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CONTENTS

Instructions

Budget Summary

Revenue

Expenditures

Cash & Investments

Additional Details

Notes

Notes and Workspace

This page is for any additional information and calculations that you would keep for your records.

This worksheet will not be submitted with the budget form.

Id like to