

JIM GATCHELL MEMORIAL MUSEUM
Board of Trustees Meeting
March 10, 2016

The meeting was called to order at 3:00 PM. Present were Mel Keffer, Lynn Young, Dave Osmundsen, John Gavin, Silvia Bruner, Barbra Hartley and County Commissioner Linda Greenough.

Secretary Barbara Madsen was absent, so Lynn Young agreed to record minutes for this March meeting.

Lynn Young read the February minutes and they were approved as corrected.

The treasurer's report for February was reviewed and approved with corrections.

Old Business:

The Museum has hired Chanda Rule as the new accountant. Some new software is required to be purchased. A new procedure will pay bills once a month rather than twice per month. With the new accountant an "easier to read" treasures report is expected.

Accreditation –The Director has submitted the Accreditation Self-study report which was due March 1. The accreditation coordinator has requested the use of the mission change language as a good example for some training she is doing. There will be an accreditation visit from reviewers in July.

New Business:

Johnson County Tourism Association has awarded \$3000 for "out of the area" advertising.

The Director will ask for a budget advance from the County Commissioners to meet the gap until tourist season.

The Director has asked JGMM board member to work one Saturday during the summer to support the existing staff. This can reduce the need for summer seasonal employees.

The new "The Water Bird Tipi" museum brochures were handed out. It was a year long project. 250 copies were printed at \$0.53 each.

Museum staff won free advertising which will be used for history conference and cemetery tours.

A "panic button" has been installed in the museum store.

The local historical society is hosting the state historical society meeting September 9 and 10.

Museum staff are involved in a May 16 meeting at the courthouse where NRCS is celebrating the 50th Anniversary of the National Historic Preservation Act.

Next JGMM board meeting is April 14.

The meeting was adjourned at 4 PM.

Respectfully submitted,
Lynn Young