

# Johnson County Ambulance Rural Health Care District

## Minutes

August 14, 2018

The regular monthly meeting of the Johnson County Ambulance Rural Health Care District was held at the Ambulance Barn, Kaycee, Wyoming on Tuesday, August 14, 2018. The meeting began at 5:00 p.m. The meeting was called to order by Bob McBride. Present were: Dozier Tabb, Marilyn Connolly, Bob McBride, Luke Goddard, Dennis Zezas, Michelle Chapman, Crosby Taylor and Karri White.

**I. APPROVAL OF MINUTES OF LAST MEETING:**

The motion to approve the minutes of the Budget Hearing and Regular Meeting on July 10<sup>th</sup> was made by Luke Goddard and seconded by Marilyn Connolly. Approved by all present.

**II. VIEW AND APPROVE TREASURER'S REPORT:**

Dozier Tabb presented the July Treasurer's Report for review. Motion to approve the Treasurer's Report was made by Luke Goddard and seconded by Marilyn Connolly. Approved by all present.

**III. BUFFALO REPORT:**

**1. Ambulance Calls**

Karri reported July had 89 ambulance calls consisting of the following: 51 medical and 38 trauma; 8 were transfers, 3 nurse transfers, 1 canceled, 28 patient refusals, 2 standbys, 2 DOA, 1 code, 2 extrication, and 4 trauma team activations. 58 in-town calls and 31 out-of-town calls. 60 were Johnson county residents and 29 non-residents.

**IV. KAYCEE REPORT:**

**1. Ambulance Calls**

Michelle reported there were 13 runs in July: 4 medical, 2 trauma, 4 refusals, and 3 standbys. Crosby reported he had been working on maintenance including sealing the helipad. They had a Case Review with Dr. Schueler and discussed the EKG transmission protocol for Kaycee. A sign for the ambulance barn was placed on the building.

**V. OLD BUSINESS:**

**1. Ambulance Rates**

A list of proposed ambulance rates was provided including a specialty care HCPCS rate for nurse transfers. Luke Goddard made a motion to approve the ambulance rates as proposed. Seconded by Dozier Tabb. Approved by all present.

**1. Kaycee Standby Policy & Rates**

Tabled until next meeting.

**2. Firewall**

Dennis Zezas submitted quotes from Digitek and Pine Cove Consulting to install a Network Security/Firewall for Buffalo and Kaycee. There was discussion as to who would maintain the service and how the costs would be divided. Further research is necessary.

**Call for old business:**

**V. NEW BUSINESS**

**1. Cloud Peak Accounting-Letter of Engagement**

A letter of engagement for auditing services was received by Cloud Peak Accounting. The fee for services will not exceed \$10,750. Dozier Tabb made a motion to approve the letter of engagement. Seconded by Marilyn Connolly. Approved by all present.

**2. Capital Outlay Requests – Kaycee**

Crosby requested to purchase a battery kit for a hydraulic cot in the amount of \$1070. Luke Goddard made a motion to approve the purchase of the battery kit. Seconded by Marilyn Connolly. Approved by all present.


**Call for new business:**

Vouchers were initialed, and checks signed by the board members. Report attached. There being no further new business, the meeting was adjourned at 6:10 p.m. **The next regular meeting will be held in Buffalo on Tuesday, September 11, 2018 at 7:00 a.m.**

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President

  
\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
Treasurer

  
\_\_\_\_\_  
Member

\_\_\_\_\_  
Member

08/14/2018

09/04/18

JOHNSON COUNTY AMBULANCE RURAL HEALTH CARE DISTRICT  
BILLS APPROVED & PAID BY BOARD MEMBERS  
August 2018

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	<u>Aug 18</u>
AMERICAN WELDING & GAS	(346.84)
ARROW INTERNATIONAL, INC	(379.50)
AT&T MOBILITY	(36.00)
BIG HORN CO-OP	(87.41)
BUFFALO EMS, LLC.	(67,387.36)
Clear Creek Printers	(72.99)
CLOUD PEAK ACCOUNTING, LLC	(435.00)
CODA GLASS, INC.	(195.00)
CREATIVE PRODUCT SOURCE, INC.	(600.01)
CROSBY TAYLOR.	(765.76)
Emergency Medical Products, Inc.	(520.62)
EMERGENCY MEDICAL SUPPLY	(121.00)
HEALTHCARE BILLING INC.	(3,240.00)
JOHNSON CO. HEALTHCARE CENTER	(48.12)
JOHNSON COUNTY COMMISSIONERS	(570.00)
Mastercard	(2,010.22)
MEDLINE INDUSTRIES, INC	(33.36)
Michelena Automotive Inc	(53.99)
MONTANA-DAKOTA UTILITIES CO.	(20.70)
MOTOROLA SOLUTIONS, INC.	(4,418.80)
NORCO, INC.	(150.66)
POWDER RIVER ENERGY CORP	(218.22)
ROCKY MOUNTAIN POWER	(34.18)
RT COMMUNICATIONS	(86.07)
S&S CONTRACTING, INC.	(479.46)
SQUEEKY KLEEN	(13.20)
STERICYCLE, INC.	(349.13)
The Office	(64.61)
TOWN OF KAYCEE	(89.10)
Verizon Wireless	(245.46)
VISA	(991.62)
WYOMING RETIREMENT SYSTEM	(360.00)
<b>TOTAL</b>	<b><u>(84,424.39)</u></b>

*Handwritten initials and signature in blue ink.*