

**Powder River Conservation District
 Monthly Board Meeting
 January 11, 2018**

Supervisors Present:

Bill Jones
 Kevin Lund
 Dan Mahoney
 George Renkert

Others Present:

Anita Bartlett, District Manager
 Allison McKenzie, District Conservationist
 Linda Greenough, County Commissioner
 Charlie Bradshaw, Soil Conservationist, NRCS
 Karmen Marbry, KHS Science Teacher
 Mark Largent, Ryan Walker, Atticus Garrett, &
 Kamryn Kozisek, KHS Students

The regular board meeting was called to order by Board Chair Bill Jones at 5:30 p.m.
 George Renkert moved to accept the minutes from the December 15, 2017 regular Board Meeting. Kevin Lund Second. Motion Carried.

The Treasurer's Report was reviewed as follows:

Checking	\$ 331,434.62
Savings	\$ 403,487.29
Petty Cash	\$ 9.03
Liquid Liability Fund	\$ 21.39
Total	\$ 734,952.33

JANUARY MONTHLY EXPENSES

<u>Check #</u>	<u>TO</u>	<u>Memo</u>	<u>Amount</u>
7256	Anita M Bartlett	bonus	\$ 500.00
7257	Blue Cross Blue Shield of WY	insurance	\$ 677.94
7258	Anita M Bartlett	salary	\$ 1,418.00
AP	IRS	Tax Deposit	\$ 947.80
7259	WY Dept. of Workforce Services	4Q WC/UI	\$ 269.94
7260	Department of Revenue	Yearly Sales Tax	\$ 210.28
7261	Joyce Black	Janitorial	\$ 250.00
7262	Susan Anderson	rent	\$ 443.02
7263	Kassie Camino	EWP Reimbursement	\$ 136.48
7264	Wyoming.com	website	\$ 20.00
7265	Visa	office supplies/travel	\$ 312.73
7266	CenturyLink	conference line	\$ 57.57
7267	RT Communications	utilities	\$ 32.79
7268	Town of Kaycee	utilities	\$ 59.10
7269	WY Depart of Ag	Nursery Stock License	\$ 25.00
7270	Top Office Products	copy charge	\$ 58.28
7271	Montana-Dakota Utilities Co	utilities	\$ 66.43
7272	Anita M Bartlett	salary	\$ 1,418.00
7273	Barnum Inc.	EWP-HJP Payment #6	\$ 51,010.35
Grand Total			\$ 57,913.71

Kevin Lund moved to approve the Treasurer's Report, reconciliation of the December Checking Account Statement and to accept payment of all bills, Dan Mahoney second. Motion Carried.

BUSINESS:

1. KHS Wildlife Class Presentation

-The KHS Wildlife Class attended the board meeting to give a presentation on what they had learned during the 1st semester of their class. Topics included plant identification, water quality, fish anatomy, and environmental law.

2. EWP Update

-Harold Jarrard Park

-Anita Bartlett informed the board that the Final Inspection for HJP is set for Friday, January, 19th at 10:30 am weather pending.

-Anita Bartlett stated that at this time the staging area still needs to be seeded & mulched, the coir logs & filter socks need to be installed and the willow trees need to be planted. These items cannot be reimbursed by the NRCS as they were not completed by the deadline. There was discussion on completing these times ourselves or having Barnum Inc. complete them. Further discussion will come following the final inspection.

-The school pump house needs the electrical hook up done in order to be completed.

3. Soil Health Workshop

-Anita Bartlett stated that the Soil Health Workshop is scheduled for Tuesday, January 30th and asked if any of the board members would be attending. Kevin Lund, Dan Mahoney said they would be in attendance and Wade Curuchet (appointee candidate) hopes to attend.

4. Board Meeting Date Change

-Anita Bartlett asked the board if they would consider changing the day that they hold board meetings. Over the past few years we have considerable conflicts with High School/Jr. High Sporting events, with a change to the 2nd Tuesday this would alleviate that conflict. George Renkert moved to change the PRCD Board meetings from the 2nd Thursday to the 2nd Tuesday. Kevin Lund second. Motion Carried.

5. 2018 Cost Share Program

-Anita Bartlett stated that the Board needed to choose an application deadline for the 2018 Cost Share applications, typically it is the last business day of June. This year that would fall on June 29, 2018. The board stated that they would like to continue with that deadline.

6. Officer Elections

-Anita Bartlett asked the board if they would like to elect officers this month or wait until next month when we once again have a five member board. The board chose to wait until next month to elect officers.

7. District Reports

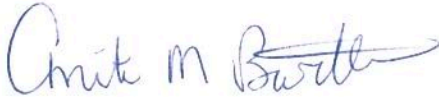
-The District Manager's Report was discussed.

8. NRCS Field Office Report

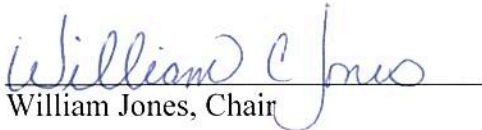
-The NRCS Field Office Report was discussed.

The next regular Board Meeting was scheduled for Tuesday, February 13, 2018 at 6:30pm.
Kevin Lund moved to adjourn the meeting, Dan Mahoney Second. Motion carried 7:49 pm.

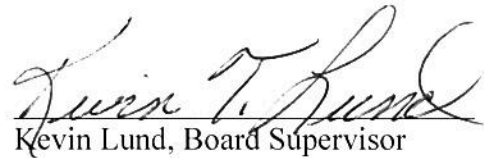
Respectfully Submitted:



Anita M. Bartlett, District Manager



William Jones, Chair



Kevin Lund, Board Supervisor