

JIM GATCHELL MEMORIAL MUSEUM
Board of Trustees Meeting
January 12, 2017

Present were President Bob Kessler, Secretary Lynn Young, Treasurer Patty Myers, Vice President Mel Keffer, Board member Bill Payne, Director Sylvia Bruner, Store Manager Barb Hartley, JGMM Educator Jennifer Romanoski, Accountant Chanda Rule and GMA President Karen Boggs.

The meeting was called to order at 3:00 PM by Board President Bob Kessler.

December meeting minutes were approved. Keffer motioned, Myers, seconded.

The treasurers report for October-November was reviewed, discussed and approved. Young moved, Keffer seconded.

Director discussed an adjustment to personnel policy. Personal leave policy and related budgeting was discussed. Needed is rewording of the how hours are occurred and used. The “at-will employee” status needs rewording. Director Bruner will make changes in red to exiting document, with reasons, and send to Board for approval.

New Business:

There was a discussion of Gatchell Museum advertising for 2017. It was decided to increase the size of the ad in the Pathfinder, a Buffalo Chamber of Commerce magazine that has replaced the assortment of brochures that go out to visitors, residents and relocators every year. The larger ad will cost \$675 and will increase size, visibility and location from Gatchell ads in the past. Myers moved and Keffer seconded. The motion passed.

Director's Report.

Johnson County Jim Gatchell Memorial Museum. January, 2017 Sylvia Bruner director's report

- GMA assistance
The museum is considering hosting an open house for the new exhibit focusing on the WY State flag. I have asked the GMA to arrange for a members only event – probably an evening reception. Date and further information to follow. The GMA noted during their meeting of 01/11 that the Fall Gathering is scheduled for October 14, 2017.
- Dining for a Cause event: The event took place on Monday, January 9 at Frackelton's restaurant in Sheridan. \$8,797 was raised and our split of that amount is \$2,019.78. That, added to donations of \$4,350 (\$500 currently outstanding, but pledged) gives us \$6,369.78 to go toward the STEM-based wildfire programs. This is above and beyond what I was hopeful to garner and we are incredibly grateful to have been a beneficiary of the event.
- *The Sentry* has undergone a final proof and is on its way back to the printers. We are already working on articles for the next edition and have a deadline for submissions of March 01.
- The annual history conference is scheduled for Saturday, April 29. *From Nature to the Streets: Johnson County Law Enforcement*. Heavy appetizers, beverages, dessert, \$25.00 per person. RSVP by April 21.

- Living History Day has been scheduled for Saturday, June 24- please mark your calendars
- We received a nice thank you note from Mrs. Hurst regarding her request for the return of an artifact (which was not returned)
- We are planning to meet with Barry Crago from the county attorney's office regarding gaining documentation of our place in the county structure for the accreditation process and WY retirement

Jennifer reported on her phone survey of several museums regarding their government entity status in the city or county where they reside. The results revealed that there is no common way that museums have status. Each museum seems to have its own unique government or private status.

After the meeting Director Bruner, Educator Romanoski, Store Manager Hartley, Board member Patty Myers, and Randy Hartley (Barb's husband) met with Deputy County Attorney Barry Crago and discussed options for Johnson County providing a letter clarifying the museum's relationship to the county. Such a letter is needed for use in museum accreditation and for the museum employee retirement enrollment.

Respectfully submitted,
Lynn Young