

**Joint Powers Meeting**  
**Minutes**  
**October 16, 2018**

A meeting of the Criminal Justice Center Joint Powers Board was brought to order at 1:30 p.m. on October 16, 2018 by Chairman Novotny in the Johnson County Commissioners Chambers. Those in attendance were: Commissioner Greenough, Commissioner Perry, Clerk of District Court Deb Vandel, Mayor Mike Johnson and City Councilman Wes Haskins. Also in attendance were: County Clerk Vicki Edelman, Buffalo PD Chief Jason Carder, Facilities Manager David Eads, IT Manager Don DeVore, and Sheila Newcomb, Commissioner's Assistant.

The minutes of the July 16, 2018 meeting were reviewed. Mayor Johnson moved and Commissioner Greenough seconded the motion to approve the minutes. Motion carried.

The financial reports were reviewed. The balance in the checking totals \$82,450.47. Interest income in the amount of \$17.39 in July, August and September 2018 received board approval. Johnson County provided \$15,000 for the fiscal year and the City of Buffalo provided \$15,000 for the fiscal year. The CD #0193053518 was closed and the balance of \$12,920.35 was moved to the checking account. Commissioner Greenough moved and Clerk of District Court Deb Vandel seconded the motion to approve the financials. Motion carried.

The Amended FY1718 Budget was presented for approval. Wes Haskins moved and Mayor Johnson seconded the motion to approve the Amended FY 1718 Budget to adjust the expenditures from \$21,000 to \$35,173. Motion carried.

David Eads, Facilities Manager, explained to the Board that Simon Contractors will do the paving of the parking lot at the Justice Center. Mr. Eads was unsure of the timeline. He stated that with the temperatures being higher than normal that Simon Contractors can get the paving done soon. Mr. Eads received a quote from Loden Construction to repair or replace the 4 skylights that are damaged. The quote is for \$4,435.00. The quote from the insurance company to replace them was for \$647.81. Mr. Eads said that you cannot replace the skylights, they are dome skylights and you cannot buy glass for them. He also said that the company that originally installed them is no longer in business. Mr. Eads said that he will talk with the insurance company because the \$647 will not even take care of replacing one. Mr. Eads will purchase tape that body shops use on car windows and put on the skylights until they can be repaired/replaced.

Mr. Eads stated that the steps in the back of the Justice Center are ready to crumble. He stated that they are crumbling at the edges and if someone steps on the edge they could collapse underneath them. He said that he has been in contact with a couple of metal manufacturers. He said that if the board is not going to fix or replace them this year that they can affix a metal band around the sides with fasteners, \$800 for metal and \$300 for installation. Mayor Johnson said to contact the concrete companies again and see if their

time has freed up and what it would cost to fix the steps. The \$1,100 is too much to just temporarily repair the steps.

Chief Carder stated that the recorder is not working again in the building. He would like to have the policy changed and if anything has been fixed by DigeTekS, LLC that they let someone know that it has been repaired. They are currently manually recording phone calls within the building because they do not know if the recorder is working. Mayor Johnson asked the Chairman if DigeTekS is capable of taking care of the phones. Chairman Novotny said that they were led to believe they are capable because the network interfaces with the phone system. Chief Carder said that some of the extensions are mixed up and different names are coming across on the extensions.

District Court Clerk Vandel said that when a list of extensions for each office went out that the judges and courtrooms numbers were listed. These are not to be published. She has talked with Don Devore, IT Manager. He will remove the numbers from the list.

The access cards at the Justice and Judicial Center have been cleared up by Lt. Braley.

Don DeVore, IT Manager, stated that he understood about the recording not working that it was because the call came from outside and it was transferred outside so there was not a call within the building to be recorded. He believes that everything within the building is being recorded. Commissioner Perry explained to Mr. DeVore that when everything has been completed at the Justice Center to notify someone within the building that the job is done. Flo at Dispatch stated that a call generated from extension 6025 to a cell phone number was not recorded. Also a call from a cell phone number transferred to 2002 did not continue to record. Mr. DeVore stated he misunderstood the process of the calls. He is waiting to hear from another vendor to figure it out. Mayor Johnson said that this is not acceptable, this happened on Friday and it is now Tuesday and we do not know if the recording is working. Commissioner Greenough asked if it is working now. Mr. DeVore said that it is recording everything. Commissioner Greenough asked if he can go to the Justice Center and run a test to see what is recording and what is not. Mr. DeVore said that he could. She stated to still keep the call into the vendor. Commissioner Greenough asked if this is too big of a job for Mr. DeVore to handle and he said no he can handle the job. Chairman Novotny asked if the problem we are having at the Justice Center is because the county added more phones to the network or the software was updated. Mr. DeVore said that Venture Technologies installed the system over the summertime. It is an upgraded system. There isn't a problem with the recording system and he does not know about the two calls in question. Mr. DeVore said that he has not talked with Venture Tech about the problems and that he did not have access to the system until Friday. There was a discussion about a previous time the recording system was down in the building for 3 days. Chairman Novotny stated that if the recording system is not fixed within a week that they will end the relationship with DigeTekS with the phone system.

District Court Clerk Deb Vandel stated that she will not continue on the Board at the end of December. She suggested that Paige Rhoads step in in her place.

With no further business to come before the board Wes Haskins moved to adjourn and Commissioner Perry seconded the motion. The meeting was adjourned at 2:15 p.m. (A recording of the meeting is available upon request)