

# Proposed Budget



Johnson Co Weed & Pest District- Leafy Spurge	
Budget Hearing Information	
123 Flatiron Dr	Location: District Office
Buffalo, WY 82834	Date: 7/6/2017
307-684-5715	Time: 5:00 PM
Johnson County	Budget Prepared by: Rod Litzel

**S-A BUDGET MESSAGE** W.S. 16-4-104(d)

The District Board appreciates the opportunity to submit a revised budget with the request of a full second mil for leafy spurge control. The increase of \$95,000 from the original request increases the mil amount from .8 of a mil to a full mil, which also increases the revenue from vehicle fees. The entire \$95,000 increase in the budget was split between herbicides and commercial application. The increased allocation will help mitigate a resurgence in leafy spurge in some areas and subsequent request for assistance from landowners.

**S-B RESERVE DESCRIPTION**

The Reserves held by the District Board for this fund are for maintaining our leafy spurge program if District mil levy monies fall short of what is needed after they reach the full 2 mil allowable by statute. These funds would also be available if the current budget in any given fiscal year were to fall short due to an "outbreak" year of leafy spurge that exceeded our estimates.

**S-C**

Names of Board Members	Date of End of Term
Scott Lutterman	1/1/21
Larry Smith	1/1/21
Dick Gould	1/1/19
Scott Rogers	1/1/21
Tyler Benton	1/1/19

Does the district have regular office hours exceeding 20 hours per week?  Yes

If Yes, enter

Address of office: 123 Flatiron dr

City, State, Zip: Buffalo, WY 82834

Phone Number: 307-684-5715

Hours Open: 7-4 Summer; 8-4 Winter

Where are the minutes of your board meeting available for public review?  
 District Website and office

How and where are the notices of meeting posted for the public?  
 District website and local newspaper

Where are the public meetings held?  
 District office

## PROPOSED BUDGET SUMMARY

OVERVIEW		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-1	Total Budgeted Expenditures	\$625,298	\$438,880	\$540,767	
S-2	Total Principal to Pay on Debt	\$0	\$0	\$0	
S-3	Total Change to Restricted Funds	\$0	\$0	\$0	
S-4	Total General Fund and Forecasted Revenues Available	\$328,910	\$456,147	\$540,767	
S-5	Amount requested from County Commissioners	\$0	\$323,887	\$430,000	
S-6	Additional Funding Needed :			\$0	

REVENUE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-7	Operating Revenues	\$76,945	\$45,850	\$50,000	
S-8	Tax levy (From the County Treasurer)	\$0	\$308,887	\$400,000	
S-9	Government Support	\$41,716	\$24,000	\$20,000	
S-10	Grants	\$31,584	\$27,540	\$20,000	
S-11	Other County Support (Not from Co. Treas.)	\$0	\$15,000	\$30,000	
S-12	Miscellaneous	\$4,385	\$4,300	\$3,500	
S-13	Other Forecasted Revenue	\$0	\$0	\$0	

S-14	Total Revenue	\$154,630	\$425,577	\$523,500	
FY 7/1/17-6/30/18 Johnson Co Weed & Pest District- Leafy Spurge					

EXPENDITURE SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-15	Capital Outlay	\$0	\$0	\$0	
S-16	Interest and Fees On Debt	\$0	\$0	\$0	
S-17	Administration	\$49,000	\$49,000	\$49,000	
S-18	Operations	\$547,911	\$367,680	\$468,767	
S-19	Indirect Costs	\$28,387	\$22,200	\$23,000	

S-20	Total Expenditures	\$625,298	\$438,880	\$540,767	
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DEBT SUMMARY		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-21	Principal Paid on Debt	\$0	\$0	\$0	

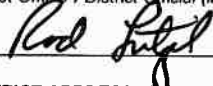
CASH AND INVESTMENTS		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
S-22	TOTAL GENERAL FUNDS	\$174,280	\$30,570	\$17,267	

### Summary of Reserve Funds

S-23	Beginning Balance in Reserve Accounts				
S-24	a. Depreciation Reserve	\$0	\$0	\$0	
S-25	b. Other Reserve	\$0	\$0	\$0	
S-26	c. Emergency Reserve (Cash)	\$2,000,000	\$2,000,000	\$2,000,000	
	<b>Total Reserves (a+b+c)</b>	\$2,000,000	\$2,000,000	\$2,000,000	
S-27	Amount to be added				
S-28	a. Depreciation Reserve	\$0	\$0	\$0	
S-29	b. Other Reserve	\$0	\$0	\$0	
S-30	c. Emergency Reserve (Cash)	\$0	\$0	\$0	
	<b>Total to be added (a+b+c)</b>	\$0	\$0	\$0	
S-31	Subtotal	\$2,000,000	\$2,000,000	\$2,000,000	
S-32	Less Total to be spent	\$0	\$0	\$0	
S-33	TOTAL RESERVES AT END OF FISCAL YEAR	\$2,000,000	\$2,000,000	\$2,000,000	

End of Summary

Budget Officer / District Official (if not same as "Submitted by")



Date adopted by Special District \_\_\_\_\_

DISTRICT ADDRESS: 123 Flatiron Dr  
Buffalo, Wy 82834

PREPARED BY: Rod Litzel

DISTRICT PHONE: 307-684-5715



## Proposed Budget

Johnson Co Weed & Pest District- Leafy Spurge

FYE 6/30/2018

NAME OF DISTRICT/BOARD

### PROPERTY TAXES AND ASSESSMENTS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-1	<b>Property Taxes and Assessments Received</b>				
R-1.1	Tax Levy (From the County Treasurer)	\$0	\$308,887	\$400,000	
R-1.2	Other County Support		\$15,000	\$30,000	

### FORECASTED REVENUE

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
R-2	<b>Revenues from Other Governments</b>				
R-2.1	State Aid	\$41,716	\$24,000	\$20,000	
R-2.2	Additional County Aid (non-treasurer)				
R-2.3	City (or Town) Aid				
R-2.4	Other (Specify)				
R-2.5	<b>Total Government Support</b>	\$41,716	\$24,000	\$20,000	
R-3	<b>Operating Revenues</b>				
R-3.1	Customer Charges	\$76,945	\$45,850	\$50,000	
R-3.2	Sales of Goods or Services				
R-3.3	Other Assessments				
R-3.4	<b>Total Operating Revenues</b>	\$76,945	\$45,850	\$50,000	
R-4	<b>Grants</b>				
R-4.1	Direct Federal Grants	\$31,584	\$27,540	\$20,000	
R-4.2	Federal Grants thru State Agencies				
R-4.3	Grants from State Agencies				
R-4.4	<b>Total Grants</b>	\$31,584	\$27,540	\$20,000	
R-5	<b>Miscellaneous Revenue</b>				
R-5.1	Interest	\$4,385	\$4,300	\$3,500	
R-5.2	Other: Specify				
R-5.3	Other: Additional				
R-5.4	<b>Total Miscellaneous</b>	\$4,385	\$4,300	\$3,500	
R-5.5	<b>Total Forecasted Revenue</b>	\$154,630	\$101,690	\$93,500	
R-6	<b>Other Forecasted Revenue</b>				
R-6.1	a. Other past due-as estimated by Co. Treas.				
R-6.2	b. Other forecasted revenue (specify):				
R-6.3	_____				
R-6.4	_____				
R-6.5	_____				
R-6.6	<b>Total Other Forecasted Revenue (a+b)</b>	\$0	\$0	\$0	

# Proposed Budget

Johnson Co Weed & Pest District- Leafy Spurge  
 NAME OF DISTRICT/BOARD

FYE 6/30/2018

## CAPITAL OUTLAY BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>E-1</b>	<b>Capital Outlay</b>				
E-1.1	Real Property				
E-1.2	Vehicles				
E-1.3	Office Equipment				
E-1.4	Other (Specify)				
E-1.5	_____				
E-1.6	_____				
E-1.7					
E-1.8	<b>TOTAL CAPITAL OUTLAY</b>	\$0	\$0	\$0	

## ADMINISTRATION BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>E-2</b>	<b>Personnel Services</b>				
E-2.1	Administrator	\$31,000	\$31,000	\$31,000	
E-2.2	Secretary				
E-2.3	Clerical	\$18,000	\$18,000	\$18,000	
E-2.4	Other (Specify)				
E-2.5	_____				
E-2.6	_____				
E-2.7					
<b>E-3</b>	<b>Board Expenses</b>				
E-3.1	Travel				
E-3.2	Mileage				
E-3.3	Other (Specify)				
E-3.4	_____				
E-3.5	_____				
E-3.6					
<b>E-4</b>	<b>Contractual Services</b>				
E-4.1	Legal				
E-4.2	Accounting/Auditing				
E-4.3	Other (Specify)				
E-4.4	_____				
E-4.5	_____				
E-4.6					
<b>E-5</b>	<b>Other Administrative Expenses</b>				
E-5.1	Office Supplies				
E-5.2	Office equipment, rent & repair				
E-5.3	Education				
E-5.4	Registrations				
E-5.5	Other (Specify)				
E-5.6	_____				
E-5.7	_____				
E-5.8					
<b>E-6</b>	<b>TOTAL ADMINISTRATION</b>	\$49,000	\$49,000	\$49,000	

# Proposed Budget

Johnson Co Weed & Pest District- Leafy Spurge

FYE 6/30/2018

## OPERATIONS BUDGET

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
<b>E-7</b>	<b>Personnel Services</b>				
E-7.1	Wages--Operations	\$26,910	\$25,000	\$30,000	
E-7.2	Service Contracts				
E-7.3	Other (Specify)				
E-7.4	_____				
E-7.5	_____				
E-7.6	_____				
<b>E-8</b>	<b>Travel</b>				
E-8.1	Mileage				
E-8.2	Other (Specify)				
E-8.3	_____				
E-8.4	_____				
E-8.5	_____				
<b>E-9</b>	<b>Operating supplies (List)</b>				
E-9.1	_____				
E-9.2	_____				
E-9.3	_____				
E-9.4	_____				
E-9.5	_____				
<b>E-10</b>	<b>Program Services (List)</b>				
E-10.1	Herbicides	\$141,635	\$120,000	\$165,967	
E-10.2	Bio Control	\$7,829	\$2,000	\$2,000	
E-10.3	Supplies	\$212	\$300	\$300	
E-10.4	Reimburse to General		\$20,000	\$20,000	
E-10.5	_____				
<b>E-11</b>	<b>Contractual Arrangements (List)</b>				
E-11.1	Commercial Applcn	\$337,433	\$200,000	\$250,000	
E-11.2	Salt Cedar Cutting	\$33,315			
E-11.3	Landowner Applcn	\$577	\$380	\$500	
E-11.4	_____				
E-11.5	_____				
<b>E-12</b>	<b>Other operations (Specify)</b>				
E-12.1	_____				
E-12.2	_____				
E-12.3	_____				
E-12.4	_____				
E-12.5	_____				
<b>E-13</b>	<b>TOTAL OPERATIONS</b>	<b>\$547,911</b>	<b>\$367,680</b>	<b>\$468,767</b>	

# Proposed Budget

Johnson Co Weed & Pest District- Leafy Spurge

FYE 6/30/2018

## INDIRECT COSTS BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
E-14	<b>Insurance</b>					
E-14.1	Liability					
E-14.2	Buildings and vehicles					
E-14.3	Equipment					
E-14.4	Other (Specify)					
E-14.5	_____					
E-14.6	_____					
E-14.7						
E-15	<b>Indirect payroll costs:</b>					
E-15.1	FICA (Social Security) taxes		\$7,589	\$5,300	\$6,050	
E-15.2	Workers Compensation		\$1,619	\$1,500	\$1,500	
E-15.3	Unemployment Taxes		\$249	\$200	\$250	
E-15.4	Retirement		\$12,308	\$8,150	\$8,150	
E-15.5	Health Insurance		\$5,622	\$4,050	\$4,050	
E-15.6	Other (Specify)					
E-15.7	457 Plan		\$1,000	\$3,000	\$3,000	
E-15.8	_____					
E-15.9	_____					
E-16	<b>Depreciation Expenses</b>					
E-17	<b>TOTAL INDIRECT COSTS</b>		\$28,387	\$22,200	\$23,000	

## DEBT SERVICE BUDGET

			2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
D-1	<b>Debt Service</b>					
D-1.1	Principal					
D-1.2	Interest					
D-1.3	Fees					
D-2	<b>TOTAL DEBT SERVICE</b>		\$0	\$0	\$0	

# Proposed Budget

Johnson Co Weed & Pest District- Leafy Spurge

FYE 6/30/2018

NAME OF DISTRICT/BOARD

## GENERAL FUNDS

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-1	<b>Balances at Beginning of Fiscal Year</b>				
C-1.1	General Fund Checking Account Balance	\$174,280	\$30,570	\$17,267	\$17,267
C-1.2	Savings and Investments Account Balance				
C-1.3	General Fund CD Balance				
C-1.4	All Other Funds				
C-1.5	Reserves (From Below)	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
C-1.6	<b>Total Estimated Cash and Investments on Hand</b>	<b>\$2,174,280</b>	<b>\$2,030,570</b>	<b>\$2,017,267</b>	<b>\$2,017,267</b>
C-2	<b>General Fund Reductions:</b>				
C-2.1	a. Unpaid bills at FYE				
C-2.2	b. Reserves	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
C-2.3	<b>Total Deductions (a+b)</b>	<b>\$2,000,000</b>	<b>\$2,000,000</b>	<b>\$2,000,000</b>	<b>\$2,000,000</b>
C-2.4	<b>Estimated Non-Restricted Funds Available</b>	<b>\$174,280</b>	<b>\$30,570</b>	<b>\$17,267</b>	<b>\$17,267</b>

## DEPRECIATION RESERVE (CAPITAL OUTLAY - REPLACEMENT)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-3					
C-3.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-3.2	Date of Reserve Approval in Minutes:				
C-3.3	Amount to be added to the reserve				
C-3.4	Date of Reserve Approval in Minutes:				
C-3.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.6	Identify the amount to be spent from "Reserve for Capital Outlay"				
C-3.7	a. _____				
C-3.8	b. _____				
C-3.9	c. _____				
C-3.10	Date of Reserve Approval in Minutes:				
C-3.11	<b>TOTAL CAPITAL OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-3.12	Balance to be retained in Depreciation Reserve Account	\$0	\$0	\$0	\$0

## OTHER RESTRICTED FUND BALANCES - RESERVE (LEGALLY ENFORCED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-4					
C-4.1	Beginning Balance in Reserve Account (end of previous year)		\$0	\$0	
C-4.2	Date of Reserve Approval in Minutes:				
C-4.3	Amount to be added to the reserve				
C-4.4	Date of Reserve Approval in Minutes:				
C-4.5	<b>SUB-TOTAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.6	Identify the amount and project to be spent from "Other I				
C-4.7	a. _____				
C-4.8	b. _____				
C-4.9	c. _____				
C-4.10	Date of Reserve Approval in Minutes:				
C-4.11	<b>TOTAL OTHER RESERVE OUTLAY (a+b+c)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
C-4.12	Balance to be retained in Other Reserve Account	\$0	\$0	\$0	\$0

## ASSIGNED FUND BALANCE (EMERGENCY RESERVE - NOT COMMITTED)

		2015-2016 Actual	2016-2017 Estimated	2017-2018 Proposed	Pending Approval
C-5					
C-5.1	Beginning Balance in Reserve Account (end of previous year)	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
C-5.2	Date of Reserve Approval in Minutes:				
C-5.3	Amount to be added to the reserve				
C-5.4	Date of Reserve Approval in Minutes:				
C-5.5	<b>SUB-TOTAL</b>	<b>\$2,000,000</b>	<b>\$2,000,000</b>	<b>\$2,000,000</b>	<b>\$2,000,000</b>
C-5.6	Amount to be spent from Emergency Reserve (Cash)				
C-5.7	Date of Reserve Approval in Minutes:				
C-5.8	Balance to be retained in Assigned Fund Balance	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
C-5.9	<b>TOTAL TO BE SPENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>