

Johnson County Hospital District

BOARD MINUTES

March 28, 2018

The Board of Trustees of Johnson County Hospital District met for its March Board Meeting on Wednesday, March 28, 2018 at 6:30 P.M. in the Lake Angeline Conference Room. The following members were present:

Mark Schueler, M.D., President  
Cristy Kinghorn, Secretary  
Ray Holt, Treasurer  
Bill Dooley, Board member  
Tom Berry, DVM, Board Member

Those Absent:

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Kellie Jensen, Board Member

Others Present:

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Nicole Hobbs - CEO  
Blaine Ruby, MD – Chief of Staff  
Mary Litzel – Director of Acute Care  
Laurie Hansen – Director of Administration  
Brenda Gorm – DON – Amie Holt Care Center  
Crystal Smith – Clinic Manager  
Linda Greenough – County Commissioner  
Steven Dow – Buffalo Media

The meeting was called to order by Dr. Schueler. Dr. Schueler requested that Dr. Gonzalez's name be corrected on the last page of the February board minutes. Tom Berry made a motion to approve the minutes from the February Board meeting as amended. Cristy Kinghorn seconded the motion. All members voted in favor of the motion.

Dr. Ruby provided the board with an update from the medical staff. Dr. Ruby reported that he will have 4 medical students completing a general surgery rotation with him during the next academic school year.

Crystal Smith reported the clinic statistics for the month of February. Crystal reported that Mental Health in Kaycee is requesting to sub-lease clinic space at the Kaycee Clinic for a suicide prevention counselor. Crystal reported that Dr. Thomas Radosevich has expressed an interest in contracting with JCHC as an ER per diem physician. Nicole Hobbs reported that JCHC is in the process of sending out a contract for Dr. Radosevich to review.

Marcy Schueler reported that the Marketing department is in the process of updating the facilities' paperwork with the revised logo.

Laurie Hansen provided the board with the Safety Infection Control and Rehab update. Laurie distributed a copy of the Infection Control Risk Assessment, and JCHC's Hazard and Vulnerability Assessment. Laurie reported that JCHC will be part of a Long Term Power Outage Tabletop exercise on April 19<sup>th</sup>. Laurie reported that the hospital has changed online education vendors from Swank Healthcare to Relias.

Laurie Hansen distributed the memorial and donations report.

Laurie Hansen provided the credentialing report. The Board reviewed applications for appointment / reappointment to the Medical Staff. Following this review, Bill Dooley made a motion to appoint / reappoint and grant temporary privileges to the following applicants. Ray Holt seconded the motion. All members voted in favor of the motion.

**Initial Appointment:**

Gilbert, Derek.....MD Family Medicine

**Reappointment:**

Vamer, Cheryl.....MD ENT

Nicole Hobbs reported Home Care Service QAPI results and patient stats.

Nicole Hobbs reported that there are currently 43 residents in the care center with 1 pending admission. Nicole reported that State Surveyors arrived at the Care Center on Monday to complete the facility's annual recertification.

Mary Litzel reported on Nursing Service staffing.

The Board reviewed the financial performance of the organization as of the end of February.

The Board reviewed and discussed the second financial forecast for FY2018. Following the review Tom Berry made a motion to approve the financial forecast. Cristy Kinghorn seconded the motion. All members voted in favor of the motion.

The board reviewed and discussed the Anadarko Interest Refund Request Letter send out by the County Commissioners.

Nicole Hobbs reviewed the proposed changes to the health insurance plan. The board discussed the proposed changes. Following this discussion Bill Dooley made a motion to approve the changes to the health insurance plan. Ray Holt seconded the motion. All members voted in favor of the motion.

The board discussed the Medical Staff Rules & Regulations. Following this review Cristy Kinghorn made a motion to approve the Medical Staff Rules & Regulations. Tom Berry seconded the motion. All members voted in favor of the motion.

Nicole Hobbs reported that JCHC recently lost a member of the IT staff. JCHC is currently utilizing IT consultants to provide additional assistance for issues that internal IT staff are not able to resolve.

Nicole Hobbs reported that a workgroup has been formed to discuss locating a VA Skilled Nursing Facility in Buffalo.

Nicole discussed the proposed dates for the strategic planning sessions. The board selected May 22<sup>nd</sup> as the date for strategic planning.

The board discussed trustee education. Dr. Schueler stated that there is education offered through the Wyoming Hospital Association – Best on Board. Nicole Hobbs stated that she will send out the information to access the training to each of the board members. The board discussed that each board member should complete one session of the Best on Board training each month.

Ray Holt made a motion to go into Executive Session to discuss Personnel and Compliance. Tom Berry seconded the motion. All members voted in favor of the motion.

Bill Dooley made a motion to come out of Executive Session. Ray Holt seconded the motion. All members voted in favor of the motion.

Cristy Kinghorn made a motion to pay Nicole Hobbs a bonus of \$10,000. Bill Dooley seconded the motion. All members voted in favor of the motion.

Ray Holt made a motion to adjourn. Tom Berry seconded the motion. All members voted in favor of the motion.

Respectfully submitted,

Cristy Kinghorn  
Secretary