

Johnson County Hospital District

BOARD MINUTES

June 27, 2018

The Board of Trustees of Johnson County Hospital District met for its June Board Meeting on Wednesday, June 27, 2018 at 6:30 P.M. in the Lake Angeline Conference Room. The following members were present:

Mark Schueler, M.D., President
Cristy Kinghorn, Secretary
Ray Holt, Treasurer
Bill Dooley, Board member

Those Absent:

Kellie Jensen, Board Member
Tom Berry, DVM, Board Member

Others Present:

Nicole Hobbs - CEO
Blaine Ruby, MD – Chief of Staff
Mary Litzel – Director of Acute Care
Laurie Hansen – Director of Administration
Crystal Smith – Clinic Manager
Linda Greenough – County Commissioner
Steven Dow – Buffalo Media

The meeting was called to order by Dr. Schueler. Bill Dooley made a motion to approve the minutes from the May Board meeting. Ray Holt seconded the motion. All members voted in favor of the motion.

Dr. Ruby reported that Dr. Tabb's last day is June 27, 2018. Dr. Ruby reported that there are no plans to recruit additional physicians at this time. Dr. Ruby updated the board on summer ER physician staffing.

Dr. Ruby reported that the surgery department has experienced some turnover and is in the process of recruiting an additional staff member.

Crystal Smith reported and distributed the clinic statistics for the month of May. Crystal reported that May was a slow month for the clinic.

Marcy Schueler updated the board on JCHC marketing and advertising activities.

Mary Litzel reported that the hospital has been very busy the last two months. Mary updated the board on nursing service staffing.

Laurie Hansen provided the credentialing report. The Board reviewed applications for appointment / reappointment to the Medical Staff. Following this review, Bill Dooley made a motion to appoint / reappoint and grant temporary privileges to the following applicants. Ray Holt seconded the motion. Dr. Schueler abstained from voting due to a conflict of interest. All remaining members voted in favor of the motion.

Initial Appointment:

Mertz, Jamie CRNA
Radosevich, Thomas M.D.
Marino, Gregory D.O.

Reappointment:

Schueler, Mark MD
Gonzalez, Hermilo MD
Goddard, Luke MD

Laurie Hansen distributed the memorial and donations report.

Laurie Hansen provided the board with the Safety Infection Control and Rehab update.

Laurie Hansen reported that JCHC received a FLEX grant from the state that will allow the facility to send out HCAHPS patient satisfaction surveys.

Nicole Hobbs reported that there are currently 43 residents in the care center with 1 pending admissions. Nicole updated the board on certified nursing aid recruitment.

Nicole Hobbs reported on Home Health and Hospice QAPI results, patient stats, and staffing issues.

The Board reviewed the financial performance of the organization as of the end of May 2018.

Nicole Hobbs requested the board approve a per diem contract for Thomas Radosevich, MD. Bill Dooley made a motion to approve the contract for Thomas Radosevich, MD. Cristy Kinghorn seconded the motion. All members voted in favor of the motion.

Dr. Schuler excused himself from the board meeting due to a conflict of interest with the Medical Associates contract renewal. The board discussed the Medical Associates contract renewals. Bill Dooley made a motion to approve the Medical Associates Provision of Medical Services & Provision of Administrative services contracts. Cristy

Kinghorn seconded the motion. All remaining members voted in favor of the motion. Dr. Schuler rejoined the meeting following the vote.

Nicole Hobbs requested that Laurie Hansen be added to the payroll bank account as a signatory. Cristy Kinghorn made a motion to add Laurie Hansen to the payroll bank account as a signatory. Bill Dooley seconded the motion. All members voted in favor of the motion.

Nicole Hobbs reviewed the FY19 budget price increase, salary increase, pension contribution & capital budget. Ray Holt made a motion to approve the FY19 budget price increase, salary increase, pension contribution & capital budget. Cristy Kinghorn seconded the motion. All members voted in favor of the motion.

The board requested to move the August board meeting to 6:30pm on August 22, 2018.

Nicole Hobbs presented the Strategic Plan feedback and management action plan. Nicole reported that the board will receive quarterly updates on the management action plan progress.

Nicole Hobbs presented the draft mission statement developed at Strategic Planning. The board discussed the draft mission statement. The board will review the draft statement and provide feedback to Nicole to incorporate and present at the next board meeting.

Nicole Hobbs reviewed the referral bonus program policy. The board discussed the policy. Bill Dooley made a motion to approve the employee referral bonus program policy with the amendment to pay the referring employee \$100 upon hire of their referral and \$400 after their referral has worked 6 months. Ray Holt Seconded the motion. All members voted in motion.

Nicole Hobbs reported that the facility is in the process of updating the dress code.

Bill Dooley made a motion to go into Executive Session. Ray Holt seconded the motion. All members voted in favor of the motion.

Bill Dooley made a motion to come out of Executive Session. Ray Holt seconded the motion. All members voted in favor of the motion.

Cristy Kinghorn made a motion to approve a Salary Cap Policy that provides caps wages at the 100% of the maximum of a salary range and provides a \$500 bonus for employees in grade 18 & below, and a \$1,000 bonus for grades 19 & above in replacement of an annual increase. Ray Holt seconded the motion. The motion passed with 3 members voting in favor and 1 voting in opposition.

Bill Dooley made a motion to provide Dr. Alyse Williams a \$220,000 annual salary guarantee for the months of September & October. Ray Holt seconded the motion. All members voted in favor of the motion.

Bill Dooley made a motion to adjourn. Cristy Kinghorn seconded the motion. All members voted in favor of the motion.

Respectfully submitted,

Cristy Kinghorn
Secretary