



621 West Fetterman Buffalo, WY 82834 (307) 684-2526

MINUTES FROM THE MEETING May 15th, 2018

The business meeting was called to begin by Chairman Fieldgrove. Those present included Ryan Fieldgrove, Luke Todd, Virgie Watt, Priscilla Welles, Zach Byram, Amanda Hulet and Allison McKenzie.

Minutes from the April meeting were reviewed as well as the treasurer's report. Virgie moved to approve the minutes from the meeting. Priscilla seconded. Motion carried. The treasurer's report was read and Virgie moved to pay the outstanding bills. Priscilla seconded. Motion carried. Please refer to the Treasurer's report for a list of all bills.

The bank statement for April has been reviewed and found to be in the order and reconciled.

In old business, Zach updated the board on the tree program. Final numbers include selling 853 mature trees and 900 seedlings. This number is the highest since Zach has been here. Mandy also helped with new reports to show profit and loss on the trees. Noted was the significant savings since Commissioner Perry and Chairman Fieldgrove donated the use of the skid steers this year.

Ryan then updated the board members on the investment options that he had explained at the last meeting. It was decided to wait for all board members to be present to discuss these options again.

Allison discussed the EWP project. The diversions have been surveyed before high water. Estimates are getting reviewed. Once that is done, NRCS will ask for the dollars for the project and then will meet with ditch companies and land owners on a plan. There should be a plan for moving forward by next meeting. She also said she is currently working with the new landowner where the diversions are located and they are wanting to work with her to fix the creek between all diversions.

We then moved to new business to discuss the 5 year plan that Zach has come up with. He presented a slide show to the board to show his vision of where he and Mandy would like to see the district grow to. The board applauded him for his vision and asked him to start moving forward with his plan.

Back to old business, Home Hazardous Waste Day is scheduled for June 2. Zach and Mandy will be getting everyone nailed down for contributions and help the day of.

Field office activity as well as district personnel reports were given.

In new business, Allison asked the board to be cooperators on a couple of agreements that we have cooperated on before. The board agreed to the partnerships and the documents were signed.

Zach promoted the Ventanata & Medusahead Tour. It will be held June 18 & 19. He will be sending out the flyer for board members to sign up to attend. It's a well-organized and very worthwhile tour to be on.

Allison, Zach & Ryan attended the local work group meeting. Water issues are the number 1 priority for our area and they also are making the Ventanata and Medusahead more priority as well and can hopefully secure more funds to help head these invasive grasses off.

Zach spoke about the Procurement policy/rule and the Public Information policy/rule. The board is to take what he has designed and given them and come back to the next meeting with changes and comments so that we can adopt a policy or rule for both.

Zach gave the board the current proposed budget. He has found more savings this year and it looks as if we may possibly be in the black next year. Priscilla voted to approve this budget. Virgie seconded. Motion carried. Zach will be presenting to the commissioners in June.

In other business, board member elections were again brought up. Just a reminder that Priscilla, Virgie and Ryan's positions are up for reelection. Ryan Mader from Buffalo High School has asked us to sponsor the ENR banner again. After discussion, it was moved that if a year could be added to the old banner, we would pay for that and give the rest of the money to the ENR judging team for their trip to nationals. If that can't happen, we would donate a new banner. Priscilla moved, Virgie seconded and motion carried. We will be donating \$50 to the State 4H Foundation for natural resource education this year. Also the board was asked their pleasure on receiving board meeting information. It was decided that all could be done via email and a friendly phone call reminder for all board members before the meeting would be nice. Zach and Mandy have noted this and will be starting this for the next meeting. Ryan signed the base appropriation funding claimant letter.

Our next meeting will be Tuesday, June 19th at 6 pm.

With no further business, the meeting was adjourned by Chairman Fieldgrove at 8:45 pm.


Ryan Fieldgrove - Chair


Priscilla Welles - Secretary/Treasurer

- I. **Treasurer's Report** –The beginning balance as of April 18, 2018 was \$707,839.24. Since the April meeting, the District received \$252.00 in weed barrier sales, \$225.00 from a refund from KBJ, \$29.42 from FNB from the checking account interest, \$29,150.50 in tree & seedling sales, \$1923.50 from PRCD in rain barrels, composters, trees & HHW support day, \$94.50 in rain barrel sales, \$84.00 in composter sales and \$18,828.39 from mill levy. After all transactions as of 5/15/18, a balance of \$707,344.86 remains.

IV.

Outstanding Bills:

1. Crestwood Growers	\$ 19156.81
2. Crestwood Growers	\$ 1537.75
3. Philip Rutt	\$ 130.73
4. CO State Forestry	\$ 2566.83
5. James Wargo	\$ 20.00
6. Clifty View Nursery	\$ 12133.06
7. The Xerces Society	\$ 45.00
8. Forestry Suppliers Inc	\$ 299.28
9. The Office	\$ 95.83
10. Buffalo Bulletin	\$ 306.10
11. Range Magazine	\$ 14.95
12. ACT	\$ 40.00
13. Clean Harbors	\$ 5921.15
14. University of Wyoming	\$ 54.00
15. US Treasury	\$ 1565.96
16. Amanda Hulet	\$ 1479.64

17. Zach Byram	\$	4111.65
18. Wyoming Retirement System	\$	1225.91
19. Zach Byram	\$	136.61
20. Amanda Hulet	\$	241.33

TOTAL EXPENSES	\$	51,082.59
-----------------------	-----------	------------------