

Joint Powers Meeting
Minutes
April 19, 2016

A meeting of the Buffalo – Johnson Joint Powers Board Justice Center was brought to order at 1:30 p.m. on April 19, 2016 by Chairman Novotny at the Johnson County Commissioners Office. Those in attendance were: Commissioner Linda Greenough, Commissioner Jim Hicks, Mayor Mike Johnson, and Councilman Bill Hawley. Also in attendance were: Sheriff Kozisek, Under Sheriff Wolf, Chief Jason Carder, Clerk Vicki Edelman, Civil Deputy Assistant County Attorney Barry Crago and Sheila Newcomb, Administrative Assistant.

The minutes of the January 19, 2016 meetings were reviewed. Councilman Hawley moved and Mayor Johnson seconded to approve the minutes. Motion Carried.

The financial reports were reviewed. Mayor Johnson moved for approval and Councilman Hawley seconded. Motion carried.

Old Business: All of the fire extinguishers need to be recharged or replaced. There is not a definite number. Chief Carder will have Swede go through the building and check to see how many need to be recharged and how many need to be replaced.

The responsibilities for the Facilities Manager and the IT Department will need to be revised. The decision was made to have a meeting with Buffalo PD, Sheriff's office and the commissioners on what is needed for the CJC in the way of IT support.

New Business: Sheriff Kozisek stated that every year that the RIMS software training has been implemented that Sheriff Kozisek paid for this out of his budget. The RIMS benefits all areas in the CJC and wanted to know if this could be split 50/50 with the City and County. Mr. Hawley stated that the JPB expenditures are directly related to facility, physical plant items as opposed to personnel whether it is related to training, etc. Sheriff Kozisek was asked how the RIMS training that Leigh Braley attends helps the different departments in the building. Sheriff Kozisek stated that any updates that have to be done to the software programs, Dispatch, Jails, Investigative, Patrol, and Administration are all affected by this training. The training cost is \$1200. Mayor Johnson stated he would look into getting the cost split.

Sheriff Kozisek passed out a quote for RIMS software. The cost of \$6,857 would be good until September 1, 2016. He stated that this is something that is not needed this year but could be budgeted for next year. All law enforcement facilities within the state are reverting to RIMS. This will help the law enforcements to interact so they can see the criminal history of an individual who has been stopped for a violation.

Sheriff Kozisek passed out a document that he created on some concerns within the building. Some areas they will have Kim Glasgow to revisit.

There is still money in the City/County split account to replace St. Gallant's computer. His computer has been down for close to 6 months.

Mayor Johnson moved and Councilman Hawley seconded to have funds from the current budget available to replace Sgt. Gallant's computer for \$800. Motion Carried.

There was a discussion on who is in charge of the IT issues at CJC. A decision needs to be made on hiring someone to oversee the IT issues at CJC.

Proposed Budget was reviewed. There may need to be adjustments to the budget for the fire extinguishers. A question came up about the paving and fencing that had been voted on at a previous meeting. Commissioner Novotny stated the he would talk with Kim Glasgow, Facilities Manager about the status for the paving and fencing for CJC.

Mayor Johnson moved and Councilman Hawley seconded to adjourn the meeting at 2:10 p.m. Motion carried. Next meeting will be July 18, 2016 at 1:30 p.m.

Respectfully submitted, Sheila Newcomb