

## **REGULAR MEETING**

Powder River Fire District

November 14, 2018

7:00 P.M.

### **Present:**

Board Members: Fred Carr and Kelly Lohse

Fire Chief: Steve Haines

Deputy Fire Chief: Craig Walker

Public: Johnson County Commissioner Novotny

District Clerk: Becky Schiermiester

The regular meeting of the Powder River Fire District Board of Directors was brought to order by Chairman Kelly Lohse at 7:00 p.m. on Wednesday, November 14<sup>th</sup>, 2018.

**Minutes:** Fred Carr moved to approve the minutes for the regular board meeting held on October 10<sup>th</sup>, 2018, seconded by Kelly Lohse. *Vote: 2 ayes. Motion Carried.*

**Treasurer's Report:** Becky Schiermiester presented the board with an income/expense report, a balance sheet, and an accumulative budget report. Fred Carr moved to leave \$100,000 – 125,000 in the checking account and to move any excess to the money market, seconded by Kelly Lohse. Fred Carr moved to accept the treasurer's report once the formatting issue on the spreadsheet had been corrected, seconded by Kelly Lohse. *Vote: 2 ayes. Motion Carried.*

### **Fire Chief's Report:**

**Call Outs:** Chief Haines reported that the district had responded to one car wreck during the past month.

**New Truck:** The board, Chief Haines, and Deputy Chief Walker discussed purchasing a new truck and what it would need to be equipped with. Prices for the new truck would, roughly, start at \$93,000.00

**Updates:** Chief Haines stated that the trauma kits have arrived and that Workers' Compensation will be covering medical expenses incurred when Steve suffered a heart attack while fighting fire last year.

**Old Business:** None

### **NEW BUSINESS:**

**Commissioner Novotny:** Commissioner Novotny reported that he had spoken to the sheriff's department about waiving the fee for volunteer firefighters to have background check. Commissioner Novotny stated the sheriff's department will do the fingerprinting at no cost to the fire district, but it is the State of Wyoming that charges a fee to do the actual background check. Commissioner Novotny stated that he would contact the state and inquire if it would be possible for them to waive the fee for running background checks for the fire district.

Parking: Deputy Fire Chief Walker brought a parking problem to the attention of the board. Craig stated that during a recent meeting that was held at the fire hall, some attendees had parked in a way that would have impeded a quick response for emergency personnel/equipment. Ms. Schiermiester stated that she could compose a letter outlining a few requirements when utilizing the fire districts meeting room.

Part-time Job Description: The board was presented with a job description for a part-time employee whose duties would include keeping up with building and equipment repairs, record keeping of trainings for the volunteers, and attending monthly board meetings to keep the board informed of the fire districts day-to-day activities. Kelly Lohse moved to accept the job description, seconded by Fred Carr. *Vote: 2 ayes. Motion Carried.*

Safe Purchase: The board discussed purchasing a safe that could be bolted to the floor. Kelly Lohse moved to approve the purchase of a safe, seconded by Fred Carr. *Vote: 2 ayes. Motion Carried.*

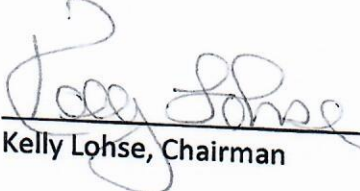
**Bills:**


The following bills were audited and approved for payment:

Black, Joyce, Cleaning Wages - \$103.89; Cenex Fleetcard, Fuel - 82.66; EFTPS, Payroll Liability - \$6,110.26; Frandson Safety, Inc., Maintenance - \$20.00; Haines, Steve, Reimbursed Expense/Supplies & Maintenance - \$65.49; Herring, Gordon, Reimbursable Fire Wages - \$12,733.90; Johnson County Clerk, Contract - \$583.49; Johnson County Fire Control District #1, Education & Supplies - \$132.50; L.N. Curtis & Sons, Repairs/Maintenance - \$206.32; Montana-Dakota Utilities, Utilities - \$210.53; Powder River Energy Corporation, Utilities - \$381.14; RT Communications, Telephone - \$175.02; Schiermiester, Becky, Administrative Wages - \$763.33; Town of Kaycee, Utilities - \$63.10; VISA, Operating Supplies - \$1,160.61; Wyoming Retirement, Retirement - \$270.00; Wyoming Termite & Pest Control, Maintenance - \$550.00.

**Adjournment:**

With no further business the regular board meeting was adjourned at 7:53 p.m.

  
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Kelly Lohse, Chairman

  
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Fred Carr, Secretary