CLEAR CREEK CONSERVATION DISTRICT

621 West Fetterman Buffalo, WY 82834 (307) 684-2526

MINUTES FROM THE MEETING
November 21st, 2017

The meeting was called to begin by Chairman Fieldgrove. Those present included Ryan Fieldgrove, Priscilla Welles, Luke Todd, Allison McKenzie, Travis Cundy (WG&F), Scott Rogers, Amanda Hulet & Zach Byram.

Scott Rogers began the meeting with a presentation on the current state of Lake Muffy. He presented a PowerPoint and also gave the board a basic cost analysis of the project.

Chairman Fieldgrove then called the business meeting to order. Travis Cundy gave his detailed presentation on the I-25 Fish Barrier project. They have been working with hydraulic engineers from WYDOT to build the passage. He asked the board to partner with them on the project. He is also seeking funds from other sources to make sure this project is done in the manner in which is best for the fish. After board discussion, Luke moved to partner with the Game and Fish to develop this passage. Priscilla seconded. Motion carried.

The board then discussed the Lake Muffy project. They had already approved to spend $30,000.00 to help find the risk and get started on phase 1 of the project. Discussion to fund phase 2 was had. Due to the current financial situation, Priscilla moved that we cannot afford to help fund phase 2 of the project. Luke seconded. Motion carried.

Minutes from the October regular meeting and the November special meeting were reviewed. Luke moved to approve the minutes as read. Priscilla seconded. Motion carried.

The treasurer's report was reviewed. Luke moved to accept the Treasurer's report as read and pay the outstanding bills. Priscilla seconded. Motion carried. Please refer to the Treasurer's report for a list of all bills.

The bank statement for October has been reviewed and found to be in the order and reconciled.

In old business, Zach talked about the Willow Browse project meeting he had attended. The point of the meeting was to see if there was enough data that had been compiled for the forest service to go ahead and use in the forest plan and also to see if the project had merit to move forward. The group decided that there was enough information and data to move forward on the forest plan and also really liked the project. However, none of the parties involved with the meeting had time nor funding to take the project further. They discussed that if the project were move on with a wider scope, it would be an excellent grad student project.

Zach updated the board on the Small Acreage Enhancement and Stewardship Program. Due to lower attendance, the classes will be held monthly versus twice a month. Our next class is scheduled for December 4. Caitlyn Youngquist will be here to talk about soils.

Zach also discussed the recently held tree workshop. We had low attendance but great speakers.

Amanda updated the board on the audit process. Currently, we have all items asked for turned in and we are waiting for our meeting and final analysis.

Zach then discussed the issues we are having with the E-waste collection. We are looking at other groups helping fund this program as it is a county wide program with a lot of interest.

Field office activity as well as district personnel reports were given.

In new business, the tree program is up and running. Order forms are available at the office or online.

Office signage for the hours of operation were discussed. Zach will be making a sign for that.

We will be partnering with Cloud Peak Elementary School to begin doing some science lessons. We will use our Project Learning Tree, Project Wet and Project Wild resources as well as resources from Ag in the Classroom. Becky Qualm, science teacher at Cloud Peak, also asked if we would donate a composter to the school for science activities. Luke moved to donate a composter. Priscilla seconded. Motion carried.

The board discussed state convention resolutions and how our vote will be carried on those resolutions. We discussed the same on the procurement policy. We also had our chairman sign the base appropriation funding paperwork to send in.

We had a thank you from WY Ag in the Classroom for helping to sponsor conservation education in the new curriculum. The board noted that it was good to see this come full circle as we will be using that curriculum to go back into the classrooms.

In other business, a former board member and community friend passed away earlier in the week. The board asked that we send a card and purchase a tree to be planted in his memory at the fairgrounds later in the spring with a plaque and nice tree protector.

Our next meeting will be Tuesday, December 19th at 6 pm.

With no further business, the meeting was adjourned by Chairman Fieldgrove at 8:47 pm.

Ryan Fieldgrove- Chair

Priscilla Welles - Secretary/Treasurer

I. **Treasurer's Report** –The beginning balance as of October 18, 2017 was $650,926.66. Since the October meeting, the District received $28.27 from FNB from the checking account interest, $3955.00 from aerator sale, and $18,841.17 from mill levy. After all transactions as of 11/21/17, a balance of $658,599.75 remains.

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Outstanding Bills:

1. US Dept of Treasury	$	1760.92
2. Natural Resources Rendezvous	$	1240.00
3. ACT	$	40.00
4. The Office	$	70.07
5. University of Wyoming	$	6.00
6. Colorado State University	$	1190.00
7. Sports Lure	$	199.99
8. Buffalo Computer Consulting	$	120.00
9. Clear Creek Printers	$	524.20

10. Cloud Peak Accounting		$	2200.00
11. Hall Ranch		$	821.17
12. Amanda Hulet		$	622.80
13. Amanda Hulet		$	1147.78
14. Zach Byram		$	4051.65
15. Wyoming Retirement System		$	1156.77
	TOTAL EXPENSES	**$**	**15151.35**

II.