

**Powder River Conservation District
 Monthly Board Meeting
 January 8, 2019**

Supervisors Present:

Dan Mahoney
 Kevin Lund
 Wade Curuchet
 Bill Jones

Others Present:

Anita Bartlett, District Manager
 Linda Greenough, JC Commissioner
 Allison McKenzie, District Conservationist

The regular board meeting was called to order by Board Chair Bill Jones at 6:32 p.m.

Kevin Lund moved to accept the minutes from the December 11, 2018 regular Board Meeting.
 Wade Curuchet Second. Motion Carried.

The Treasurer's Report was reviewed as follows:

Checking	\$ 132,640.86
Savings	\$ 705,960.92
Petty Cash	\$ 5.05
Liquid Liability Fund	\$ 21.75
Total	\$ 838,628.58

JANUARY MONTHLY EXPENSES

<u>Check #</u>	<u>TO</u>	<u>Memo</u>	<u>Amount</u>
7505	Blue Cross Blue Shield of WY	Insurance	\$ 705.06
7506	Cloud Peak Accounting	Review Expense	\$ 1,200.00
7507	Powder River Energy Corp	utilities	\$ 170.10
7508	Wyoming.com	website	\$ 20.00
7509	Anita M Bartlett	mileage	\$ 130.80
7510	Anita M Bartlett	salary	\$ 1,592.90
7511	Anita M Bartlett	Christmas bonus	\$ 500.00
AP	IRS	Tax Deposit	\$ 956.78
7512	Department of Revenue	2018 Sales Tax	\$ 99.11
7513	WY Depart of Workforce Services	4th Q WC/UI	\$ 339.41
7514	Susan Anderson	rent	\$ 443.02
7515	Joyce Black	janitorial	\$ 250.00
7516	RT Communications	utilities	\$ 87.39
7517	CenturyLink	conference line	\$ 70.96
7518	WACD	Jan/Feb Dental	\$ 65.90
7519	Montana-Dakota Utilities Co	utilities	\$ 58.41
7520	WDA	tree permit	\$ 25.00
7521	Top Office Products	copy charge	\$ 58.28
7522	Kaycee General Store	meeting expense	\$ 7.28
7523	Visa	office supplies	\$ 78.70
7524	Town of Kaycee	utilities	\$ 59.10
7525	Energy Laboratories	water testing	\$ 483.00
7526	Blue Cross Blue Shield of WY	Insurance	\$ 705.06
7527	Johnson County Clerk	elections	\$ 895.00
7528	WY Special District Association	dues	\$ 250.00
7529	Jack Schirmer	snow removal	\$ 60.00

7530	Anita M Bartlett	mileage	\$ 87.00
7531	Anita M Bartlett	salary	\$ 1,593.91
Grand Total			\$ 10,992.17

Kevin Lund moved to approve the Treasurer's Report, reconciliation of the December Checking Account Statement and to accept payment of all bills. Dan Mahoney Second. Motion Carried.

BUSINESS:

1. Kaycee Flood Project Update

-Anita Bartlett informed the board that the two NRCS Engineers and possibly and Archeologist will be here Wednesday, January 9th to gps all utilities, structures, drains, and such to move forward with the Design and Reaffirmation process for the Kaycee Flood Project. They hope to complete the design and reaffirmation process this spring so that the Town/District can apply for construction funding this summer.

2. Election of Officers

-Anita Bartlett stated that it was time to once again elect officers. Dan Mahoney moved to keep the current slate of officers with Bill Jones as Chair, George Renkert as Vice-Chair, and Wade Curuchet as Secretary/Treasurer. Kevin Lund Second. Motion Carried.

3. Special District Association Update

-Anita Bartlett gave a brief over view of what has happened during the past two Special District Association Meetings. She covered in depth the material regarding the Public records act. Also she discussed the bill moving forward that addresses audit issues for Fire Districts and Water Districts.

4. Leave Request

-Anita Bartlett asked the board if they would approve her leave request to take vacation leave March 13, 2019 through March 22, 2019. Dan Mahoney moved to approve Anita Bartlett's leave request form vacation leave for March 13, 2019 through March 22, 2019. Kevin Lund second. Motion carried.

5. District Report

-The District Manager's Report was discussed.

6. NRCS Field Office Report

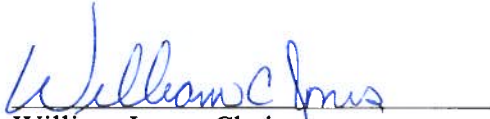
-The NRCS Field Office Report was discussed.

The next regular Board Meeting was scheduled for Tuesday, February 12, 2019 at 6:30pm. Wade Curuchet moved to adjourn the meeting, Kevin Lund Second. Motion carried 7:20 pm.

Respectfully Submitted:



Anita M. Bartlett, District Manager



William Jones, Chair



Wade Curuchet, Secretary/Treasurer