

Johnson County Fire Control District #1
Business Meeting
March 13, 2018

The meeting was called to order at 8:05 am. Those in attendance include: Shawn Miller, Brad Borgialli, Colby Richins, Scott Duncan, Bob Perry, Stephanie Billings, Tiddle Camino, and Chanda Rule. Don Camino was on the phone

The February minutes were read and approved. Shawn moved to approve. Don seconded, motion carried to approve minutes.

Finance report: After some discussion, the bills, transaction report, bank statement, and bank reconciliation were reviewed for March. Don made a motion to approve and pay all submitted vouchers, and Shawn seconded the motion. The motion carried and checks were signed. The budget was reviewed and any overages discussed. The timesheets were reviewed and signed. We have a \$300,000 CD at First Northern Bank that comes due March 16, 2018. Chanda presented some options from MBS and WyoStar. We have 3 CD's coming due from MBS before the end of the fiscal year, so Shawn made a motion to cash in the FNB CD and put those funds into the WyoStar account. Don seconded the motion, motion carried.

Guest: Stephanie Billings was present to discuss why she did not turn in a bid. Last summer she had some health issues that prevented her from doing the cleaning herself. She had sent someone to do the work, but apologized for not checking the work. She was disappointed how the district handled the issue; she would have preferred a call instead of a formal letter after the fact. Brad and Colby commented that they were upset that Stephanie didn't contact the department and let them know that she wouldn't be able to clean for a while and adjust the billing accordingly. Shawn asks Stephanie if she would still like to submit a bid, she responded that she did not. Shawn asked her to continue cleaning until notified that we found a replacement.

Bids: Cleaning Bids-Clean Living and Florencia Gullick submitted a bid. These will be tabled until all board members can be there.

Guest: Tiddle asked Scott to ask the board's permission to hold WyoFire here next year under the district's liability insurance. Shawn has visited with Trevor Moon of North Wyoming Insurance, and Trevor didn't think it would be an issue. Shawn also commented that all participants would be required to sign a liability release and all firefighters would be covered under their own departments workers comp policies. Aircraft, smoke busters and lots of firefighting personal will be there so chances of loss of control is very limited. Colby commented that the training benefits outweigh the risks. There will be no cost to our firefighter's when we host it, the rural fire board will pay for this training. Shawn made a motion to allow the WyoFire exercise to operate under the Fire District's liability insurance. Don seconded the motion. Motion carried.

Fire Chief Report: Only 2 calls last month, pretty quiet according to Colby.

Mechanic Report: Brad reported that the tanker truck is back, although the valves are working, Brad would like to replace them. Estimated cost on replacement of 3 valves is under \$600.00. Brad has 3 more brush trucks to go through.

Old Business:

New Business: Don requested that the meeting time be moved to 1:00 pm instead of 8:00 am. All meetings will now be held at 1:00, Chanda will advertise this.

We received a bid from PMCH to do the review for FY17-18. The amount is \$7900.00; Shawn made a motion to accept the bid. Don seconded the motion, the motion carried. Chanda also mentioned that Elaine Culvier is retiring so we will have a new partner overseeing our account; her name is Diane Cox.

Chanda asked to attend a training provided by PMCH on the pension liability reporting requirements. This will be in Casper on March 21. Don moved that Chanda attend this training and Shawn seconded the motion.

QuickBooks payroll will no longer support the 2015 version, so it needs to be updated. Don made a motion to purchase the updated QB, Shawn seconded the motion.

Shawn moved to adjourn the meeting, Don seconded. The meeting was adjourned at 8:46 am. The next meeting will be April 17th at 1:00 pm.

Respectfully submitted

Chanda Rule