



621 West Fetterman Buffalo, WY 82834 (307) 684-2526

MINUTES FROM THE MEETING
September 18th, 2018

The business meeting was called to begin by Chairman Fieldgrove. Those present included Virgie Watt, Priscilla Welles, Travis Rule, Ryan Fieldgrove, Luke Todd, Commissioner Bill Novotny, Ed Von Holst with the Buffalo Trails Board, Allison McKenzie, Amanda Hulet and Zach Byram.

Minutes from the August meeting were reviewed. Priscilla moved to accept the minutes and Virgie seconded. Motion carried. The treasurer's report was read and Virgie moved to pay the outstanding bills. Priscilla seconded. Motion carried. Please refer to the Treasurer's report for a list of all bills.

The bank statement for August has been reviewed and found to be in the order and reconciled.

In old business, the office space and moving situation were discussed. Following the meeting, the board will be going to the new office for a tour.

Allison and Zach updated the board on EWP. The engineering is not yet finished for the project. We are looking at extensions for the project to be able to avoid winter construction issues as well as spring high water issues. The requests for extensions would put the project on hold until late next spring with construction in July or August.

The 2018 audit has changed. We are now subject to do a self-audit rather than a full audit. Zach & Mandy had contacted Jenn Scroefel with By the Book Bookkeeping and she politely declined to help with the audit. It was suggested by Commissioner Novotny to have Anita with PRCD help us with it. Zach will be contacting her.

Field office activity as well as district personnel reports were given.

In new business, Ed Von Holst with the Buffalo Trails Board visited with us about possibly helping to replace bridges in Eva Knepper Park. It was decided after discussion of the trails and bridges that a walk of the trail would be in order to see the damage and also to make sure there is a resource concern associated with this project. Zach will be taking care of this.

The board discussed our one cost share application. Answers the board wanted to the application were answered but there are still outstanding questions to be answered. Luke moved to table the application's approval until the applicant has produced an adequate grazing plan that follows NRCS guidelines, verification of well depth & well cost and can also verify the carrying capacity of the property. Travis seconded. Motion carried.

Zach updated the board on the Wyoming Game and Fish: I-25 Passage Grant Agreement. The design for this project is due to be done in January of 2019. The project is slow but it is still moving forward.

Ryan, Virgie, Zach & Mandy all attended the Area 1 meeting in Moorcroft today. Updates were good. Zach & Mandy also attended the WCDEA Area 1 employees meeting.

The elected official's tour is slated for October 10. We are visited a Medusa Head/Ventenana site, the fish passage project as well as the Russian Olive Removal Project.

Zach updated the board on candidate filings. Virgie and Ryan renewed and Jay Foss also applied for the At-Large position. Election will be during the general election.

Also noted was WACD State Convention. It will be held in Evanston, November 14-16. Board members are encouraged to attend.

The board toured the new building that we will be moving to in October.

Our next meeting will be Tuesday, October 16th at 6 pm.

With no further business, the meeting was adjourned by Chairman Fieldgrove at 8:40 pm.


Ryan Fieldgrove- Chair


Priscilla Welles - Secretary/Treasurer

- I. **Treasurer's Report** –The beginning balance as of 8/22/18/18 was \$675,759.65. Since the August meeting, the District received \$3296.57 from the mill levy, \$8,823.50 from base appropriation funding, \$50.00 from subdivision reviews and 30.16 from checking account interest. After all transactions as of 9/17/18, a balance of \$679,628.41 remains.

IV.

Outstanding Bills:

1. US Treasury	\$	1542.48
2. Buffalo Bulletin	\$	735.00
3. ACT	\$	40.00
4. Wyoming SWCS	\$	100.00
5. WACD	\$	31.62
6. Amanda Hulet	\$	700.28
7. Zach Byram	\$	4011.08
8. Wyoming Retirement System	\$	1082.01

TOTAL EXPENSES \$ **8,331.47**