

January 18, 2018

Board Members present: Kelly Camino, Kevin Rodriguez, Laci Schiffer, and Byron Geis. Michael Mader attended via phone

Guests present: Chanda Rule, Sherry Keffer and Commissioner Bill Novotny.

Sherry Keffer with Habitat of Humanity thanked the board for their past support of the rummage sale and requested the week of May 13 to hold their annual sale. She also requested the same fee as last year. The board agreed to continue to let Habitat for Humanity to use the community building, needlecraft, cookshack and the exhibit hall for a fee of \$500.00.

Mrs. Rule went over our financial report. She has set up the WyoStar account and has moved the reserve account and the water line account from FNB into the WyoStar account. She will also move all but 50,000 from our operating account into the WyoStar account that was moved upon in the December meeting. Mrs. Rule also went over that fact that we currently have the Rodeo Royalty and Livestock account with the Fair Board. She has discussed with the auditors that those funds should be set up under a different account since those funds are owned by the respected groups and we just handle the account functions. Byron moved and Kevin seconded that those accounts be moved into their own companies under QuickBooks and also to purchase an accounting program that can remove the Livestock and Rodeo Royalty from our QuickBooks. The motion carried. Mrs. Rule also noticed that one of the power bills was for 30 Fairgrounds Road which is the extension office. Mr. Novotny stated that should be paid by the extension office not the fair board. He will talk to the County Clerk about correcting it. Mrs. Rule also suggested the board purchase QuickBooks deposit tickets. It would save time because you just need to input the deposit into QuickBooks then it will print the ticket and you do not need to manually write it. Kevin moved to purchase the deposit tickets, Laci seconded the motion passed.

Gary was not in attendance so there was no Caretakers' report.

The Secretary's report was reviewed. Minutes, payables, payroll, vacation/sick/flex were approved on a motion by Keven and 2nd by Byron.

Old Business was discussed. The project list was reviewed. Kelly moved that we have Ron's Plumping look at our shower trailer and have them replace the toilets with regular ones. Byron seconded and the motion passed. Myers's Construction has started on replacing the handicap section of the grandstands. The board went over bids for the fence along the track. Kevin abstained from the discussion and voting since his brother has one of the bids. Byron moved to accept the bid from Grid Iron Fencing, Laci seconded, the motion passed. Michael brought up the need for more tree's around the grounds. Commissioner Novotny said that he has already talked to the Conversation District about planting some tree's.

The board reviewed the secretary job discretion and duties. Michael moved to accept the description and duties, Kevin seconded the motion passed. The board reviewed employee policy. Several board's use the counties employee handbook then have an appendix for items special to them. Kevin moved to use the counties handbook and an appendix. Byron seconded, motion passed. Byron will have the Fair Board appendix done for review at the next meeting. Byron moved to accept the bylaws, Michael seconded and the motion carried. Laci will have all the documents ready to sign at the next board meeting.

The board reviewed upcoming grants. The board will request the track fence, pergola and partial shop from the 1% committee. From the Rec board we will request bleachers, and a new piece of playground equipment.

At the last meeting the board moved to add an over 60 Team roping to the fair. Laci moved that we issue buckles for that event, Kevin seconded motion passed.

New Business was discussed. Election of officers were discussed. Byron moved that the following slate of officers be elected. Laci Schiffer, Chairman, Kevin Rodriguez Vice Chairman, Kelly Camino Secretary, Byron Geis Treasurer and Michael Mader Public Relations. Kevin Seconded the motion carried.

The board then went into executive session to review job applications.

After executive session the board discussed a date for the Rodeo Workshop. The date will be Feb 20th from 5:30 to 7:30. Laci will put an ad in the paper and also post on our face book page. With not other business the meeting was adjourned.

The next meeting will be February 8th at 6pm.