

Johnson County Ambulance Rural Health Care District

Minutes

February 13, 2018

The regular monthly meeting of the Johnson County Ambulance Rural Health Care District was held at the Ambulance Office, Buffalo, Wyoming on Tuesday, February 13, 2018. The meeting began at 7:00 a.m. The meeting was called to order by Bob McBride. Present were: Bob McBride, Luke Goddard, Dozier Tabb, Marilyn Connolly, Tracey Jelly, Chelsea Feeman, Steven Soelter, Michelle Chapman, Dave Harness and Karri White.

I. APPROVAL OF MINUTES OF LAST MEETING:

The motion to approve the minutes of the regular meeting on January 9th was made by Luke Goddard and seconded by Dozier Tabb. Approved by all present.

II. VIEW AND APPROVE TREASURER'S REPORT:

Dozier Tabb presented the January Treasurer's Report for review. Motion to approve the Treasurer's Report was made by Luke Goddard and seconded by Marilyn Connolly. Approved by all present.

III. BUFFALO REPORT:

1. Ambulance Calls

Dave reported January had 69 ambulance calls consisting of the following: 59 medical and 10 trauma; 17 were transfers, 6 nurse transfers, 2 canceled, 5 patient refusals, 1 standby, 0 DOA, 0 code, 0 extrication, and 0 trauma team activations. 38 in-town calls and 31 out-of-town calls. 58 were Johnson county residents and 11 non-residents.

IV. KAYCEE REPORT:

1. Ambulance Calls

Michelle reported there were 5 runs in January: 2 medical, 0 trauma, 3 refusals and 0 standbys.

V. OLD BUSINESS:

1. Audit

Tracey Jelly, Chelsea Feeman and Steven Soelter with Cloud Peak Accounting presented the Financial Report and audit FYE 2017. They reported there were no exceptions. Tracey stated the audit was clean, the vouchers we detailed, and extra credit card transactions were scrutinized.

2. Kaycee EMTs

Michelle presented a job description for the full-time EMT position in Kaycee. A motion was made to advertise the position and the Board will review the candidates. Dozier Tabb seconded the motion. There was discussion regarding the job description and Luke withdrew the motion. It was decided to revise the job description at the next board meeting and advertise the position at that time. Luke

expressed his expectation that 100% of the calls will be covered and would like it stated in the job description.

3. Certificates of Deposit

Certificate of Deposit rates will be procured from local banks to determine the best investment opportunity.

Call for old business:

4. Stop the Bleed

Marilyn suggested each EMT have a "Stop the Bleed" kit in their possession. The kits have been distributed to local law enforcement but a follow up needs to be made to determine if they need further training with the kit. Karri will research the options and prices of the kits.

VI. NEW BUSINESS

1. Special Use District Training

Karri presented a training opportunity in Cheyenne on February 28th and March 1st for Special Use District Board members.

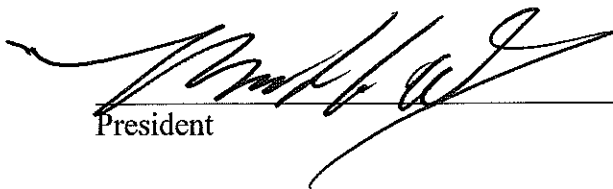
2. Budget Timeline

A timeline for discussing and implementing the 2018/2019 budget was provided. A preliminary budget will be presented to the Board at the March regular meeting.

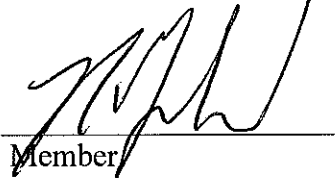
Call for new business:

Vouchers were initialed, and checks signed by the board members. Report attached. There being no further new business, the meeting was adjourned at 7:50 a.m.

The next regular meeting will be held in Buffalo on Tuesday, March 13, 2018 at 7:00 a.m.



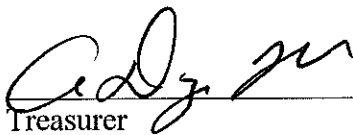
President



Member

Secretary

Member



Treasurer

02/14/18

JOHNSON COUNTY AMBULANCE RURAL HEALTH CARE DISTRICT

BILLS APPROVED & PAID BY BOARD MEMBERS

February 1 - 13, 2018

Feb 1 - 13, 18

AMERICAN WELDING & GAS	(680.49)
AT&T MOBILITY	(36.10)
BIEGEL, JOSEPH.	(452.90)
BIG HORN CO-OP	(207.77)
BUFFALO COMPUTER CONSULTING, LLC	(335.00)
BUFFALO EMS, LLC.	(66,043.67)
Buffalo Prescription Shop	(40.79)
CASH ACCOUNTING	(150.00)
Chief Supply	(341.42)
CLOUD PEAK ACCOUNTING, LLC	(7,825.00)
COMMUNICATION TECHNOLOGIES, INC.	(481.56)
ED HAMMER, INC.	(21.66)
Emergency Medical Products, Inc.	(1,724.45)
HEALTHCARE BILLING INC.	(3,270.30)
JANINE FOLEY	(48.00)
JOHNSON CO. HEALTHCARE CENTER	(13.96)
JOHNSON COUNTY COMMISSIONERS	(632.48)
MARIA FLAVIA GEORGE-OLIVEIRA	(40.00)
Mastercard	(167.55)
Michelena Automotive Inc	(295.25)
MICHELLE CHAPMAN	(359.70)
MONTANA-DAKOTA UTILITIES CO.	(166.54)
NORCO, INC.	(306.51)
PHYSIO-CONTROL, INC	(50,313.92)
Pitney Bowes	(500.00)
POWDER RIVER ENERGY CORP	(156.02)
POWDER RIVER SHREDDERS LLC	(35.00)
REESE & RAY'S IGA	(31.49)
ROCKY MOUNTAIN POWER	(97.70)
RT COMMUNICATIONS	(85.34)
S&S CONTRACTING, INC.	(37.50)
SQUEEKY KLEEN	(15.95)
The Office	(278.79)
TOWN OF KAYCEE	(39.10)
Verizon Wireless	(170.35)
VISA	(1,422.75)
WYOMING RETIREMENT SYSTEM	(420.00)

TOTAL

(137,245.01)

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