

MEETING MINUTES
KBJ ECONOMIC DEVELOPMENT JOINT POWERS BOARD
BOMBER MOUNTAIN CIVIC CENTER - BUFFALO, WY
February 13, 2019 @ 8:00 A.M.

Members present:

Tom Knapp, Chair
Randy Dyess, Vice Chair
Rick Myers, Treasurer
Vacancy
Staff: Claudia Todd

Linda Greenough for Bill Novotny
Shann Edwards, Secretary
Zac Smith

Members absent:

Crosby Taylor
Bill Novotny
Rich Griffith

Guests: Stephen Dow, Buffalo Bulletin; Mike Johnson

I. CALL TO ORDER AND INSTRUCTIONS:

Chair Knapp called the meeting to order at 8:00 A.M.

Guests were introduced as present

II. REVIEW/ACCEPT MEETING MINUTES:

January 24, 2019 meeting minutes reviewed (recorded by Shann Edwards).

Dyess motioned to approve the January 24, 2019 meeting minutes as presented. Smith seconded. No discussion. Motion carried.

III. FINANCIALS:

- a. **Treasurer's report on financial status** – Myers presented the accounts payable and checkbook balance as of February 11, 2019. Bills continue to be paid current. Dyess motioned to approve the Treasurer's report. Smith seconded. No discussion. Motion carried.
- b. **No finance committee report**

Rick Myers left the meeting at 8:06 A.M.- Board still has a quorum.

IV. STAFF REPORTS:

- a. **Building Update** – Todd provided a written building report. Todd further updated the Board on her contacts with renters, potential renters, and meetings with bank representatives.
- b. **Usage Statistics Update** – Todd reported that she missed one user of the facility and recompiled the usage numbers from all events and tenants. Number of people that used BMCC in 2018 was 40,910.

- V. PUBLIC COMMENTS:** Mike Johnson shared that New Growth Alliance Management Council met and Ady Advantage presented 3 different proposals for moving forward with a contract. The council selected the one for \$46,500. There is an 18-week contract timeline. Randy Dyess shared that he turned over the NGA funds over to Robert Briggs and the City of Sheridan Special Account. Stephen Dow questioned the board regarding the office used by Shann Edwards. It was clarified that the Community Resource Center of Johnson County rented office space and is paying for that space, in which Shann Edwards is the Executive Director. Renting of office space does not require a board vote.

VI. OLD BUSINESS:

- a. **Western States Fire Protection** – Blueprint drafts were presented by Todd for the sprinkler and fire alarm system. We should have the numbers for the bid proposal by the end of the month with cost estimates.

