

JOHNSON COUNTY LIBRARY BOARD MINUTES
Monday January 22, 2018

The Johnson County Library Board of Trustees met at the Johnson County Library on Monday, January 22, 2018 with the following members present: Ron Wagner, Julie Baker, Kim Harvey, and Denise Marton. Director Cynthia Twing, Assistant Director Mary Rhoads was present. County Commissioner Linda Greenough was present. Bill McIntyre was absent. Ron called the meeting to order.

Steve Reimann, Johnson County Library Foundation, gave an overview of the Foundation's mission statement. He said the purpose of the Foundation is to generate cash and support the library through investments. Steve explained the three financial categories of the Foundation; operating, active and endowment. He also said that they have updated their policies and bylaws.

Minutes from the November 20, 2017 meeting were reviewed. Julie moved to approve the minutes. Denise seconded the motion. The motion carried.

Correspondence

- Thank you, card, from library visitor
- Letter from Dick and Jan Edgcomb / The Office
- Bureau of Labor Statistics survey participation
- Postage increase
- Thank you letter to Anchor Lodge #7
- Year-end report to the Johnson County Commissioners
- Letter from the Wyoming State Shooting Association
- Summer Reading Program training sessions

Approval of checks 16590-16710 and direct deposit checks DD1091-1096 was reviewed. Denise moved to approve them for payment and Julie seconded. The motion carried. Trustee Checks 1438-1446 were ratified for payment. Denise moved to approve them for payment and Julie seconded the motion.

Director's Report-original in permanent records

- Mary Ann Bayers and Director Twing have finished the adult collection inventory.
- Kelley Davis, Kaycee Library employee, had back surgery on December 11th
- Vintage Strings performed Christmas music on the evening of December 12.
- Christmas Joy family night was held on Thursday, December 14 with 58 in attendance. The Friends of the Library support this program.
- Prairie Wildfire performed at the Library on December 22
- A patron fell outside on December 28. EMT's were called.
- A test of the Comtronix panic button system was done.

Old Business

- The Library Trustees credit card has arrived
- The quilt sale of Mr. Ellis's quilts made \$3745. Proceeds will support the children's program at the library
- The library borrowed the bug oven from the Natrona County Library. It has been returned. An oven has been purchased for JCL. Cynthia has been in contact with the County Attorney about this issue. DFS thinks the problem has been resolved.

- A discussion was held about the drive-up book drop. The Trustees would like Cynthia to proceed with this project.

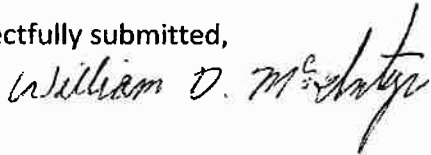
New Business

- The Suspension of Privileges policy was discussed. Kim made a motion to accept Appendix X. Denise seconded the motion. Discussion. The motion failed. Changes and additions were made to the policy. Julie made a motion to accept Appendix X as amended. Kim seconded the motion. The motion carried.
- The Internet Policy was reviewed. Denise made a motion to amend the highlighted area of the policy. Julie seconded the motion. The motion carried.

The next meeting will be Tuesday, February 20, 2018 at 4 pm at the Johnson County Library.

Executive session was called for personnel.

Respectfully submitted,

Handwritten signature of William D. McIntyre in cursive script.