

**JOHNSON COUNTY LIBRARY BOARD MINUTES**  
Monday July 24, 2017

The Johnson County Library Board of Trustees met at the Johnson County Library on Monday, July 24, 2017 with the following members present: Ron Wagner, Julie Baker, Kim Harvey and Bill McIntyre. Denise Marton was absent. Director Cynthia Twing, and Assistant Director Mary Rhoads and County Commissioner Linda Greenough were also present. Ron called the meeting to order. Facilities Manager Kim Glasgow arrived shortly thereafter to report on the failed air-exchange unit.

**Election of officers**

Julie made a motion to re-elect the sitting officers. Ron Wagner, President, Denise, Vice President, Kim, Treasurer, Julie, liaison to the Johnson County Library Foundation, and Bill McIntyre, Secretary. Kim seconded the motion. The motion carried.

**Minutes** from the June 19, 2017 meeting were reviewed. Julie moved that the minutes be accepted as written. Bill seconded the motion. The motion carried.

**Correspondence**

- Letter from Senator Enzi in honor of our "Outstanding Library of the Year" award.
- Letter regarding public documents for closure of the Billy Creek Storage Field.
- Affidavit of publication for transfer for monies.
- Credit of \$204.69 from Workers Compensation to be used before December 31, 2017.
- Wyoming State Quilt Guild donated two books.

Approval of checks 16306-16365 and direct deposit checks DD1076-1078 were reviewed. Julie moved to approve them for payment and Kim seconded. The motion carried. Trustee Checks 1414-1418 were ratified for payment.

**Director's Report-original in permanent records**

- Purchase of camera on a stand for local history department.
- Local Masons donated two quilts of Charlie Ellis. The Masons would like to sell the remaining quilts and the proceeds go to the children's department.
- Steve Reimann updated the Quick Books Balance Sheet.
- Longmire Days at the library went smoothly.
- Johnson County Library won the Outstanding Library of the Year award from the Wyoming Library Association. The award was presented on July 14<sup>th</sup> with about 50 people attending.
- Some interesting donations to the library include a scrapbook of Ona Tolan who homesteaded in 1906. Pictures from these books were scanned and the original returned to the owner. Two scrapbooks from Joan Smith and Margaret Smith- Braniff. These were also scanned and returned to the Smith sisters. A large book of prescriptions from the Gatchell Drug Store from 1902-1930 was donated.
- The Kaycee Branch Library Book Club is celebrating their 10<sup>th</sup> anniversary by having an author from South Dakota visit their book club meeting. Lois Gordon Memorial monies will be used to pay for her lodging and mileage.
- The Director of the Washakie County Library would like to purchase the library shelving that is in storage. The shelving will be used at the Tensleep Branch Library.

- The children's summer reading program ended with a program from the Science Zone, from Casper, Wyoming.
- The Friends of the Library will have a book sale August 22-26.

#### **Old Business**

- Panic buttons have been installed by Comtronix. Linda Greenough suggested having a test schedule.
- Air conditioning problems continue. Kim Glasgow met with Westin Mechanical. He asked them to take the unit apart and found that it was leaking oil. He is waiting to hear if the company wants to fix the unit or replace it. It is under warranty.
- The fire suppression system has been repaired and passed inspection.
- The library budget has been set at \$678,262. A cut of \$50,811.50, about a 7% cut was made.

#### **New Business**

- Board members signed a letter to Craig and Judy Johnson thanking them for the book they donated to the library. The book was the jail log from 1894-1981. Craig had the book rebound and restored.
- The library conference will be held August 10 & 11 in Sheridan. Cynthia would like to close the library on Thursday, August 10<sup>th</sup> so staff can attend. Julie made a motion to close the library on August 10 for the library conference. Kim seconded the motion. The motion carried.

Next meeting will be Monday, August 21 at 4 pm.

Executive Session was called: personnel.

Respectfully submitted,