

MEETING MINUTES
KBJ ECONOMIC DEVELOPMENT JOINT POWERS BOARD
BOMBER MOUNTAIN CIVIC CENTER - BUFFALO, WY
April 25, 2018 @ 8:00 A.M.

Members present:

Bob Snowden, Chair	Johnnie Pond
Tom Knapp	Travis Lawrence
Mike Johnson, Mayor	Rich Griffith
Bill Novotny	Randy Dyess, Vice Chair
Staff: Claudia Todd	Dave Simonsen, CEO

Members absent:

Crosby Taylor
Delbert Eitel

Guests: Brandi Harlow, Wyoming Business Council; Scott Madsen, City Council

- I. **CALL TO ORDER AND INSTRUCTIONS:** Chairman Snowden called the meeting to order at 8:05 A.M.
Introduce any guests present – None Present

- II. **REVIEW/ACCEPT MEETING MINUTES:**
April 11th, 2018 (Recorded by Claudia Todd)
Mayor Johnson motioned to approve the March 28th, 2018 meeting minutes. Pond seconded. Motion carried.

- III. **FINANCIALS: Travis Lawrence, Treasurer**
 - A. **Treasurer's report on financial status** – Treasurer Lawrence updated the board on the funding approved by the City at their last meeting (\$25k).

- IV. **CEO'S REPORT:**
 - a. **Building update** – C.E.O. Simonsen reported that the facility continues to be busy with events/activities. The Boy Scouts utilized the facility and grounds this past weekend. Some of their deposit will be held back due to damage caused during the use of the facility.
 - b. **NEW Growth Alliance update** – Simonsen reported that the contract with Ady is nearing the final draft stage and will then be executed.
 - c. **Tech Park Update** – The letter requesting that the City of Buffalo Business Ready Communities application to fully fund the tech park has been submitted.
 - d. **Grant Updates** – Simonsen reported that the Johnson County Recreation District's grant application for \$32,000 was submitted.
 - e. **PUBLIC COMMENT PERIOD:** None

- V. **STATUS REPORT ON PROJECTS:**
 1. **Interapt Project Update** – Simonsen reported that Ankur did reach out after the last JOCO meeting. He sent an email to Jeremiah and cc'd Mayor Johnson and Bill Novotny. To date there has not been a response to that message.
 2. **Project Thunder** – No update available

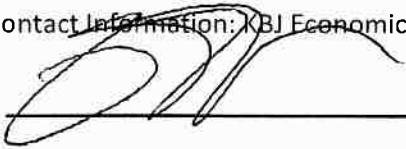
OLD BUSINESS:

- a. **Discussion/Action Item: 2019 Organizational Budget** – The budget was approved at the last meeting, but Simonsen reminded everyone that if anything is cut, the budget would need to be amended and re-approved.
- b. **Discussion/Action Item: Mountain Meadow Wool Proposal update** – Mountain Meadow Wool responded to Mayor Johnson concerning the latest lease proposal from JOCO First. They are exploring financing options at this time to purchase the facility.
- c. **Discussion/Action Item: Facility Support Comparison** – Simonsen contact civic/community centers from throughout the state to get information about each facility and the amount of public (Particularly City support) financial support each facility receives. Torrington, Evanston, Casper, Gillette, Lander, and Worland were each contacted.

NEW BUSINESS:

- a. **Discussion/Action Item: Bomber Mountain Website** – Simonsen updated the board on the BMCC website development process. The site is being developed by Golden Shovel Agency at no additional cost to JOCO First. A link will be sent out to the board.
- d. **Next Meeting Date** (May 9, 2018)
- a. **AJOURN:** Meeting adjourned at 9:47a.m.
- b. **Open to Board Members** – No comments.

Contact Information: KBJ Economic Development (307) 620-1260 Info@jocofirst.com

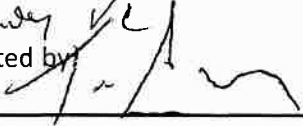


5-9/18

Bob Snowden, Chair

Date:

Attested by:



~~Randy Dyess, Vice-Chairman~~

Date:

5/9/2018

TRAVIS LAWRENCE, TREASURER