

**JOHNSON COUNTY LIBRARY BOARD MINUTES**

Monday November 19, 2018

The Johnson County Library Board of Trustees met at the Johnson County Library on Monday, November 19, 2018 at 4:00 p.m. with the following members present: Ron Wagner, Kim Harvey, Bill McIntyre, Julie Baker and Denise Marton. Director Cynthia Twing, Assistant Director Mary Rhoads and Commissioner Linda Greenough were present. Ron called the meeting to order.

**Minutes** from the October 22, 2018 meeting were reviewed. Kim moved to approve the minutes as presented. Bill seconded the motion. The motion carried.

**Correspondence**

- BHS art teacher would like to display students' art for one week in January. A reception will be held January 7.
- New plan administrator for Health Care Benefits.
- Latest update on the State Library Endowment.

**Checks 17222 – 17273** were reviewed. Denise moved to approve them for payment and Julie seconded. The motion carried. Direct deposit checks DD1124-1126 were reviewed. Bill moved to approve them for payment and Julie seconded. The motion carried. Trustee Checks 1526-1529 were ratified for payment. Julie moved to approve them for payment and Denise seconded the motion. The motion carried. The Trustees signed off on the checks report.

**Director's Report-original in permanent records**

- Report on a visitor using the internet and involvement with the police. Discussion was held.
- Robert Twing made a donation of \$5000 to the Johnson County Library. It was deposited in the Trustee Account.
- Surrena Memorial made a donation of \$5000. They have been making a yearly donation for 20 years.
- A bill for \$800 to repair the security gate was turned over to the County Clerk's office.
- Megan and Mary will host a Family Night on December 8<sup>th</sup>. Family members will make a Christmas ornament and enjoy pizza and lemonade. The Friends of the Library sponsor this event.
- The Brown Bag lunch event will skip the month of December and resume in February.

**Old Business**

- The Foundation approved payment for new shelving in the children's' area at the Kaycee Branch Library. Shelving was ordered on October 25<sup>th</sup>. On November 16, eight members of the Foundation put the shelves together and put books back on the new shelves.
- An accountant from Porter Muirhead Cornia and Howard, was at the library for the annual audit.
- Totals from the annual Library Auction are; \$18,000 for auction items, \$5000 from sponsors, \$4500 for tickets and \$1000 for the raffle.

**New Business**

- Cynthia asked the Board's permission to close the library at 6:00 p.m. on Thanksgiving Eve. Denise made a motion to approve the closing at 6:00 p.m. on Thanksgiving Eve. Bill seconded the motion. The motion carried. Julie abstained.

Executive Session was called for personnel.

The next meeting will be Tuesday, January 22, 2019 at 4pm at the Johnson County Library.

Respectfully submitted,

A handwritten signature in cursive script that reads "Denise Martin". The signature is written in black ink and is positioned to the right of the typed text "Respectfully submitted,".