



621 West Fetterman Buffalo, WY 82834 (307) 684-2526

CONSERVATION DISTRICT

MINUTES FROM THE MEETING

June 19th, 2018

The business meeting was called to begin by Chairman Fieldgrove. Those present included Ryan Fieldgrove, Travis Rule, Virgie Watt, Priscilla Welles, Zach Byram, Amanda Hulet and Allison McKenzie. Also in attendance were Steve Cahoon and Lee Brown with NRCS.

Minutes from the May meeting were reviewed as well as the treasurer's report. Virgie moved to approve the minutes from the meeting. Priscilla seconded. Motion carried. The treasurer's report was read and Priscilla moved to pay the outstanding bills. Virgie seconded. Motion carried. Please refer to the Treasurer's report for a list of all bills.

The bank statement for May has been reviewed and found to be in the order and reconciled.

The meeting began with Steve and Lee talking about the EWP project. They gave a presentation regarding the work to be done on the ditches as well as the cost to all partners. The cost to the district will be 25% of the project. After much discussion, Priscilla moved to have the ditch companies contribute 25% of the district's 25% toward the project in kind or with cash. Virgie seconded. Travis asked to abstain from voting. Motion carried with those voting.

In old business, Zach updated the board on HHW day and gave numbers. This year was lower than the last couple in terms of waste but we still had a huge amount of people who showed up! We also had great volunteers and the new company was great to work with. Overall, it was a productive day.

Zach, Mandy & Allison attended the Medusa-nata tour. It was full of very valuable information and those in attendance learned a lot. It was good to hear comments about Wyoming getting on this infestation quickly so that we do not end up with an epidemic.

The procurement policy/rule was discussed. The board chose to make it a rule. Travis moved to go ahead with the procurement rule and begin the process of making it a rule. Priscilla seconded. Motion carried. Also discussed was the public information policy. No changes were made and it will stand as is as a policy.

Field office activity as well as district personnel reports were given.

In new business, Zach asked the board what percent they would like to have for the cost share program this year. In the past, it had been 70/30 and last year we had changed it to 50/50. Travis moved to keep the percent at 50/50. Priscilla seconded. Motion carried.

Zach updated the board on the tax refund for WPX. As a district, we are to pay back \$15,778.00. The Johnson County Treasurer will take 3 payments from us and will pull it from our mill funding in the months of May, September and December.

Zach made some minor budget changes to add in the refund for WPX. The board noted the changes.

The board discussed the Risk Management Policy. Ryan signed the policy and also signed the proof of bonding form for the base appropriation funding for 2019.

Zach told the board that the filing date for board of supervisors is August 8-28th. Ryan also signed the EWP direct deposit form and the board was asked to consider awards for WACD annual awards. Also in correspondence, Virgie moved to give \$100 to Wyoming Ag in the Classroom for Natural Resource Development. Travis seconded. Motion carried.

Our next meeting will be Tuesday, July 17th at 6 pm.

The board went into executive session at 8:35 to discuss employee contracts. Executive session ended at 8:40.

With no further business, the meeting was adjourned by Chairman Fieldgrove at 8:45 pm.


Ryan Fieldgrove - Chair


Priscilla Welles - Secretary/Treasurer

- I. **Treasurer's Report** –The beginning balance as of May 16, 2018 was \$707,344.86. Since the May meeting, the District received \$246.00 in weed barrier & staple sales, \$280.00 from a refund from Colorado State University for dead seedlings, \$30.54 from FNB from the checking account interest, \$3,946.05 in tree & seedling sales, \$100.00 for HHW support day, \$2,113.15 from the recycling board for E-Waste, \$105.00 from soil testing and \$17,991.01 from mill levy. After all transactions as of 6/18/18, a balance of \$719,436.80 remains.

IV.

Outstanding Bills:

1. US Treasury	\$	1740.52
2. Rocky Mtn Equipment	\$	80.00
3. Buffalo Bulletin	\$	2383.00
4. Big Horn Mountain Radio	\$	240.00
5. Scantling Portable Toilets	\$	52.50
6. Colorado State University	\$	952.00
7. Forestry Suppliers Inc	\$	87.44
8. ACT	\$	40.00
9. Wyoming State 4H Foundation	\$	50.00
10. Amanda Hulet	\$	988.48
11. Zach Byram	\$	4111.65
12. Wyoming Retirement System	\$	1114.23
13. Amanda Hulet	\$	299.01
14. Zach Byram	\$	580.98

TOTAL EXPENSES \$ 12,719.81