

**Powder River Conservation District
 Monthly Board Meeting
 May 8, 2018**

Supervisors Present:

Bill Jones
 Kevin Lund
 Dan Mahoney
 Wade Curuchet

Others Present:

Anita Bartlett, District Manager
 Allison McKenzie, District Conservationist
 Charlie Bradshaw, Soil Conservationist, NRCS
 Linda Greenough, JC Commissioner
 Chuck Schmitt, State Engineer, NRCS
 Hunter Rouse, Hunter Elmer, Eric Cleveland,
 Ayanah Winsor, KHS Students
 Karmen Marbry, KHS Science Teacher

The regular board meeting was called to order by Board Chair Bill Jones at 6:30 p.m. Kevin Lund moved to accept the minutes from the April 10, 2018 regular Board Meeting. Wade Curuchet Second. Motion Carried.

The Treasurer's Report was reviewed as follows:

Checking	\$ 458,221.25
Savings	\$ 403,626.82
Petty Cash	\$ 9.03
Liquid Liability Fund	\$ 21.48
Total	\$ 861,878.58

MAY MONTHLY EXPENSES

<u>Check #</u>	<u>TO</u>	<u>Memo</u>	<u>Amount</u>
7336	True North Steel	VOID	\$ -
7337	True North Steel	TRM for HJP	\$ 1,141.90
7338	Powder River Energy Corp	utilities	\$ 175.47
7339	Blue Cross Blue Shield of WY	insurance	\$ 677.94
7340	Wyoming. Com	website	\$ 20.00
7341	Anita M Bartlett	mileage	\$ 212.55
7342	Anita M Bartlett	salary	\$ 1,459.00
7343	Joyce Black	janitorial	\$ 250.00
7344	Susan Anderson	rent	\$ 443.02
7345	L&L Oilfield service	HJP EWP	\$ 2,161.75
7346	Montana-Dakota Utilities Co	utilities	\$ 41.79
7347	Top Office Products	copy charge	\$ 58.26
7348	Kaycee General Store		\$ 19.05
7349	WACD	dental Insurance	\$ 65.90
7350	CO State Forestry Nursery	seedling trees	\$ 871.57
7351	Clear Creek CD		\$ 1,923.50
7352	CenturyLink	conference line	\$ 35.49
7353	Town of Kaycee	utilities	\$ 59.10
7354	RT Communications	utilities	\$ 87.24
7355	Visa		\$ 374.96
7356	Anita M Bartlett	mileage	\$ 81.75
AP	IRS	Tax Deposit	\$ 865.76

7367	Anita M Bartlett	salary	\$ 1,458.99
Grand Total			\$ 12,484.99

Wade Curuchet moved to approve the Treasurer's Report, reconciliation of the March Savings Account Statement, the April Checking Account Statement, and to accept payment of all bills, Kevin Lund second. Motion Carried.

BUSINESS:

1. KHS Wildlife Class Presentation

-The KHS Wildlife Class attended the board meeting to give a presentation on what they had learned during the 2nd semester of their class. Topics included bird identification, large animal identification, and environmental law.

2. EWP Update

-Harold Jarrard Park

-Anita Bartlett stated that the soil lifts have been fixed and the coir logs have been staked down at HJP. We the run off that is currently occurring, there may be a few additional spots in the soil lifts that need to be fixed. There were 2 rolls of TRM left from the last repair which can be used if needed.

-Anita Bartlett presented the Contractor Evaluation form she completed on Barnum Inc. for the work that they completed on the Nolan and HJP EWP Projects. The board stated the form looked good tot them.

-Allison McKenzie informed the board that the NRCS Engineers would be visiting HJP on May 23rd to review the project and look at the soil lifts.

3. Watershed & Flood Protection Program

-Chuck Schmitt the NRCS State Engineer attended the meeting to discuss with the Board the Watershed & Flood Protection Program that the District and Town had submitted a project for in 2008. There is currently funding available in the program and the District/Town would be eligible to apply to have their project funded. The project was to repair/replace the flood berms through the Town of Kaycee. The Board stated that they would be willing to pursue funding if the Town of Kaycee is interested as the District could not afford to pursue the entirety of the project on their own. The Board also expressed interest in completing section of the project on their own if it was possible.

4. WyRED Sponsorship

-Anita Bartlett stated that there were two young ladies with the Kaycee FFA who would like to attend the WyRED Camp this summer. In the past the district has offered to sponsor kids from Kaycee willing to attend. Wade Curuchet moved to pay for the WyRED registration for these to ladies. Dan Mahoney second. Motion carried.

5. Draft Budget

-Anita Bartlett presented the budget information for the actual funds for FY 16-17 and estimated funds for FY 17-18. Based off of these numbers the board prepared a draft budget for the FY 18-19 to be sent to the county commissioners and WY Depart of Audit.

6. Cover Crop Test Plots

-Allison McKenzie stated that there were several landowners interested in starting cover crops and she was wondering if the Board would be willing to do some test plots. The board discussed this at length and decided to do some test plots with landowners who were willing to do test plots. Those landowners are Tom Harlan, Rhoni Stafford, and Kevin Lund. Dan Mahoney moved to purchase the seed for the cover crop test plots, but the landowners are responsible for planting the seed. Wade Curuchet second. Motion Carried with Kevin Lund abstaining.

7. District Report

-The District Manager's Report was discussed.

8. NRCS Field Office Report

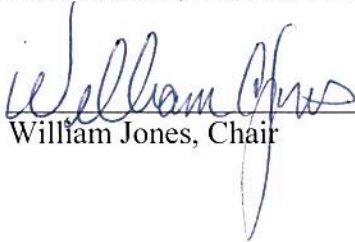
-The NRCS Field Office Report was discussed.

The next regular Board Meeting was scheduled for Monday, June 11, 2018 at 6:30pm. Wade Curuchet moved to adjourn the meeting, Kevin Lund Second. Motion carried 9:05 pm.

Respectfully Submitted:



Anita M. Bartlett, District Manager



William Jones, Chair



Wade Curuchet, Secretary/Treasurer