

Johnson County Hospital District

BOARD MINUTES

January 31, 2018

The Board of Trustees of Johnson County Hospital District met for its January Board Meeting on Wednesday, January 31, 2018 at 6:50 P.M. in the Lake Angeline Conference Room. The following members were present:

Mark Schueler, M.D., President  
Cristy Kinghorn, Secretary  
Ray Holt, Treasurer  
Kellie Jensen, Board Member  
Bill Dooley, Board member

Those Absent:

-----

Tom Berry, DVM, Board Member

Others Present:

-----

Nicole Hobbs - CEO  
Blaine Ruby, MD – Chief of Staff  
Mary Litzel – Director of Acute Care  
Shanda Rodriguez – Director of Homecare  
Laurie Hansen – Director of Administration  
Brenda Gorm – DON – Amie Holt Care Center  
Linda Greenough – County Commissioner  
Steven Dow – Buffalo Media  
Aaron Palmer – Sheridan Media

The meeting was called to order by Kellie Jensen. Dr. Schueler made a motion to approve the minutes from the November Board meeting. Cristy Kinghorn seconded the motion. All members voted in favor of the motion.

Dr. Ruby provided the board with an update from the medical staff. Dr. Ruby reported that the volume in the hospital has remained steady the last two months.

Shanda Rodriguez reported on Home Care Issues. Shanda reported on QAPI results, patient stats, and staffing issues.

Crystal Smith reported the clinic statistics for November and December. Crystal asked for the boards input on the clinic implementing an automated phone system. The board discussed the automated phone system and stated they had no objection to the clinic moving forward with the implementation. Crystal reported that she is working with the clinic nursing staff to implement follow-up phone calls to patients.

Mary Litzel updated the board on nursing service staffing. Mary reported that the new nurses are orienting with experienced nurses for OB patients. Mary reported that the flu season has hit Johnson County and the masking policy for employees is now in effect.

Brenda Gorm reported that there are currently 43 residents in the care center with 1 pending admissions. Brenda updated the board on AHCC's staffing changes and open positions.

Laurie Hansen distributed the memorial and donations report.

Laurie Hansen provided the board with the Safety Infection Control and Rehab update.

Laurie reported that Allscripts was recently attacked by ransomware. Laurie provided the board a copy of a new article stating that Allscripts is being sued by a clinic related to the attack.

Laurie Hanson reported that the Wellness room is now open and the board members are welcome to use it after signing a release form.

Laurie Hansen provided the credentialing report. The Board reviewed applications for appointment / reappointment to the Medical Staff. Following this review, Bill Dooley made a motion to appoint / reappoint and grant temporary privileges to the following applicants. Cristy Kinghorn seconded the motion. All members voted in favor of the motion.

**Initial Appointment:**

Trojan, Brandon, MD.....Urology

**Reappointment:**

Ferries, Laura, MD.....Internal Medicine

Mary Litzel reported that the staff sleep room is now open

Marcy Schuler reported that JCHC received a good response rate on the community survey. Marcy reported that JCHC sponsored the New Year's baby basket for 2018. Marcy reported that we utilized a marketing firm in Sheridan to put the New Year's baby advertisement together.

The board discussed the election of new officers. Following this discussion, Kellie Jensen made a motion to elect Dr. Schueler as the Board President. Cristy Kinghorn seconded the motion. All members voted in favor of the motion. Bill Dooley made a motion to elect Cristy Kinghorn as Board Secretary. Dr. Schueler seconded the motion. All members voted in favor of the motion. Bill Dooley made a motion for Ray Holt to remain the Board Treasurer. Cristy Kinghorn seconded the motion. All members voted in favor of the motion.

Tracy Jelly reviewed the FY2017 Audit. Ray Holt made a motion to approve the audit as presented. Bill Dooley seconded the motion. All members voted in favor.

Mary Litzel discussed the need for a replacement CO2 module. The board reviewed and discussed the three options available for replacement or repair of the module. Following this discussion, Kellie Jensen made a motion to purchase a new CO2 module. Cristy Kinghorn seconded the motion. All members voted in favor.

Nicole Hobbs provided the board with a proposal to repair the medical gas system in the Operating Room. Bill Dooley moved to approve the repair of the medical gas system. Kellie Jensen seconded the motion. All members voted in favor.

The Board reviewed the financial performance of the organization as of the end of December.

The Board reviewed the FY2017 Cost report. Nicole Hobbs reported that JCHC will be receiving a settlement of \$97,781 from Noridian. Nicole reported that JCHC will be setting up a reserve account related to the cost report. The board discussed the reserve account and decided that a separate bank account was not needed for the reserve account.

Nicole Hobbs requested the board change the capital limit from \$1,000 to \$4,999. The board discussed this proposal. Following the discussion Bill Dooley made a motion to increase the capital limit to \$4,999. Ray Holt seconded the motion. All members voted in favor of the motion.

Nicole Hobbs reviewed the items that the board took action on between the public board meetings. Following this review, Bill Dooley made a motion to ratify the approval of the Change to the Health Insurance Broker and the Application for USAC funding. Kellie Jensen seconded the motion. All members voted in favor of the motion.

Nicole Hobbs updated the board on the new Health Insurance Broker. JCHC has been very happy with the change.

Nicole Hobbs presented a proposal from Quorum Health Resources to conduct a billing review. Bill Dooley made a motion to approve the proposal for \$20,000. Kellie Jensen seconded the motion. All members voted in favor of the motion.

Nicole Hobbs presented the results from the Community Survey.

Nicole Hobbs requested the board approve a per diem employment agreement for Derek Gilbert, MD. The board discussed the agreement. Following this discussion, Kellie Jensen made a motion to approve the agreement. Dr. Schueler seconded the motion. All members voted in favor of the motion.

Nicole Hobbs updated the board on changes to the registration process that have been made.

Nicole Hobbs reported that JCHC is currently reviewing its Group Purchasing Organization (GPO) contracts and will be consolidating the multiple GPOs it utilizes.

Ray Holt made a motion to go into Executive Session. Kellie Jensen seconded the motion. All members voted in favor of the motion.

Bill Dooley made a motion to come out of Executive Session at 11:05 P.M. Ray Holt seconded the motion. All members voted in favor of the motion.

Kellie Jensen made a motion to adjourn. Bill Dooley seconded the motion. All members voted in favor of the motion.

Respectfully submitted,

Cristy Kinghorn  
Secretary