

**Johnson County Cemetery District  
Minutes  
February 13, 2018**

The regular monthly meeting of the Johnson County Cemetery District was held at the cemetery office building, 351 N. Adams Ave. Buffalo, Wyoming, on Tuesday, February 13, 2018. The meeting was called to order by President Steve Gunsolley, at 2:00 p.m. Present were: Steve Gunsolley, Butch Buell, Nancy Elm, John Ehlers (via phone), Tracy Jelly, Chelsea Feeman, Tim Lohse, Megan Boggs, Dave Harness and Jill Wright.

1. **ACCEPTED MINUTES AS PRESENTED FOR PAST MEETING:** After reviewing the minutes of the January 2017 regular meeting, Butch moved, and Gene seconded to accept; the motion carried by all present.
2. **TREASURER'S REPORT:** Dave presented the January Treasurer's Report with all the financials and account balances. Nancy moved, and Butch seconded to approve the Treasurer's Report as presented; the motion carried by all present.
3. **WILLOW GROVE SEXTON'S REPORT:** Tim reported 3 new burials for January, making 3 burials for 2018, with 3 full burials and 0 cremation burials. Tim reported lots of plowing this month, they had a virus on their computer and had to take it in to get removed. Tim and Megan worked with the WY State Forestry to try for a grant. They will find out by the end of February. They are continuing to work on the CIMS project. Megan updated the for-sale book and ended up with 50 cremations only, 15 no sale and 3 half lots.
4. **KAYCEE SEXTON'S REPORT:** Dennette reported there were no new burials in Kaycee in January. She continues to work with Megan and Tim on the trees. She gave Megan her notes for the cost from Anita at the Conservation District for a drip system and an estimate from Nanny Kid Farms in Kaycee for mulch. She is looking into getting help from her daughters 4-H club to help with the trees. She will also talk to Dennis Elm about tilling the soil for the planting.

## **OLD BUSINESS:**

1. CIMS- The map was sent to include water and electrical. The question was asked if it will also include trees and Tim is looking into that and having the graves color coded.
2. Trees were ordered and materials from MTR including 10 rolls of wire and 100 steel posts. The cost is \$6200.00 including the materials and water system.
3. Big Horn Survey estimated that we would need 2448 yards of gravel to make a 3" depth and 12" base. The gravel cost is \$58,752 and the labor is \$66,096.00 for a total of \$124,848.00

## **NEW BUSINESS**

1. The property line adjustment in Kaycee was discussed. The land owner is Mike Huber and the adjustment will be 12 to 15 feet for a total of .8 acres. A letter was sent at the beginning of February.
2. Tim and Megan reported on the Wyoming Grass Growers Association meeting in Casper on 7-9 of February. They both said it was extremely beneficial and they learned a great deal.
3. Dr. Rhodes' position on the board was discussed. John Zorbas had sent the cemetery a letter stating his interest in the position. Butch made a motion to appoint John Zorbas to fill the position until the next scheduled election. Nancy seconded the motion. The motion was put to a vote and passed unanimously.
4. A time line for budget preparations was given by Jill: Budget will be reviewed in February; a preliminary budget will be presented in March by Dave; in May the preliminary budget will be approved; in June the Budget summary form will be submitted to the Johnson County Clerk; the board will finalize the budget at the June meeting; the board will then set a date and time for the budget hearing; the budget hearing will be held no later than five days from the 3<sup>rd</sup> Thursday in July; a legal notice will appear two weeks prior to the hearing.

5. The November general election was reviewed with Nancy, Steve, Gene and John Zorbas all up for re-election.
6. It was moved by Nancy and seconded by Gene that Tim and Megan will investigate a complete security system for all the cemetery property. The motion carried unanimously

**VIII. VOUCHERS: See attached list.**

Vouchers were initialed, and checks signed by the board members.

There being no further business, it was motioned by Gene and seconded by Nancy that the board adjourn. President Steve adjourned the meeting at 3:20 p.m. **The next regular board meeting will be held at the Cemetery Office at 351 North Adams Ave, Buffalo, Wyoming, Tuesday, March 13, 2018, at 2:00 p.m.**

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