

Johnson County Hospital District

BOARD MINUTES

April 25, 2018

The Board of Trustees of Johnson County Hospital District met for its April Board Meeting on Wednesday, April 25, 2018 at 6:30 P.M. in the Lake Angeline Conference Room. The following members were present:

Mark Schueler, M.D., President
Cristy Kinghorn, Secretary
Ray Holt, Treasurer
Kellie Jensen, Board Member
Bill Dooley, Board member
Tom Berry, DVM, Board Member

Those Absent:

Others Present:

Nicole Hobbs - CEO
Mary Litzel – Director of Acute Care
Shanda Rodriguez – Director of Homecare
Laurie Hansen – Director of Administration
Brenda Gorm – DON – Amie Holt Care Center
Crystal Smith – Clinic Manager
Linda Greenough – County Commissioner
Steven Dow – Buffalo Media
Aaron Palmer – Sheridan Media

The meeting was called to order by Dr. Schueler. Dr. Schueler requested that Dr. Radosevich's name be corrected on the second page of the minutes. Bill Dooley made a motion to approve the minutes as amended from the March Board meeting. Tom Berry seconded the motion. All members voted in favor of the motion.

Dr. Schueler provided the board with an update from the medical staff.

Crystal Smith reported the clinic statistics for the month of March. Crystal distributed a copy of the detailed statistics she has been tracking for the acute care clinic.

Shanda Rodriguez reported on Home Care Issues. Shanda reported on QAPI results, patient stats, and staffing issues. Shanda reported that the Jail contract was renewed for an additional year.

Mary Litzel reported on nursing service staffing changes.

Laurie Hansen provided the board with the Safety Infection Control and Cardiopulmonary update. Laurie distributed copies of the following Policies: Volunteer use during an emergency/disaster and 1135 waivers.

Brenda Gorm reported that there are currently 40 residents in the care center with 2 pending admissions. Brenda updated the board on AHCC's staffing changes and open positions. Brenda reviewed the results of the recent CMS State survey.

Tom Holt & C.J. Constantine from First Northern Bank distributed a summary of the hospital's current accounts at First Northern Bank. Tom & C.J. distributed and reviewed the proposed account plan for Johnson County Hospital District. Ray Holt stepped out of the meeting due to a conflict of interest. Tom Berry moved that the board accept the proposed account plan and remove Sandy Ward from the Safe Deposit box and add Nicole Hobbs to the Safe Deposit box. Cristy Kinghorn seconded the motion. The motion passed with five members voted in favor of the motion. Ray Holt abstained from voting due to a conflict of interest.

The Board reviewed the financial performance of the organization as of the end of March.

Nicole Hobbs reviewed the letter from the Johnson County Clerk requesting that the District submit the FY2019 Mill Levy request. Tom Berry made a motion to request 3 tax mills for the 2019 Fiscal Year. Ray Holt seconded the motion. All members voted in favor of the motion.

Nicole Hobbs reviewed the Wyoming Hospital Association Trustee Education Conference Flyer that was included in the board packets.

Nicole Hobbs updated the board on the need to open a new bank account for health insurance claims being processed by Regional Care, Inc. Bill Dooley made a motion to create a new bank account for health insurance claims being processed by Regional Care, Inc. Cristy Kinghorn seconded the motion. All members voted in favor of the motion.

Nicole Hobbs reported that the Hospital, AHCC, Home Health & Hospice License Renewal Applications are complete and need to be approved by the board. Bill Dooley made a motion to approve the renewal applications. Kellie Jensen seconded the motion. All members voted in favor of the motion.

Nicole Hobbs distributed a link to the Board Survey for Strategic Planning.

Nicole Hobbs reported that the onsite portion of the billing review will take place the week of April 30th.

Nicole Hobbs provided an update on the proposed Wyoming VA Skilled Nursing Facility and the potential impacts the facility could have on JCHC if located in Buffalo.

Ray Holt made a motion to go into Executive Session. Bill Dooley seconded the motion. All members voted in favor of the motion.

Bill Dooley made a motion to come out of Executive Session. Cristy Kinghorn seconded the motion. All members voted in favor of the motion.

Kellie Jensen made a motion to provide a \$0.25 special wage increase and starting base wage increase to staff RNs in the facility and Amie Holt Care Center CNAs. Bill Dooley seconded the motion. The motion passed with 5 members voted in favor of the motion. Tom Berry abstained from voting due to a conflict of interest.

Bill Dooley made a motion to approve the Collections, Inc. settlement agreement. Kellie Jensen seconded the motion. All members voted in favor of the motion.

The board discussed the policy regarding Chickens at the Amie Holt Care Center.

Kellie Jensen made a motion to adjourn. Ray Holt seconded the motion. All members voted in favor of the motion.

Respectfully submitted,

Cristy Kinghorn
Secretary