

Johnson County Cemetery District
Minutes
January 10, 2017

The regular monthly meeting of the Johnson County Cemetery District was held at the cemetery office in Buffalo, Wyoming, on Tuesday, January 10, 2017. The meeting was called to order by Treasurer Steve Gunsolley, at 3:00p.m. Present were: Tracy Rhodes, Butch Buell, Steve Gunsolley, Gene Baehler, Nancy Elm, John Ehlers, Dave Harness, Tim Lohse, Edna Young, Megan Boggs, Karri White; Johnson County Commissioners Bob Perry and Bill Novotny; Barry Crago, Tucker Ruby, Chris Wages, Tracy Jelly, Chelsea Freeman, Jim Hicks, and Stephen Dow .

- I. INSTALLATION OF NEW BOARD MEMBERS AND ELECTION OF OFFICERS:** Steve welcomed Butch, Tracy and John to the Board. Steve then asked for nomination of candidates for President/Chairman. Gene nominated Steve; Nancy seconded the nomination. There being no further nominations, the Board voted; Steve was elected by unanimous vote. Steve asked for nominations for Secretary. Gene nominated Butch; Nancy seconded the nomination. There being no further nominations, the Board voted. Butch was elected by unanimous vote. Steve asked for nominations for Treasurer. Steve nominated Gene; Butch seconded the nomination. There being no further nominations, the Board voted. Gene was elected by unanimous vote. Gene nominated Butch as Vice-Chairman; Nancy seconded the nomination. Butch was elected by unanimous vote.
- II. EXECUTIVE SESSION:** Gene moved and Nancy seconded, to meet with the Board's attorney, Chris Wages, in executive session. The Board met in executive session from 3:10 until 3:30.
- III. MEETING WITH COUNTY COMMISSIONERS:** After some discussion between the two boards concerning the 2016-17 budget dispute, Chris Wages suggested that he and Mr. Crago attempt to reach some consensus on the statutory interpretation. The JCCD Board agreed with his understanding that the JCCD is focused on resolving the legal issue of the County Commission authority, and will not seek to recover the revenue deficit for 2016-17.

- IV. FY2015-16 CPA REVIEW:** Tracy Jelly presented the report of the state-mandated CPA Review of the JCCD Financials.
- V. BANK SIGNATORIES:** John moved and Gene seconded a motion authorizing Steve, Butch, Gene and Nancy to sign on all bank accounts and investment accounts held by the District. The motion carried by all present.
- VI. ACCEPTED MINUTES AS PRESENTED FOR PAST MEETING:** After reviewing the minutes of the December regular meeting, Nancy moved and Butch seconded to approve as presented; the motion carried by all present.
- VII. WILLOW GROVE SEXTON'S REPORT:** Tim reported on activities at Willow Grove. He reported eight burials for December, and 76 year-to-date. He reported that the roads have been made passable, from the recent unseasonable snow accumulation. He reported that the new culverts are here. He further reported that the cemetery printer had to be replaced; it was simply worn out.
- VIII. KAYCEE SEXTON'S REPORT:** Nancy read a written report from Susan for December, which was added to the minute book. She further reported that Barry Crago and Crosby Taylor are working on the paperwork for the property that the Town of Kaycee gave the Kaycee Cemetery.
- IX. TREASURER'S REPORT:** Dave presented the December Treasurer's Report. With 50.0% of the fiscal year having passed, total expenditures are at 24.73%. Nancy moved and Gene seconded to approve the Treasurer's Report as presented; the motion carried by all present.
- X. OLD BUSINESS:**
1. The access permit from Wyoming Highway 196 to the Joy Addition has been approved. There is no need to move any of the powerline infrastructure. It will be ready to be put out for bids in the spring.
 2. Discussion of fencing material between Joys and the Joy Addition was tabled until Joys return from Arizona.

XI. NEW BUSINESS:

1. Edna presented the JCCD investment policy for its annual renewal. John moved and Gene seconded a motion to adopt the investment policy as presented. The motion carried by all present.
2. Edna presented conflict disclosures from Butch and Nancy. John moved and Gene seconded a motion to acknowledge and approve the disclosed conflicts. The motion carried by all present.

XII. VOUCHERS: See attached list.

Vouchers were initialed and checks signed by the board members.

There being no further business, President Steve adjourned the meeting at 4:55p.m. **The next regular board meeting will be held at the Cemetery Office in Buffalo, Tuesday, February 14, 2017, at 3:00pm.**
