

**Johnson County Cemetery District**  
**Minutes**  
**June 12, 2018**

The regular monthly meeting of the Johnson County Cemetery District was held at the cemetery office building, 351 N. Adams Ave. Buffalo, Wyoming, on Tuesday, June 12, 2018. The meeting was called to order by President Steve Gunsolley, at 2:05 p.m. Present were: Steve Gunsolley, Butch Buell, John Ehlers, John Zorbas, Gene Baehler, Nancy Elm, Dennette Mondeau, Tim Lohse, Megan Boggs, Dave Harness, and Jill Wright.

- I. ACCEPTED MINUTES AS PRESENTED FOR PAST MEETING:** After reviewing the minutes of the May 2018 regular meeting, John moved, and Gene seconded to accept; the motion carried by all present.
- II. TREASURER'S REPORT:** Dave presented the May Treasurer's Report with all the financials and account balances. It was noted that a few items needed to be reclassified. Gene moved, and John Zorbas seconded to approve the Treasurer's Report as presented, noting that minor changes would be made as noted above; the motion carried by all present.
- III. WILLOW GROVE SEXTON'S REPORT:** Tim reported 7 cremation burials for May, making 28 burials for 2018, with 15 full burials and 15 cremation burials. Tim reported that they had been busy preparing for Memorial Day, as well as helping those that visited on the holiday locate their loved ones. Ball and burlap trees had also been picked up and those that needed to be delivered to Kaycee had been, along with some Kaycee Cemetery maintenance while Dennette was out of town. Trees were planted on the 11<sup>th</sup> and receiving 10-15 gallons of water per day. A rep. with Franklin Pump visited and helped answer questions regarding its operation. Some bushes were transplanted from block 87 to the south expansion. All water is running, and minor leaks are being fixed. Tim and Megan helped measure for the new paving project and talked to an electrician regarding conduit to be ran beneath the paving.
- IV. KAYCEE SEXTON'S REPORT:** Dennette reported that the town of Kaycee was storing a mower that belonged to the cemetery. She asked if

it could be taken to the Kearney Cemetery. It was agreed upon and Tim said he would service it and get it to them.

## **V. OLD BUSINESS:**

1. UPDATE ON CIMS- Megan said the mapping and layers are completed and they are hoping to have the database completed in 6 weeks.
2. UPDATE ON TREE – See Sexton report.
3. 2018/2019 BUDGET- Gene made a motion to accept the budget as is, John Ehlers seconded, and the motion was carried by all. John Ehlers and Steve will attend the budget meeting with the commissioners held on June 19, 2018.
4. CURRENT CD WITH FIRST INTERSTATE BANK- The signed paperwork was presented showing the changes to the CD having been completed and in effect.
5. ROAD PAVING- Simon Construction has been contacted regarding the paving project. The project is due to be completed mid-July.
6. KAYCEE CEMETERY SURVEY- After reviewing the current property lines of the Kaycee Cemetery a motion was made by Gene to offer the Town of Kaycee up to \$1,200.00 for the purchase of ~.75 acre adjacent to the cemetery, directly east along the fence. John Ehlers seconded, and the motion carried by all present. Nancy Elm was asked to negotiate.

## **VI. NEW BUSINESS**

1. Cemetery employee salaries were discussed. Regarding Tim, Megan and Dennette's salaries, Gene made a motion to table the discussion until the next meeting and insurance premiums be considered. Butch seconded and the motion was carried by all.
2. Regarding hourly employees it was motioned by Gene that Cameron Spade's salary be increased to \$13/hour; and that it be noted for future salary increases that your first year of

employment the employee receive \$10.00/hour, second year, \$10.50/hour, third year \$11.00/hour. John Ehlers seconded, and the motion carried unanimously.

3. It was moved by John Ehlers and seconded by John Zorbas that the cemetery board move its regular monthly meetings to the cemetery shop. There was discussion for and against the motion. A vote was taken but not recorded as Director Elm openly stated that she did not understand the motion. President Gunsolley called for the question a second time and the vote came out 3 in favor and 3 against, including the vote of President Gunsolley. President Gunsolley had offered his vote and Mr. Zorbas asked if it was permissible if the president could not vote. Mr. Harness offered to the group that according to Robert's Rules: "The president can vote to make or break a tie vote, can cast a ballot vote, and can vote in a roll call vote. ... If the vote is a tie with the president's vote, the motion is defeated."
4. It was then moved by John Ehlers to move the July meeting to the Willow Grove Cemetery Shop. John Zorbas seconded, and all present affirmed.

#### **VIII. VOUCHERS: See attached list.**

Vouchers were initialed, and checks signed by the board members.

There being no further business, it was motioned by Steve and seconded by Butch that the board adjourn. Butch Buell adjourned the meeting at 4:00 p.m. **The next regular board meeting will be held at the Willow Grove Cemetery, Buffalo, Wyoming, Tuesday, July 10, 2018, at 2:00 p.m., immediately following the 2018-2019 budget hearing.**

  
