

**Johnson County Cemetery District
Minutes
September 11, 2018**

The regular monthly meeting of the Johnson County Cemetery District was held at the Cemetery Office, Buffalo, Wyoming, on Tuesday, September 11, 2018. The meeting was called to order by President Steve Gunsolley at 2:00 p.m. Present were: Steve Gunsolley, Butch Buell, Gene Baehler, John Ehlers, John Zorbas, Nancy Elm, Tim Lohse, Megan Boggs, Linda Greenough, Dave Harness and Karri White

- I. ACCEPTED MINUTES AS PRESENTED FOR PAST MEETING:** After reviewing the minutes of the August 2018 regular meeting, Butch Buell moved, and John Ehlers seconded to accept; the motion carried by all present.
- II. TREASURER'S REPORT:** Dave presented the August Treasurer's Report with all the financials and account balances. Gene Baehler moved, and John Ehlers seconded to approve the Treasurer's Report as presented, the motion carried by all present.
- III. WILLOW GROVE SEXTON'S REPORT:** Tim reported 2 full burials and 6 cremation burials for August, making 61 total burials for 2018. There were two disinterments that were both reinterred in the cemetery. Tim reported that the cemetery staff has been working on fixing leaks in the four-inch water lines and replacing sprinkler heads. The upper pump is working well and will start blowing out lines mid-September. The roads that are to be graveled were sprayed with Roundup. The pickup has a safety recall and the appointment will be in Sheridan on the 26th of September.
- IV. KAYCEE SEXTON'S REPORT:** Dennette sent a report with Nancy Elm. She reported one burial since the last meeting. There was a problem with the lowering device but felt it had been resolved. She would like to have the wrap on the trees by mid-October and will start blowing out the lines.

V. OLD BUSINESS:

1. KAYCEE CEMETERY LAND PURCHASE UPDATE – No updates were available. The Board is waiting to hear from the City of Kaycee.
2. CIMS- Megan reported the company has nearly all the data entered.
3. ROAD PAVING- John Ehlers estimates the paving will begin early October.
4. GRAVEL- Barnum Construction is expected to begin hauling gravel to the cemetery stockpile locations this week.
5. CEMETERY HAY- It was decided to continue to allow Dustin Rueb to sell the remaining two bales of hay for the cemetery.
6. CATTLE GUARD- Nancy Elm reported the Kaycee Cemetery needs a new cattle guard and the Moore Ranch is donating one to the cemetery.

VI. NEW BUSINESS

1. VOTING PROCEDURES- John Zorbas moved, and John Ehlers seconded to ask the county attorney for guidance on the legality of various voting procedures. The motion carried by all present.
2. BYLAWS- Steve appointed John Zorbas to review the JCCD bylaws and report to the Board any recommended changes or additions.
3. RAIN GUTTERS- Tim suggested putting rain gutters and downspouts on the cabin and the upper pump house and presented a bid from Powder River Seamless Gutters for \$665 for the cabin and \$569 for the pump house. John Zorbas moved, and Butch Buell seconded to accept the bid from Powder River Seamless. The motion carried by all present.

4. BCBS RENEWAL- The health insurance policy with Blue Cross Blue Shield is up for renewal in November. Two plan options were presented. Butch moved, and John Ehlers seconded to choose the Silver HealthPlus plan with a \$3,000 deductible and 75%/25% coinsurance. The motion carried by all present.
5. CABIN REPAIRS- A bid to repair the log rot on the cabin was received by Brett Markowski for approximately \$1,300 not including concrete. Butch moved, and Gene seconded to have Brett Markowski make the necessary repairs to the cabin. The motion carried by all present. Butch moved, and Gene seconded to have Dan Meyers do the concrete repairs necessary. The motion carried by all present.
6. MILITARY FUNERALS- John Zorbas asked Tim Lohse if he would fly the American flag during military funeral days. Tim and Megan agreed.
7. TREE TRIMMING- Buffalo Tree Service spent several hours looking at trees in Willow Grove that needed to be removed. They flagged seventeen trees. Tim was requested by the Board to contact Turks Tree Service and the Tree Mechanics to request bids in addition to the bid he received from Buffalo Tree Service.
8. WATER SYSTEM- Tim and Megan presented a map of existing and proposed water zones. It will require 500 feet to convert the current zones and 800 feet for the front lawn water zones. The Board expressed they wanted any anticipated pipe and sleeves installed prior to the gravel and paving projects.

VIII. VOUCHERS: See attached list.

Vouchers were initialed, and checks signed by the board members.

There being no further business, the meeting adjourned at 3:15 p.m. **The next regular board meeting will be held at the Johnson County Cemetery District financial office at 351 N. Adams Ave. Buffalo, Wyoming, Tuesday, October 9, 2018, at 2:00 p.m.**


