

**JIM GATCHELL MEMORIAL MUSEUM**  
**Board of Trustees Meeting**  
**February 9, 2017**

Present were Vice President Mel Keffer, Secretary Lynn Young, Treasurer Patty Myers, Board member Bill Payne, Director Sylvia Bruner, Store Manager Barb Hartley, and JGMM Educator Jennifer Romanoski, GMA President Karen Boggs and Deputy County Attorney Barry Crago..

The meeting was called to order at 3:00 PM by Vice President Mel Keffer.

January meeting minutes were approved. Myers motioned, Young seconded. The motion was passed.

The treasurers report for January was reviewed, discussed and approved. Young moved, Payne seconded. The motion was passed.

A discussion was held about the 2017 consignment expense. The 2017 \$10,000 museum store expense for purchase of consignment items which will be sold for profit will be exceeded. Purchase of consignment is a new procedure, and there is no prior year history for consignment expense. Next year budgeting can better reflect consignment sales. Director Brunner asked approval to exceed this year's \$10,000 budget for Museum Store purchases. The consignment items are sold for a profit, so the expense will be offset by profitable sales.

Patty Myers moved to increase this year's museum store budget from \$10,000 to \$12,500 to account for future consignment purchases. Young seconded. The motion was passed.

Deputy Johnson County Attorney Barry Crago reported that museum employee retirement plan transfer to the Wyoming Retirement System will be as simple as the Director, County Clerk Vicki Edelman and Crago sitting down and working it out. A meeting will be scheduled soon.

#### New Business

Bill Payne has volunteered to begin a much needed long-term project of constructing detailed plans and blueprints of the museum buildings, including plumbing, electrical, internet, heating, etc. It will be all-encompassing, ongoing project.

There was discussion of making a long-range strategic plan that would include future expansion. Immediate need is for additional space for storage and additional display area.

#### Director's Report.

Johnson County Jim Gatchell Memorial Museum. February, 2017 Sylvia Bruner director's report

- Dining for a Cause event: the \$500 that was outstanding at the last meeting has since been received, but was for \$1,000 instead of \$500. Altogether, eight individuals sent donations- that, coupled with the event proceeds is currently totaling \$7,235. We are no longer actively seeking donations for this purpose, as we have far exceeded our anticipated income for these plans. The first program in this series will be on Friday, May 12 and will feature Karl Braunies.
- 2/7 commissioners meeting: the museum (and other departments/organizations) was asked to provide a ten minute "year in review" type of update to the commissioners at their meeting on February 7. Bill Payne and Patty Myers accompanied me to the meeting and the presented narrative is attached here. Other materials presented were photographs from education

programs, copies of news stories featuring the museum, January's Profit & Loss report, a flier for the April History Conference, and a table showing tour/program attendance. Commissioners noted how active the museum board is and commended members for being involved.

- The Johnson County Historical Society just sent donations to a variety of Johnson County history-minded organizations and we received a \$100 donation from them. This was sent to the restricted fund for publications.
- Chapter J, PEO sent a \$50 donation in memory of Suzeanne Knepper. They directed the donation to be spent on exhibits, but the check was written to Gatchell Museum Assn – just another small case of confusion over the two organizations.
- “Scenic Ladies of Sonoma” sent a \$50 check in memory of Billie Olene Beydler Krell. This was sent to the restricted fund, Edwards archive.
- Lynda Richardson sent a \$100 donation in memory of Ruth Long. This was also sent to the restricted fund, Edwards archive. In her note which accompanied the check, Lynda asked about our plans for the development of an art wing. She posed the question of how much/what kind of money we are in need of for such a project, and asked to be notified when such a fund is established. She also recently donated two watercolor paintings by Alice Cummings.

The next JGMM Board meeting is March 9.

Respectfully submitted,  
Lynn Young