

**Johnson County Cemetery District
Minutes
November 13, 2018**

The regular monthly meeting of the Johnson County Cemetery District was held at the Cemetery Office, Buffalo, Wyoming, on Tuesday, November 13, 2018. The meeting was called to order by President Steve Gunsolley at 2:00 p.m. Present were: Steve Gunsolley, Butch Buell, Gene Baehler, John Ehlers, Nancy Elm, Edna Young, Marg and Jonna Gunsolley, Carolyn Fox, John Hansen, Tim Lohse, Megan Boggs, Linda Greenough, Dave Harness and Jill Wright. Absent was John Zorbas.

- I. ACCEPTED MINUTES AS PRESENTED FOR PAST MEETING:** After reviewing the minutes of the October 2018 regular meeting, Butch Buell moved, and John Ehlers seconded to accept; the motion carried by all present.
- II. TREASURER'S REPORT:** Dave presented the October Treasurer's Report with all the financials and account balances. John Ehlers moved, and Nancy Elm seconded to approve the Treasurer's Report as presented, the motion carried by all present.
- III. WILLOW GROVE SEXTON'S REPORT:** Tim reported 6 full burials and 1 cremation burials for September, making 80 total burials for 2018. The sprinklers have been blown out for the season, and all leaved have been mulched. Kyle Turk was notified of the tree trimming bid award and plans to begin work after it freezes. All newly planted trees have been wrapped. Maintenance on mowers was completed. The gravel and concrete blocks were installed around the upper pump house.
- IV. KAYCEE SEXTON'S REPORT:** The Koch family is planning to install their family stone the Sunday following Thanksgiving. All trees have been wrapped and the water shut off. Dennette is going to contact the town of Kaycee to have the water turned off to eliminate that utility for the winter.
- V. OLD BUSINESS:**
 1. CIMS- Megan reported the website is live. There are some mistakes, but Megan is working on them. The website address is, https://www.burialsearch.com/ecims#/s/401/Willow_Grove_Cemetery

2. ROAD PAVING- John Ehlers reported that Simon Construction hopes to start paving around November 15, 2018; but if weather makes that impossible the paving may need to take place in spring 2019.
3. KAYCEE CEMETERY LAND PURCHASE UPDATE –A quitclaim deed has been filed and the purchase is complete.
4. VOTING PROCEDURES- Steve Gunsolley spoke to Barry Crago regarding a written opinion of Roberts Rule and the voting procedures for board members who are absent from a meeting; that opinion was not available for this meeting, so will be tabled until the December meeting.
5. BYLAWS- It was decided to table the Bylaws discussion for a later meeting following the opinion of Barry Crago.

VI. NEW BUSINESS

1. Kaycee Cemetery Road Improvements- Nancy Elm discussed the need to improve the roads in the Kaycee Cemetery. Along with blading they also need to be mapped for the CIMS program. Megan, Tim and Nancy decided that they would work toward that goal this winter. The cattle guard which was given to the Kaycee Cemetery has not been installed yet and will probably have to wait until the spring.

VIII. VOUCHERS: See attached list.

Vouchers were initialed, and checks signed by the board members.

There being no further business, the meeting adjourned at 2:35 p.m., following a motion by Butch Buell, seconded by Nancy Elm. **The next regular board meeting will be held at the Johnson County Cemetery District financial office at 351 N. Adams Ave. Buffalo, Wyoming, Tuesday, December 11, 2018, at 2:00 p.m.**




