

**Johnson County Cemetery District**  
**Minutes**  
**August 14, 2018**

The regular monthly meeting of the Johnson County Cemetery District was held at the Harold Jarrard Park Building, Kaycee, Wyoming, on Tuesday, August 14, 2018. The meeting was called to order by President Steve Gunsolley, at 2:20 p.m. Present were: Steve Gunsolley, Butch Buell, John Ehlers, John Zorbas, Nancy Elm, Tim Lohse, Megan Boggs, Dave Harness and Jill Wright. Absent was director Gene Beahler, although he was contacted via telephone during the meeting.

- I. ACCEPTED MINUTES AS PRESENTED FOR PAST MEETING:** After reviewing the minutes of the July 2018 regular meeting, John Zorbas moved, and John Ehlers seconded to accept with a few changes to verbiage; the motion carried by all present.
- II. TREASURER'S REPORT:** Dave presented the July Treasurer's Report with all the financials and account balances. Nancy moved, and Butch seconded to approve the Treasurer's Report as presented, the motion carried by all present.
- III. WILLOW GROVE SEXTON'S REPORT:** Tim reported 2 full burials and 18 cremation burials for July, making 53 total burials for 2018. Tim reported that the cemetery staff has been switching out the bearing in the lower pump inlet screen once a week. The job takes about two hours from start to finish. But since they initiated this process they have experienced no further issues. They were also able to put in 6" sleeves under the roads for water lines, as well as 2" electrical conduit to the old shop. Due to high winds there have been limbs blown out of trees that have needed to be hauled to the burn pile. Shawn Fender was hired on part time and is working out well. Cameron Spade was able to mow the Kearney Cemetery. There were 3 leaks in the 4" water lines, one at a "T". They have since been repaired. Powder River Fencing put in the big posts at the front gate, and the gates have been shut every evening since they were installed.
- IV. KAYCEE SEXTON'S REPORT:** Dennette reported one cremation burial since the last meeting. The Kaycee cemetery has also lost one pine

tree, but other trees, although weather beaten, are expected to survive. Other than standard maintenance, and the need for a new flag pole rope all is well in Kaycee.

**V. OLD BUSINESS:**

1. KAYCEE CEMETERY SURVEY AND LAND SWAP- Kaycee Mayor Crosby Taylor visited with the board regarding the proposed land swap and possible property purchase at the Kaycee Cemetery. He stated that the old and new property would need to be recorded with the court house but offered the Cemetery the property for \$495. Butch made a motion that the Cemetery offer the Town of Kaycee \$1 up to \$495 for the discussed property. Nancy seconded, and all present voted in favor. The motion carried, and Mayor Taylor said that following their town council meeting a quitclaim deed would be written and filed if the council agreed.
2. CIMS- All data has been sent and at this time there are no updates.
3. ROAD PAVING- No updates were available. Simon Construction will contact the JCCD regarding a completion date, possibly October 2018.
4. UPPER PUMP HOUSE- Tim reported that the work has been completed, a glue fitting had failed the morning of the meeting but would be completed as soon as possible. Tim felt confident that the upper pump would then be good to go.
5. LOWER PUMP UPDATE- please reference the Sexton's Report.
6. CERTIFICATE OF DEPOSIT (CD) MATURITY DATES- Jill Wright reported that the maturity dates of the three JCCD CD's are as follows: ANB ###5330 - Jan. 13, 2019, FIB ###6270 – Oct. 31, 2019, and FIB ###5531 – Dec. 18, 2018.
7. AUGUST MEETING- John Ehlers motioned that future JCCD meetings for the 2018-2019 fiscal year be held at the Willow Grove Cemetery Shop, with no changes to the date and time (second Tuesday of the month, at 2:00 p.m.). John Zorbas

seconded. The vote was split with John Ehlers and John Zorbas voting in favor; and Nancy, Steve and Gene (via telephone) voting against. Butch Buell abstained from the vote. The motion was defeated.

8. FUTURE MEETINGS- A motion was then made by Butch to hold all remaining 2018-2019 fiscal year JCCD meetings at the JCCD financial office, with no change to date and time. Nancy seconded the motion. The vote was again split, with Nancy, Butch, Gene and Steve voted in favor; and John Zorbas and John Ehler voted against. The motion carried.

## **VI. NEW BUSINESS**

1. CEMETERY HAY- Butch motioned that a 70/30 split be made, with 70% going to Dustin Rueb and 30% being retained by the JCCD. Nancy seconded the motion, and all present voted in favor. Regarding the 30%, a motion was made by John Zorbas to allow Dustin to purchase the remainder if he chooses, or the hay can then be offered for outside sale if Dustin declines. Tim would facilitate the sale, with the expectation of \$100 or more per round bale. Nancy seconded the motion and was carried by all members.
2. WILLOW GROVE CEMETERY ROAD GRAVEL PROJECT- In a previous budget session gravelling of the roads at the cemetery was discussed and had since been budgeted for. To protect the main entrance paving, which will be completed soon, the board discussed the advantages of graveling the cemetery roads prior to the completion of the paving. Mark with Big Horn Surveying has already drafted and published, and a bid request to lay 3" (approximately 2500 yards) of road base to allow for water to roll away from the roads. A special meeting announcement has also been published by Big Horn Surveying regarding the bid opening, which will occur on Thursday, August 23, 2018 at 2:00 at the Willow Grove Cemetery Shop.
3. TRANSFER OF FUNDS- To keep the JCCD checking account at an operational level, Butch motioned that \$70,000 be transferred from the JCCD savings account held at the Bank of Buffalo to the checking account held at First Northern Bank. John Ehlers seconded the motion and all present voted in favor.

4. FALL TREE TRIMMING- A question was raised by John Ehlers regarding tree trimming. Tim stated that they have plans to move forward with that following the first frost, after water lines have been blown out, and in conjunction with the trees being wrapped.

**VIII. VOUCHERS: See attached list.**

Vouchers were initialed, and checks signed by the board members.

There being no further business, the meeting adjourned at 3:30 p.m. **The next regular board meeting will be held at the Johnson County Cemetery District financial office at 351 N. Adams Ave. Buffalo, Wyoming, Tuesday, September 11, 2018, at 2:00 p.m.**

*Steve J. Gursolley*

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*Robert Buell*

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