

**JOHNSON COUNTY LIBRARY BOARD MINUTES**  
**Monday February 20, 2017**

The Johnson County Library Board of Trustees met at the Johnson County Library on February 20, 2017 with the following members present: Julie Baker, Denise Marton, Jodi Crago and Ron Wagner. Director Cynthia Twing, Assistant Director Mary Rhoads and Commissioner Linda Greenough was present. Kim Harvey was absent. Ron called the meeting to order.

**Minutes** from the January 20, 2017 meeting were reviewed. Julie moved that the minutes be accepted as written. Denise seconded the motion. The motion carried.

**Correspondence**

- Casper Star Tribune rate increase
- Tax exemption form from Shopko

Approval of checks 15985-16040 and direct deposit checks DD1061-1063 were reviewed. Julie moved to approve them for payment and Jodi seconded. The motion carried. Trustee Check 1402-1404 was ratified for payment.

**Director's Report-original in permanent records**

- Nancy Tabb has been conducting oral history interviews with Allan Leath and Faye Waugh. She is also doing a radio program with Mark Bentley every other week.
- Director Twing attended the February 7<sup>th</sup> Commissioners' meeting and reported the highlights of library operation for the past year.
- Two new art pieces in the Teen area with two more to come. These are being paid for by the Foundation
- Received \$20,000 from 1% money from the city/county
- Large plaque for the statue is here. The Foundation is paying for the plaque.
- Clark Chesbro and the high school construction class will be making the end panels for the children's bin shelving. Dick Edgcomb will pay for this work.
- The Friends Book Sale will begin this week. Mary Odenbach's class will move books on Wednesday. The sale will take place Thursday through Saturday.
- "February Fanfare", a first fun evening for our adult patrons will be held on Friday February 24<sup>th</sup>. This is an attempt to reach out to an "underserved" portion of our community—young adults in their 20's and 30's.
- Kyle Jarvis, County Facilities noticed a broken area in the neighbor's fence to the north. Mary had a conversation with the neighbor/tenant. The County will pay for the repair of the fence.
- Cynthia will contact someone to paint the south lobby.

**Old Business**

- Latest Foundation submission to the Wyoming Library Endowment. The Foundation submitted \$32,000 from the Auction and \$5283 from the Scully Foundation which was matched 2:1 by the State of \$74,566. The partnership with the Sheridan County Library Foundation brought \$35,000. So our endowment account has jumped \$146,849 in the last two months.
- Porter Muirhead Cornia and Howard auditors brought attention to two bookkeeping procedures that should be changed.
- Policy appendices revisions were discussed. It was decided to take the Wireless, Security Camera, and Meeting Room policy to Deputy County Attorney Barry Crago to get his input.

## **New Business**

- A Kaycee resident sent an Email to the County Commissioners about the librarians at the Kaycee Branch Library doing the snow removal.
- The significant leak on the roof over the deck on the east side of the new library was discussed. Cynthia has filed 8 warranty reports to O'Dell Construction.
- Chesbro Electric have been working on the lights at the south entrance of the building. The bulbs and fixtures are obsolete. Chesbro's will submit a bid to the replace the lights with LED. Cynthia may get a bid on replacing the lights in the south lobby also.

Next meeting will be Monday, March 20 at 4 pm.

Executive session was called.

Respectfully submitted,