

**Johnson County Airport Board**  
Meeting Minutes  
February 19, 2018

The regular meeting of the Johnson County Airport Board was called to order by Chairman Gerald Fink at 8:30 a.m. on February 19, 2018. Other Board members present were Randy Dyess, Clint Culliton and Jim Purdy. Also present were Airport Manager Bruce McWhorter, Randy Dyess moved, seconded by Purdy to approve the January 15, 2018 regular meeting minutes. The following bills were presented:

- Johnson County Aviation Mgt.                      \$2,300.00
- Hout Fencing of Wyoming-Retainage            \$24,630.95
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Dyess moved, seconded by Purdy to approve all bills plus all regular monthly bills. Motion approved.

Fuel Account:

The board reviewed the bank statement for the Fuel Account and noted a balance as of the February 10, 2018 statement date of \$21,755.36.

Old Business

Cody Wyatt , WWC was not in attendance but provided a written progress report:

- Draft completion report and record drawings have been submitted to FAA, WYDOT and the Airport Board.
- WWC recommended the release of retainage on February 13, 2018 in the amount of \$24,630.95 as they have supplied all of the close out materials.
- The ALP review is ongoing with assistance from DOWL. Will be submitted to the Board, FAA and WYDOT when completed.
- The DOWL Professional Services Agreement has been reviewed by Deputy County Attorney, Barry Crago and DOWL has made the requested edits to the agreement. Dyess moved, seconded by Purdy to approve the agreement and authorize the chairman to sign the same. Some discussion was held regarding DOWL's policy with regard to per diem charges when staff comes in from locations other than Sheridan. Motion carried.
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New Business:

- Board Re-organization:
  - The following slate of nominees for offices was presented
    - Chairman, Gerald Fink
    - Vice Chairman, Jim Purdy
    - Treasurer, Clint Culliton
    - Secretary, Keith Neustal/ Clint Culliton as backup
  - Dyess moved, seconded by Purdy to cast a unanimous ballot for this slate of nominees. Motion carried.

## Airport Report

McWhorter reported that the T-Hangar units are all occupied at this time.

The exhaust system on the snow plow truck has rusted out. An exhaust pipe without a muffler has been fashioned and is working at the present time. Board is ok with that.

Purdy mentioned that there are some kind of hard rubber cutting edges for snow plows that might work on the snow plows. Bruce will look into them.

### Operations:

Rotary	28
Fixed Wing	170
Jets	12

### Fuel Sales:

Self Service	2,087 gallons
SS Transactions	110
Jet A	481 gallons, 102 gallons of which went into the Snow plow truck and the Bobcat, 539 gallons of Jet A have been used in Airport equipment in the past year.

There being no further business to come before the board, the meeting was adjourned at 9:20 a.m.

Next regular meeting will be on March 19, 2018.

Respectfully submitted,

Gerald E Fink, Acting Secretary