

Johnson County Cemetery District
Minutes
January 8, 2019

The regular monthly meeting of the Johnson County Cemetery District was held at the Cemetery Office, Buffalo, Wyoming, on Tuesday, January 8, 2019. The meeting was called to order by President John Zorbas at 2:15 p.m. Present were: John Zorbas, Butch Buell, John Ehlers (via Skype), Nancy Elm, Carolyn Fox, John Hansen, Tim Lohse, Megan Boggs, Roger Gould and Jill Wright.

- I. SIGNING OF BANK SIGNATURE CARDS**
- II. ACCEPTED MINUTES AS PRESENTED FOR PAST MEETING:** After reviewing the minutes of the December 2018 regular meeting, Butch Buell moved, and Nancy Elm seconded to accept; the motion carried by all present.
- III. TREASURER'S REPORT:** Jill Wright presented the December Treasurer's Report with all the financials and account balances. Butch Buell moved, and Nancy Elm seconded to approve the Treasurer's Report as presented, the motion carried by all present.
- IV. WILLOW GROVE SEXTON'S REPORT:** Tim reported six full burials and one cremation burials for December, making 90 total burials for 2018. Snow removal has taken place as needed. Megan continues to update the CIMS information. The dump truck is having transmission problems and the clutch is going out. Trees were ordered, posts, and fencing has arrived for Kaycee. Kyle Turk has continued to cut trees, there are only a few more to complete to fulfil that contract. To help move the by-law project along a standard operating procedure is being worked on.
- V. KAYCEE SEXTON'S REPORT:** There was one full burial for the Ross family in Kaycee in December. The Koch family is waiting for good weather to set their stone.
- VI. OLD BUSINESS:**
 1. CIMS- Megan reported the website is live and posted on the county website. She is now insuring that each individual space has all accurate information.

2. VOTING PROCEDURES- Barry Crago did not attend to offer an opinion, this item will be tabled for a future meeting.
3. BYLAWS- John Zorbas gathered information from the board members. He will be compiling and presenting a draft at the February meeting.

VII. NEW BUSINESS

1. John Zorbas asked John Ehlers/Jill Wright to look into the perjury statement on our vouchers. At the February meeting they will discuss the statement and who is appropriate to sign.
2. Cloud Peak Accounting will be attending the February meeting to explain and discuss the audit.
3. John Ehlers was asked to take the lead and begin working on the upcoming budget.
4. ANB CD will come to term in late January. John Ehlers said he would contact them to see if interest rates could be increased prior to its renewal. Nancy Elm made a motion to renew the CD at ANB, pending an interest increase, Butch Buell seconded, the motion carried by all present.
5. Butch reminded the board that the roads in the Kaycee Cemetery are in need of maintenance and repair. John Zorbas asked Nancy Elm to look into the process of making those repairs.
6. Roger Gould and John Zorbas made a presentation to the board on behalf of Richard Tass. \$50 was donated to purchase solar lighting to be used on the flag poles at WG so flags can hang day/night. John Hansen's family also donated \$100 to help cover those expenses.
7. Butch Buell made a motion to donate \$50 to the Vietnam Veteran's Memorial in honor of Larry Harness, Dave Harness's father; John Hansen seconded, and the motion carried by all present.
8. Tim and Megan asked the board to increase their Verizon Wireless data. The 8mb is no longer adequate due to the CIMS program. Butch Buell made a motion to allow them to increase their data to a

16mb plan, Carolyn Fox seconded, and the motion carried by all present.

VIII. VOUCHERS: See attached list.

Vouchers were initialed, and checks signed by the board members.

There being no further business, the meeting adjourned at 3:30 p.m., following a motion by Butch Buell, seconded by John Hansen. **The next regular board meeting will be held at the Johnson County Cemetery District financial office at 351 N. Adams Ave. Buffalo, Wyoming, Tuesday, February 12, 2019, at 2:00 p.m.**




