

Johnson County Fire Control District #1
Board Meeting
January 8, 2018

The meeting was called to order at 8:07 am. Those in attendance include: Don Camino, Paul Kozisek, Amanda Hulet, Brad Borgialli, Scott Duncan, Bob Perry, and Chanda Rule. Don welcomed and thanked the new board members.

The December minutes were read and approved. Amanda moved to approve. Paul seconded, motion carried to approve minutes. Paul and Amanda asked that board minutes be emailed before the meetings in the future.

Finance report: After some discussion, the bills, transaction report, bank statements, and bank reconciliations were reviewed. Amanda made a motion to approve and pay all submitted vouchers and approve the financial reports, Paul seconded the motion. The motion carried and checks were signed. The budget was reviewed and any overages discussed. The timesheets were reviewed and signed. Chanda explained the callout income/expenses to the new board members. The financial statements submitted from PMCH were reviewed. We were written up for the limited segregation of duties for the bookkeeping staff once again. Amanda offered to open and review the bank statements prior to the board meetings if that would help with the segregation.

Fire Chief Report: None

Mechanic Report: Brad reported that the burn trailer training unit that we have on loan from Sheridan fire will be going back to Sheridan soon. Tri County gas donated the propane for the unit. Don made a motion to send them a thank you, Amanda seconded the motion. One of the garage doors in the bays needs replaced. Vertical Door Solutions out of Sheridan will be replacing them; their price was better than Overhead Doors out of Gillette. A check for \$2000.00 deposit was signed with this month's checks. Brad also reported that new command is almost complete; the lettering will be here this month.

Old Business: Don is still interested in pursuing housing the ambulances here at the fire district since the Rural Health board has some new members. He feels it would be lower rent for the health district and provide some additional income for the fire district. Paul would like to see what the new ambulance contract looks like but is also interested. Bob thought there might be some interest from the Rural Health board. Don said he would visit with Jim Hicks who was newly elected to the Rural Health board with the board's blessing.

New Business: Don offered to the new board members that they were welcome to obtain a department radio to hear the calls. Some firefighter rates will be changing due to changes in the MiniMobe, these will be reflected as of July 1. Chanda reported that she received a letter from Wyoming State Retirement stating that the firefighters plan B retirement employers portion will be increasing. Scott asked if the volunteer firefighter retirement was increasing also. We have not received any information on that. Amanda signed the treasurer's bond paperwork. The LPL paperwork for the new board was also signed. Chanda will follow up with the Bank of Buffalo for new board paperwork. The board was also asked to contact First Northern Bank to get the correct signature cards signed. Brad's 2019 employee policy with the 2019 holiday dates was reviewed. Amanda moved to sign the policy, Paul seconded the motion. The policy was signed. Chanda reported that the employee's W-2's are almost ready. We still need Obadiah Rogers's social security number to complete them. Colby is working on getting that for Chanda.

Amanda moved to adjourn the meeting, Paul seconded the motion. The meeting was adjourned at 8:58 am. The next meeting will be February 12th at 8:00 am.

Respectfully submitted

Chanda Rule