

Johnson County Ambulance Rural Health Care District

Minutes

June 12, 2018

The regular monthly meeting of the Johnson County Ambulance Rural Health Care District was held at the Ambulance Office, Buffalo, Wyoming on Tuesday, June 12, 2018. The meeting began at 7:00 a.m. The meeting was called to order by Mark Wilson. Present were: Mark Wilson, Dozier Tabb, Marilyn Connolly, Luke Goddard, Bob McBride via phone, Commissioner Bill Novotny, Jen Hicks, Michelle Chapman, Rob Fauber, Chelsea Feeman, Robert Garrison, Carmen Christian, Dave Harness and Karri White.

I. APPROVAL OF MINUTES OF LAST MEETING:

The motion to approve the minutes of the regular meeting on May 8th was made by Dozier Tabb and seconded by Marilyn Connolly. Approved by all present.

II. VIEW AND APPROVE TREASURER'S REPORT:

Dozier Tabb presented the May Treasurer's Report for review. Motion to approve the Treasurer's Report was made by Marilyn Connolly and seconded by Dozier Tabb. Approved by all present.

III. BUFFALO REPORT:

1. Ambulance Calls

Dave reported May had 75 ambulance calls consisting of the following: 60 medical and 15 trauma; 12 were transfers, 2 nurse transfers, 1 canceled, 15 patient refusals, 4 standbys, 0 DOA, 0 code, 0 extrication, and 1 trauma team activations. 47 in-town calls and 28 out-of-town calls. 62 were Johnson county residents and 13 non-residents.

IV. KAYCEE REPORT:

1. Ambulance Calls

Michelle reported there were 6 runs in May: 3 medical, 2 trauma, 1 refusal, and 1 standbys.

V. OLD BUSINESS:

1. Kaycee EMT Job Opening

The Board decided they will go into executive session at the end of this meeting to discuss the job applicants.

2. Tax Corrections

A letter dated May 22, 2018 from the Johnson County Commissioners was discussed. The letter stated the tax refund to WPX will be made in three equal payments. The first portion to be withheld from the County will be May. The second payment in September and the final payment in December.

3. 2018/2019 Budget

The Final Budget Summary was presented with discussion regarding capital outlay and reserve funds. The amount of cash carryover and reserves needed for FYE 2019 will be \$384,460. The Budget Summary lists total expenditures as 1,345,960. The total to be added to reserves is \$50,000. Total cash and anticipated revenues is \$1,048,211 with additional financial support requested at \$858,000. Dozier Tabb made a motion to approve the Final Budget Summary as presented. Seconded by Marilyn Connolly. Dozier Tabb voted aye, Bob McBride voted aye via phone, Luke Goddard abstained, Marilyn Connolly voted nay. President Mark Wilson voted aye. Motion passed. The approved budget will be provided to the County Commissioners and the State of Wyoming. The budget meeting with the Commissioners has been set for 3 p.m. on June 19th. The Budget Hearing was set for 7 a.m. on July 10th at the Ambulance Office in Buffalo prior to the Regular Meeting.

Call for old business:

VI. NEW BUSINESS

1. Certificate of Deposit

Luke Goddard made a motion to roll over the certificate of deposit maturing on June 13th at a rate of 2.0% for twelve months. Seconded by Marilyn Connolly. Motion approved.

2. Ambulance Rates

A spreadsheet was presented listing Johnson County Ambulance RHCD current ambulance rates, rates Medicare allows, as well as rates other ambulance services in the State of Wyoming and Montana charge. Dozier Tabb made a motion to table the ambulance rate review until the July 2018 meeting. Seconded by Luke Goddard. Approved by all.

3. Standby Policy & Rates

The standby policy Michelle presented at the last meeting was discussed. Luke Goddard suggested a universal standby policy. Luke Goddard made a motion to charge \$15 per EMT for all standby calls. Seconded by Dozier Tabb. Approved by all.

4. Health Insurance

Dave reported he is eligible for Medicare coverage and could provide a savings to the District in health insurance premiums. He will submit figures next month.

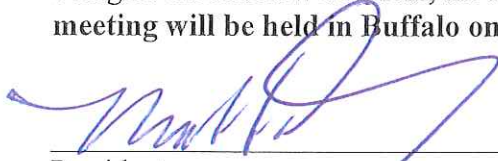
Call for new business:

Luke Goddard made a motion to go into Executive Session at 8:25 a.m. to discuss a personnel matter. Seconded by Marilyn Connolly. Approved by all.

The Regular meeting reconvened at 9:05 a.m.

Marilyn Connolly reported the hiring committee met and had only one applicant for the Kaycee Director's job. The individual who submitted a resume later declined further consideration for the job. The committee consisted of Marilyn Connolly, Rob Fauber, and Audrey Davis. The committee recommended the Rural Health Care District hire applicant Crosby Taylor for the position of Kaycee Ambulance Director. Luke Goddard made a motion to approve the hiring of Crosby Taylor as the Kaycee Director at a salary of \$53,500, with the expectation to provide County health insurance, a start date of July 1st with a six-month formal performance review. Seconded by Dozier Tabb. Approved by all.

Vouchers were initialed, and checks signed by the board members. Report attached. There being no further new business, the meeting was adjourned at 9:10 a.m. **The next regular meeting will be held in Buffalo on Tuesday, July 10, 2018 at 7:00 a.m.**

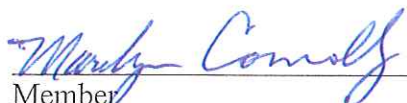


President



Secretary

Treasurer



Member

Member

JOHNSON COUNTY AMBULANCE RURAL HEALTH CARE DISTRICT
 BILLS APPROVED & PAID BY BOARD MEMBERS

June 2018

	<u>Jun 18</u>
Ace Hardware	(13.97)
AMERICAN WELDING & GAS	(421.64)
AT&T MOBILITY	(36.00)
BIG HORN CO-OP	(112.53)
BUCKINGHAM LUMBER	(1,535.52)
Buffalo Bulletin	(39.00)
BUFFALO COMPUTER CONSULTING, LLC	(300.00)
BUFFALO EMS, LLC.	(67,403.51)
Buffalo Prescription Shop	(97.81)
CNA Surety	(100.00)
COMMUNICATION TECHNOLOGIES, INC.	0.00
Emergency Medical Products, Inc.	(183.00)
HEALTHCARE BILLING INC.	(2,490.00)
JOHNSON CO. HEALTHCARE CENTER	(80.19)
Mastercard	(161.44)
Michelena Automotive Inc	(109.95)
MONTANA-DAKOTA UTILITIES CO.	(41.91)
NORCO, INC.	(299.01)
POSITIVE PROMOTIONS	(13.26)
POWDER RIVER ENERGY CORP	(154.90)
POWDER RIVER SHREDDERS LLC	(35.00)
Purchase Power	(500.00)
ROCKY MOUNTAIN POWER	(73.70)
RT COMMUNICATIONS	(85.34)
S&S CONTRACTING, INC.	(75.00)
SQUEEKY KLEEN	(85.35)
STERICYCLE, INC.	(349.13)
Swede's Fire Extinguisher Service	(106.25)
THE EMBROIDERY BARN	(180.00)
The Office	(83.49)
TOWN OF KAYCEE	(39.10)
Verizon Wireless	(160.68)
VERSATEL COMMUNICATIONS	0.00
VISA	(1,781.88)
WYOMING DEPARTMENT OF EMPLOYMENT	(88.90)
WYOMING RETIREMENT SYSTEM	(360.00)
TOTAL	<u>(77,597.46)</u>