

JOHNSON COUNTY LIBRARY BOARD MINUTES  
Monday June 19, 2017

The Johnson County Library Board of Trustees met at the Johnson County Library on Monday, June 19, 2017 with the following members present: Ron Wagner, Denise Marton and Julie Baker. Bill McIntyre and Kim Harvey were absent. Director Cynthia Twing, and Assistant Director Mary Rhoads were also present. Ron called the meeting to order.

**Minutes** from the May 22, 2017 meeting were reviewed. Denise moved that the minutes be accepted as written. Julie seconded the motion. The motion carried.

**Correspondence**

- DJ's tax-exempt form letter.
- Thank you letter from the Wyo Poets
- Commissioners' response to problem patron
- Connie Norton outreach report

Approval of checks 16245-16305 and direct deposit checks DD1073-1075 were reviewed. Julie moved to approve them for payment and Denise seconded. The motion carried. Trustee Checks 1411-1413 were ratified for payment.

**Director's Report-original in permanent records**

- Working with Erin Graham from Porter Muirhead. Steve Reimann helped with the report. Auditor says the construction does not have to be itemized. However a list of items purchased by the Foundation will be entered into the depreciation schedule.
- The area where the landscaping rock has slid will have to be changed to be fixed. Kim Glasgow thought we could piggyback for concrete with other County projects.
- The Foundation is interested in a sound system for the library. A phone call with Pat from Beacon Com on May 25<sup>th</sup> included Steve Reimann, Frank Pratt and Nick Thom. Pat will recommend another vendor who specializes in larger spaces.
- On May 26 Cynthia visited with Police Chief Jason Carder about his thoughts on having a panic button installed at the library. He thought it was a good idea. Kim contacted Comtronix to install it.
- A tornado on June 12<sup>th</sup> touched down very near Kaycee.
- Huge number of cookbooks were donated to the library. Connie set up a table in the entry way to sell the books.
- The Summer Reading Program kickoff was held on June 13. About 200 hot dogs were served.
- 3 D pens were demonstrated and used at the Teen Summer Reading Program.
- About 130 kids attended the 3 programs on June 15. This was the first children's' summer program.

**Old Business**

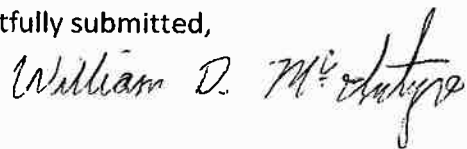
- South entrance doors are unlocked.
- Cynthia attended a payroll law program on June 7<sup>th</sup>.
- The evaluation of the Director will be postponed until the next meeting when all the board members will be present.

**New Business**

- Follow up letter from the Commissioners on contested tax levies and income shortfalls for county entities.
- Board chairman sign off on audit documents.
- Fire suppression sprinkler system inspection and report.
- JC Library has been awarded "Outstanding Library of 2017" by the Wyoming Library Association.
- Need two board members to go with Cynthia to First Northern Bank to transfer funds into the Reserve Account.

Next meeting will be Monday, July 24 at 4 pm.

Respectfully submitted,

Handwritten signature of William D. McIntyre in cursive script.