

**JIM GATCHELL MEMORIAL MUSEUM**  
**Board of Trustees Meeting**  
**March 9, 2017**

Present were Vice President Mel Keffer, Secretary Lynn Young, Board member Bill Payne, Director Sylvia Bruner, Store Manager Barb Hartley, and JGMM Educator Jennifer Romanoski, Bookkeeper Chanda Rule and County Commissioner Linda Greenough.

The meeting was called to order at 3:00 PM by Vice President Mel Keffer.

February meeting minutes were approved. Payne motioned, Young seconded. The minutes were approved as corrected

The treasurers report for February was reviewed, discussed and approved. Young moved, Payne seconded. The motion was passed.

#### New Business

Barb Harley led a discussion about raising museum admission prices. The bottom line is slightly raising prices would bring the JGMM prices more in line with other similar museums, and it would increase needed museum revenue at a time of reduced budgets.

Barb proposed the following changes:

Adult raised from \$5 to \$7  
Senior from \$4 to \$5  
AAA discount from \$4 to \$5  
Tour price from \$4 to \$5

Young made a motion that the Museum proceed with these admission price changes as soon as the can be implemented. Keffer seconded. The motion passed.

As short discussion by Director Bruner that an additional signatory is needed on the museum bank account. Currently Bruner, Kessler and Myers are on the account.

Young moved to add Vice president Mel Keffer to the account. Payne seconded. The motion passed.

#### Director's report

The changing exhibit gallery is on schedule for installation of the new exhibit, *Wyoming's Betsy Ross: Verna Keays Keyes*. The exhibit will tell the story of the design and adoption of the Wyoming state flag. Staff and volunteers have taken down the military exhibit and moved all cases to off-site storage.

We are still in need of focus group volunteers to review a mock-up of the new exhibit. It will require about an hour or so, where participants will view the gallery and complete a questionnaire. Interested folks should contact Jennifer at [educator@jimgatchell.com](mailto:educator@jimgatchell.com) or 684-9331.

The GMA members/invite-only event is planned for Wednesday, May 17 at 5:00 p.m. to 7:00 p.m. at the museum where the flag exhibit will be unveiled. A reception with appetizers and

refreshments will be held in the Carnegie basement and attendees may tour the museum complex if they wish. Staff is looking into making arrangements for a short talk/introduction.

The museum summer hours begin on Monday, May 29 and will be Monday – Saturday 9:00 to 5:00 and Sunday 12:00 to 5:00. We are looking for summer employees, particularly to work weekends.

The Spring issue of *The Sentry* is being reviewed now by the publications committee. We appreciate the GMA column from Becky. Deadline for the next article will be June 01.

In the early morning hours of February 12, one of our five furnace motors suffered a failure which resulted in the upstairs museum galleries being filled with smoke. Our local fire department was on site immediately and worked to determine the issue. It was determined that a motor mount had broken and was interfering with the motor's rotation, causing friction and ignition. This was melting the wiring and furnace filter, which caused the smoke. \$700 later ... we have a repaired/replaced motor. The good news; our emergency alarm system worked perfectly and no damage was done.

The county attorney's office is working on a letter regarding the museum's place within the county structure for the accreditation commission. Hopefully, we will have this in a few days and it will be included in our April report to AAM regarding our progress.

Staff and volunteers are also working to update the Native American gallery by rotating artifacts and adding further labels to give better explanation about the items on display.

The next JGMM Board meeting is April 13.

Respectfully submitted,  
Lynn Young