

Johnson County Airport Board  
Meeting Minutes  
December 18, 2017

The regular meeting of the Johnson County Airport Board was called to order by Chairman Gerald Fink at 8:30 a.m. on December 18, 2017. Other Board members present were Randy Dyess and Kirk Kavanagh and Jim Purdy. Also present were Johnson County Commissioner Bob Perry, Airport Manager Bruce McWhorter, Cody Wyatt (WWC Engineering), and Jim Martin and Ben Weaver (CPG), Tim Wick and Jared Koltiska, Morrison-Maierle; Donald and Mrs. McMannis.

Randy Dyess moved, seconded by Kavanagh to approve the November 20, 2017 minutes. Motion approved.

The following bills were presented:

- Johnson County Aviation Mgt. \$2,300.00
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- TWEnterprises-Generator Repair 774.94
- Hout Fencing of Wyoming 7,656.85
- Casper Star Tribune – RFQ adv. 320.48
- Department of Environmental Quality 600.00
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Randy Dyess moved, seconded by Kavanagh to approve all bills plus all regular monthly bills. Motion approved.

Purdy moved, seconded by Dyess to release the payment of previously approved bill from Current Electric that was being pending resolution of the question of who was responsible for the REIL power line damage. Motion approved. The airport board will continue to work with Hout Fencing and WWC to determine responsibility.

Fuel Account:

It was noted that as of the date of this meeting the Cash Balance in the Airport Fuel Account is \$22,429.25. Fuel valued at \$25,250 is currently in inventory.

Old Business

Cody Wyatt reported on the Wildlife Fencing project. The fence is complete. WWC is working the settlement regarding the damaged REIL underground electric line. Hout Fencing has submitted a claim to their insurance company. The board believes that the contractor is responsible and will withhold the amount of the damage from the retainage if insurance settlement is not obtained.

Mr. and Mrs. Donald McMannis met with the Board in regard to hangar space to set up an aircraft maintenance business. McMannis' reported that they currently have arrangements for use of a privately owned hangar on the airport however the hangar is for sale and if it sells they will be needing to either lease hangar space or build an 80' x 80' hangar and requested that a site for such be identified. They presented a list of items of information that they need in order to develop plans for a building if needed. Don will provide the written list to the board for response.

Deputy County Attorney Barry Crago was in attendance and the board asked for guidance with fire regulations with regard to the spacing of proposed hangar buildings. It has been reported that some airports are being required to provide 50-65 foot spacing between buildings which would severely limit the benefit from the investment BYG airport has in taxiway and hangar site preparation. Crago will research the regulation with the State Fire Marshall.

#### New Business

Disadvantaged Business Enterprise report (DBE): This report was due to be updated with FAA this year. Mike Beckhoff, DOWL, planning consultant has made and filed the necessary update.

#### Airport Report

McWhorter asked the board to address the storage of his travel trailer in the SRE building. McWhorter stated that he kept the trailer in the building last winter as he stayed in it when heavy snow was forecast in order to be sure they could access the snow removal equipment. No definite action was taken at this time.

McWhorter asked about purchasing chain link fence slats to put in the fence segments between the box hangars to catch snow and in the fence section between the FBO and the Villages Hangar to provide a visual barrier. It was agreed that it would be worthwhile to try using a few to see if it works satisfactorily. Dyess has slats that can be used.

#### Operations:

Rotary	10
Fixed Wing	130
Jets	18

#### Fuel Sales:

Self Service	1,735 gallons
SS Transactions	86
Jet A	2,531 gallons

At 9:30 a.m. Dyess moved, seconded by Kavanagh to go into executive session to consider the selection of an engineering consultant firm for the airport. Motion carried.

At 10:20 a.m. the airport board reconvened in regular session. Kavanagh moved, seconded by Purdy to schedule interviews with DOWL and Morrison-Mairele for interviews. Motion carried. Interviews will be planned for January 9, 2017 to be held at the County Commission chamber.

There being no further business to come before the board, the meeting was adjourned at 10:35 a.m.

Respectfully submitted,

Gerald E Fink, Acting Secretary