

JOHNSON COUNTY LIBRARY BOARD MINUTES
Tuesday August 22, 2017

The Johnson County Library Board of Trustees met at the Johnson County Library on Monday, August 22, 2017 with the following members present: Ron Wagner, Julie Baker, Kim Harvey, Bill McIntyre and Denise Marton. Director Cynthia Twing and Assistant Director Mary Rhoads were also in attendance. Ron called the meeting to order.

Minutes from the July 24, 2017 meeting were reviewed. Kim moved that the minutes be accepted with changes. Julie seconded the motion. The motion carried. A motion to approve Minutes of Executive Session from July 24, 2017 was made by Julie Baker and seconded by Denise Marton. The motion carried.

Correspondence

- Check from the Washakie Foundation for \$500 for the used library shelving.
- Outreach report from Connie Norton.
- Poster from the Wyoming State Historic Preservation Office

Approval of checks 16366-16417 and direct deposit checks DD1079-1081 was reviewed. Julie moved to approve them for payment and Denise seconded. The motion carried. Trustee Check 1419-1426 were ratified for payment.

Director's Report-original in permanent records

- There were seventeen that went up to Hunter Mesa to view the eclipse. The librarians and their families had a picnic following the eclipse.
- The Friends of the Library will have a book sale this Wednesday through Saturday.
- Cynthia has completed the weeding of the nonfiction and fiction books. Mary Ann Bayers will help with inventory in the adult collection.
- Cynthia will be on vacation August 28-September 4.

Old Business

- A storage unit sale was held July 28. Would like to be out of the units by the end of August.
- TS Mechanical is hoping for delivery of the new cooling unit soon.
- Reports from staff on library conference.
- Cynthia visited with a vendor who has a magazine subscription service. An audit has been made of the libraries existing magazines.
- Central Acquisitions at the Wyoming State Library can provide larger discounts of books we purchase. Cynthia will continue to use Emery Pratt but will look into using Central Acquisitions. She will give a report at the next meeting.
- The eleven-month walkthrough took place on August 9th with Mick Duff, Shawn O'Dell and Kim Glasgow. Shawn took pictures of all items from Director Twing's list. It was decided to repaint the ceiling on the deck. There were too many electrical and mechanical issues. Shawn wants us to keep an eye on the ceiling for problems. Mick and Shawn thought that using a block terracing would be the best way to fix the landscaping problem on the north side. They will also build a cover over the natural gas meter to deter snow problems.
- Comtronix ran a test on the panic buttons last week.

New Business

- Cynthia made a trip to the Kaycee Branch Library on August 7th. She had a good visit with Bonnie and Monica. The exterior of the building is in need of paint as is the storage shed. It was last done in 1998. Cynthia will advertise for bid in the Kaycee Voice and the Buffalo Bulletin.
- The auction theme is, "A Night On Broadway" and will be held on November 3rd
- The Foundation Board is working on policies. Chair Ron Wagner thought the Board would be interested in having Foundation Treasurer Steve Reimann give them an overview of the Foundation. The Board members were in favor of that. A program will be scheduled.
- Minutes of the Executive Session for July 24, 2017 were reviewed. Julie made a motion to accept the minutes. Denise seconded the motion. The motion carried.

Next meeting will be Monday, September 18 at 4 pm. The October board meeting will be held at the Kaycee Branch Library on October 23 at 2pm.

Respectfully submitted,