

JOHNSON COUNTY LIBRARY BOARD MINUTES

Monday, July 23, 2018

The Johnson County Library Board of Trustees met at the Johnson County Library on Monday, July 23, 2018 with the following members present: Ron Wagner, Julie Baker, Kim Harvey, and Denise Marton. Director Cynthia Twing, Assistant Director Mary Rhoads were present. County Commissioner Linda Greenough was present. Bill McIntyre was absent. Ron called the meeting to order.

Election of officers for FY 2018-19

Julie stated that she would prefer not to stay on as the liaison to the Foundation.

Julie made a motion for the following slate of officers. Ron Wagner – Chair, Bill McIntyre– Vice Chair, Denise Marton – Secretary, Kim Harvey – liaison to the Foundation, Julie Baker– Treasurer. Denise seconded the motion. The motion carried.

Minutes from the June 20, 2018 meeting were reviewed. Kim moved to approve the minutes as amended. Julie seconded the motion. The motion carried.

Correspondence

- Thank you note from Jennifer Pharr Davis.
- Thank you note from RT Connect.
- Letter to Rapid City Public Library.
- First Northern Bank informing the library that the checking and reserve accounts have been upgraded.

Checks 17000 – 17048 were reviewed. Denise moved to approve them for payment and Julie seconded. The motion carried. Direct deposit checks DD1112-1114 were reviewed. Denise moved to approve them for payment and Kim seconded. The motion carried. Trustee Checks 1504-1510 were ratified for payment. Julie moved to approve them for payment and Kim seconded the motion. The motion carried.

Director's Report-original in permanent records

- Good turn out for Prairie Wildfire on June 22. About 80 attended.
- Cynthia received a call from Darcy Accord, YA librarian from Campbell County Library. She wanted to know if our library would host the spring 2019 Youth Services Meeting. This library will host the meeting.
- Did not receive a bank statement from First Northern Bank again. Cynthia contacted the bank and they mailed a copy. Going forward, the Director will print an estatement from the FNB online account.

Old Business

- New contract with RT Connect to improve internet speeds at the Kaycee Branch Library.
- Confirmed with Vicky Edelman and KieLee Ellsworth that budget amendments do not need to be advertised because the budget was not over spent.
- Replaced the old hot water heater.
- Cynthia spoke with Keefe Rice about closing up the interior book drop. Have not received a quote yet.

- Update on landscaping problem on northwest side. Please see attached report.

New Business

- Sprinkler system tested by Rapid Fire Protection Inc. One backflow sensor valve is defective and will have to be replaced. They will submit a quote. May need to use Depreciation Account funds.
- Meeting Room Policy amendment was reviewed. Julie made a motion to add amendment F to the Meeting Room Policy. "Alcoholic beverages may NOT be served by individual groups on Library property." Denise seconded the motion. The motion carried.
- Update on the approved budget. The amount approved by the County Commissioners was \$688,489.11. Adjustments were made.

The next meeting will be Monday, August 20, 2018 at 4 pm at the Johnson County Library.

Respectfully submitted,

Denise Marton