

Johnson County Hospital District

BOARD MINUTES

November 13, 2018

The Board of Trustees of Johnson County Hospital District met for a Special Board on Tuesday, November 13, 2018 at 6:30 P.M. in the Lake Angeline Conference Room. The following members were present:

Mark Schueler, M.D., President  
Cristy Kinghorn, Secretary  
Bill Dooley, Treasurer  
Tom Berry, DVM, Board Member  
Tom Holt, Board Member  
Alecia Kozisek, Board Member

Those Absent:

Others Present:

Nicole Hobbs - CEO  
Mary Litzel – Director of Acute Care  
Laurie Hansen – Director of Administration  
Steven Dow – Buffalo Media  
Becky Rodriguez  
Bud Lawrence  
Marcy Schueler  
Cynthia Palister

The meeting was called to order by Dr. Schueler. Tom Berry made a motion to approve the minutes from the October Board meeting. Cristy Kinghorn seconded the motion.

Tom Berry, Tom Holt and Alecia Kozisek read and signed the oath of office.

All members voted in favor of the motion to approve the October Meeting Minutes.

Tom Berry, Tom Holt and Alecia Kozisek signed their conflict of interest form. Alecia Kozisek stated that her mother in law works for the facility. Tom Berry stated that his daughter works for the facility. Tom Holt stated that he works at First Northern Bank which is the facility's banking institution.

Nicole Hobbs reported that Tom Holt will not be added to the bank account as a signatory due to Tom's conflict of interest.

Bill Dooley stated that he believed the board was able to vote to remove a trustee based on their conflict of interest. Nicole will follow up on this and report back at the November board meeting.

The board discussed the recruitment of a CEO. Dr. Schueler stated that he recommends the board follow the CEO Recruitment Guide published by Mountain State Group, Inc. The board discussed the use of a recruiting firm and their individual experience in utilizing them.

The board discussed utilizing a selection committee and the best approach to screening the applications received.

Following the discussion, Bill Dooley made a motion that Laurie Hansen and Nicole Hobbs screen the initial applicants based on the following qualifications:

- Healthcare Experience, preferably 2 years at a Critical Access Hospital
- Bachelor's degree
- Physician relations experience
- Cover Letter included with the application
- Financial Experience
- More than 2 years in a recent position
- Live in USA

Alecia Kozisek seconded the motion. All members voted in favor of the motion.

The board discussed the size and composition of the CEO recruitment committee.

Following the discussion, Tom Holt made a motion to have the following people serve on the CEO recruitment committee: Tom Berry, Blaine Ruby, Bill Dooley, Mary Litzel, Laurie Hansen, & Nicole Hobbs while she is employed with the facility. Cristy Kinghorn seconded the motion. All members voted in favor of the motion.

Bill Dooley made a motion to search for an interim CEO to be hired. Tom Berry seconded the motion. All members voted in favor of the motion.

Cristy Kinghorn made a motion to go into Executive Session to discuss personnel. Tom Berry seconded the motion. All members voted in favor of the motion.

Bill Dooley made a motion to come out of Executive Session. Tom Holt seconded the motion. All members voted in favor of the motion.

Tom Holt made a motion to adjourn. Bill Dooley seconded the motion. All members voted in favor of the motion.

Respectfully submitted,

Cristy Kinghorn  
Secretary